

## Department of Port Control

Ordinance No.: 687-2021

Commercial Services & Governmental Affairs

Authorizing the Director of Port Control to exercise the first option to renew Lease Agreement No. LS 2019-006 with AvAir Pros Services for the purpose of operating and maintaining the inline baggage handling system at Cleveland Hopkins International Airport; and to amend the contract to change certain terms of the contract.

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### **Background/Purpose:**

Effective February 1<sup>st</sup>, 2019, the Department of Port Control (“Department”) entered into a Lease Agreement with AvAirPros Services (“AvAirPros”), under the authority of Ordinance No. 84-2019, passed by Council of the City of Cleveland on January 28, 2019 for the use and occupancy of approximately 4,880 square feet of space located in various areas of the terminal building to operate and maintain the Airports’ Inline Baggage Handling System.

The term was set at two (2) years with three (3) one-year options to renew, with the first of the one (1) year options not able to be exercised without additional legislative authority.

### **Scope:**

The following are provisions to be contained in the option:

- (A)The Director of Port Control is authorized to exercise the first of three (3) one-year options for the use and occupancy of approximately 4,880 square feet of various office, workshop, and break room space in the passenger terminal building of CLE to support the Airports’ Inline Baggage Handling System, which has been determined to be not needed for public use for the term.
- (B)The initial term annual rental rate \$503,674.40 was based on the airports’ rates and charges calculation.
- (C)The leased space will be reduced by 355 square feet from 4,880 to 4,525 for office and restroom space no longer needed.

### **Justification/Urgency:**

The Lease of the space is necessary to operate and maintain the Airports’ Inline Baggage Handling System at Cleveland Hopkins International Airport.

**Anticipated Cost:**

None

**Schedule or Term of Contract:**

The Department is requesting to exercise the first year of the three (3) one-year options to renew.

**Current Contract:**

Name	Term	Contract No.	Annual Amount
AvAirPros Services	Two (2) years with three (3) one year options to renew	CT 3001 LS2019-006	\$503,674.40

Total number of employees – 2

Number of employees that are minorities – 0

Number that are women – 1

Number that are City of Cleveland Residents - 0