

Department of Port Control

Ordinance No.: 407-2021

CHIA – Building Maintenance

EXECUTIVE SUMMARY

The Department of Port Control is requesting authority to determine the method of making the public improvement of inspecting, maintaining, repairing, and replacing roofs or roof systems at Cleveland Hopkins International Airport and Burke Lakefront Airport; authorizing the Director of Port Control to enter into one or more public improvement requirement contracts for the making of the improvement for a period of two years, with two one-year options to renew, the first of which requires additional legislative authority.

Background/Purpose:

The Department of Port Control is required to maintain, inspect, repair, or replace over 1.5 million square feet of various roofs and roof systems. With an ageing roofing system that's challenged by the hot summers, high winds, and very cold winters it is imperative to have a roofing contract in place. This allow us to readily respond to routine and emergency roofing needs in a timely fashion to minimize the impact to business and safety.

Scope of Work:

To provide materials, supplies, equipment and/or services necessary to accomplish performing inspections, repairs, or replacing roofs or roof systems at Cleveland Hopkins International Airport and Burke Lakefront Airport for the Department of Port Control.

Justification/Urgency:

Many of the City owned buildings are quite aged and have deteriorating roofing systems, it is important to be proactive in renovating as required to avoid damage and potential liability issues. This scope of work is beyond the capabilities of the in-house maintenance team.

Anticipated Cost: \$ 200,000 dollars per year

Schedule or Term of Contract:

Two year with two one-year options to renew, the first of the one year options to renew shall not be exercised without additional legislative authority.

Current Vendors/Contracts: N/A

CSB Participation: The Office of Equal Opportunity will establish goals for the contract and the selected vendor will be required to make every effort to meet the stated goals.