

**Fiscal Year
2021
Temporary Ordinance No. 935-2020**



**Finance Committee
Wednesday, December 9, 2020**

2021 Temporary Budget Assumptions and Notes

Personnel Costs

1. 26 Payroll Cycle Employees (Full Time, Part-time, Seasonal, etc.): January through March 2021.
2. Longevity: Longevity is included at 100%. The payout is completed March 31, so the entire budgeted amount is included in the Temporary Budget.
3. Separation: Approximately 25% of anticipated separation costs are included in the Temporary Budget. In cases where we knew specific divisions would have higher separation costs in the first three months than would normally occur, adjustments were made.
4. Hospitalization, Prescription, Dental, Vision, Life: The Temporary Budget includes funding covering payments made from January through March of 2021.
5. PERS: The Temporary Budget includes funding to cover the first quarter, or 25% of PERS charges.
6. Police and Fire Pension: Funds are included to cover the first quarter, or 25% of pension obligation.
7. FICA/Medicare: Funds are included to cover three (3) months worth of expenses.
8. Workers Compensation: Payments to BWC are not processed until May, therefore there are no funds included in the Temporary Budget for this line item.
9. Unemployment Compensation: 40% of the annual appropriation level included in the Temporary Budget.
10. Clothing Allowance and Clothing Maintenance: Payouts for these items are mandated under union contracts to occur in March; therefore, 100% of the estimated annual budget is included in the Temporary.
11. 2021 will include the new department of Health Equity and Social Justice.

Other Expenses: The default used in creating the Temporary Budget was to load 40% of the estimated budget in all line items below the line, i.e. contractual, materials and supplies, interdepartmental service charges. Adjustments were made to divisions that require full certification of major contracts in the first quarter.

GENERAL FUND

Legislative Branch		\$2,856,547
Judicial Branch		\$15,181,016
Executive Branch		
General Government		\$7,508,487
Department of Aging		\$550,710
Department of Human Resources		\$1,251,932
Department of Community Development (Consumer Affairs)		\$730,318
Department of Law		\$5,255,178
Department of Finance		\$8,217,030
Department of Public Health		\$4,844,097
Department of Public Safety		\$107,914,375
Department of Public Works		\$31,337,804
Department of Building and Housing		\$4,221,371
Department of Economic Development		\$534,370
Nondepartmental		\$25,733,567
Total Executive Branch		\$198,099,239
TOTAL GENERAL FUND		<u>\$216,136,802</u>
Special Revenue Funds		\$72,634,884
Internal Service Funds		\$62,739,195
Enterprise Funds		\$293,880,706
Agency Funds		\$4,133,161
Debt Service Funds		\$30,299,043
TOTAL APPROPRIATIONS FOR 2021		<u><u>\$679,823,791</u></u>

GENERAL FUND

LEGISLATIVE BRANCH

Council and Clerk of Council		\$2,856,547
I Personnel and Related Expenses	\$	1,676,165
II Other Expenses		1,180,382
TOTAL LEGISLATIVE BRANCH		<u><u>\$2,856,547</u></u>

JUDICIAL BRANCH

Municipal Court - Judicial Division		\$9,913,795
I Personnel and Related Expenses	\$	5,527,028
II Other Expenses		4,386,767
Municipal Court - Clerk's Division		\$3,808,356
I Personnel and Related Expenses	\$	2,987,969
II Other Expenses		820,387
Municipal Court - Housing Division		\$1,458,865
I Personnel and Related Expenses	\$	1,299,087
II Other Expenses		159,778
TOTAL JUDICIAL BRANCH		<u><u>\$15,181,016</u></u>

EXECUTIVE BRANCH

GENERAL GOVERNMENT

Office of the Mayor			\$758,538
I Personnel and Related Expenses	\$	711,353	
II Other Expenses		47,185	
Office of Capital Projects			\$2,126,426
I Personnel and Related Expenses	\$	1,706,055	
II Other Expenses		420,371	
Office of Quality Control & Performance Management			\$323,897
I Personnel and Related Expenses	\$	308,132	
II Other Expenses		15,765	
Landmarks Commission			\$61,036
I Personnel and Related Expenses	\$	56,186	
II Other Expenses		4,850	
Board of Building Standards and Appeals			\$48,457
I Personnel and Related Expenses	\$	37,253	
II Other Expenses		11,204	
Board of Zoning Appeals			\$70,870
I Personnel and Related Expenses	\$	60,275	
II Other Expenses		10,595	
Civil Service Commission			\$449,328
I Personnel and Related Expenses	\$	211,701	
II Other Expenses		237,627	
Community Relations Board			\$752,469
I Personnel and Related Expenses	\$	483,564	
II Other Expenses		268,905	
City Planning Commission			\$614,280
I Personnel and Related Expenses	\$	507,302	
II Other Expenses		106,978	
Boxing and Wrestling Commission			\$7,666
I Personnel and Related Expenses	\$	7,666	

Office of Sustainability			\$348,425
I Personnel and Related Expenses	\$	224,602	
II Other Expenses		123,823	
Office of Equal Opportunity			\$276,193
I Personnel and Related Expenses	\$	203,905	
II Other Expenses		72,288	
Office of Prevention, Intervention and Opportunity			\$1,458,568
I Personnel and Related Expenses	\$	329,968	
II Other Expenses		1,128,600	
Office of Budget & Management			\$212,334
I Personnel and Related Expenses	\$	201,967	
II Other Expenses		10,367	
TOTAL GENERAL GOVERNMENT			<u><u>\$7,508,487</u></u>

DEPARTMENT OF AGING

Department of Aging			\$550,710
I Personnel and Related Expenses	\$	343,973	
II Other Expenses		206,737	
TOTAL DEPARTMENT OF AGING			<u><u>\$550,710</u></u>

DEPARTMENT OF HUMAN RESOURCES

Department of Human Resources			\$1,251,932
I Personnel and Related Expenses	\$	544,273	
II Other Expenses		707,659	
TOTAL DEPART. OF HUMAN RESOURCES			<u><u>\$1,251,932</u></u>

DEPARTMENT OF COMMUNITY DEVELOPMENT

Division of Community Development			\$730,318
I Personnel and Related Expenses	\$	117,521	
II Other Expenses		612,797	
TOTAL DEPARTMENT OF COMMUNITY DEVELOPMENT			<u><u>\$730,318</u></u>

DEPARTMENT OF LAW

Division of Law			\$5,255,178
I Personnel and Related Expenses	\$	2,062,715	
II Other Expenses		3,192,463	
TOTAL DEPARTMENT OF LAW			<u><u>\$5,255,178</u></u>

DEPARTMENT OF FINANCE

Finance Administration			\$562,570
I Personnel and Related Expenses	\$	325,819	
II Other Expenses		236,751	
Division of Accounts			\$822,326
I Personnel and Related Expenses	\$	483,380	
II Other Expenses		338,946	
Division of Assessments and Licenses			\$1,738,820
I Personnel and Related Expenses	\$	1,058,666	
II Other Expenses		680,154	
Division of Treasury			\$257,135
I Personnel and Related Expenses	\$	183,743	
II Other Expenses		73,392	
Division of Purchases and Supplies			\$237,195
I Personnel and Related Expenses	\$	223,484	
II Other Expenses		13,711	
Bureau of Internal Audit			\$439,579
I Personnel and Related Expenses	\$	157,853	
II Other Expenses		281,726	
Division of Financial Reporting and Control			\$443,161
I Personnel and Related Expenses	\$	427,567	
II Other Expenses		15,594	
Information Systems Services			\$3,716,244
I Personnel and Related Expenses	\$	875,914	
II Other Expenses		2,840,330	
TOTAL DEPARTMENT OF FINANCE			<u><u>\$8,217,030</u></u>

DEPARTMENT OF PUBLIC HEALTH

Public Health Administration			\$1,159,784
I Personnel and Related Expenses	\$	387,401	
II Other Expenses		772,383	
Division of Health			\$2,280,105
I Personnel and Related Expenses	\$	783,386	
II Other Expenses		1,496,719	
Division of Environment			\$918,109
I Personnel and Related Expenses	\$	511,567	
II Other Expenses		406,542	
Division of Air Quality			\$423,251
I Personnel and Related Expenses	\$	161,682	
II Other Expenses		261,569	
Division of Health, Equity & Social Justice			\$62,848
I Personnel and Related Expenses	\$	62,848	
II Other Expenses			
TOTAL DEPARTMENT OF PUBLIC HEALTH			\$4,844,097

DEPARTMENT OF PUBLIC SAFETY

Public Safety Administration			\$2,413,462
I Personnel and Related Expenses	\$	1,136,343	
II Other Expenses		1,277,119	
Division of Police			\$62,762,198
I Personnel and Related Expenses	\$	56,690,032	
II Other Expenses		6,072,166	
Division of Fire			\$27,878,252
I Personnel and Related Expenses	\$	26,068,828	
II Other Expenses		1,809,424	
Division of Emergency Medical Services			\$10,134,149
I Personnel and Related Expenses	\$	8,379,957	
II Other Expenses		1,754,192	
Division of Animal Control Services			\$959,849
I Personnel and Related Expenses	\$	650,833	
II Other Expenses		309,016	

Division of Correction			\$1,743,141
I Personnel and Related Expenses	\$	40,651	
II Other Expenses		1,702,490	
Office of Professional Standards			\$516,187
I Personnel and Related Expenses	\$	364,967	
II Other Expenses		151,220	
Police Review Board			\$48,455
I Personnel and Related Expenses	\$	46,159	
II Other Expenses		2,296	
Community Police Commission			\$185,430
I Personnel and Related Expenses	\$	119,372	
II Other Expenses		66,058	
Police Inspector General			\$69,248
I Personnel and Related Expenses	\$	63,188	
II Other Expenses		6,060	
Department of Justice			\$1,204,004
I Personnel and Related Expenses	\$	453,854	
II Other Expenses		750,150	
TOTAL DEPARTMENT OF PUBLIC SAFETY			\$107,914,375

DEPARTMENT OF PUBLIC WORKS

Division of Public Works Administration			\$917,458
I Personnel and Related Expenses	\$	828,797	
II Other Expenses		88,661	
Division of Recreation			\$6,136,619
I Personnel and Related Expenses	\$	2,861,131	
II Other Expenses		3,275,488	
Division of Parking Facilities-On Street			\$293,610
I Personnel and Related Expenses	\$	263,188	
II Other Expenses		30,422	
Division of Property Management			\$2,809,511
I Personnel and Related Expenses	\$	1,700,507	
II Other Expenses		1,109,004	

Division of Park Maintenance and Properties			\$7,362,645
I Personnel and Related Expenses	\$	2,864,618	
II Other Expenses		4,498,027	
Division of Waste Collection and Disposal			\$12,568,695
I Personnel and Related Expenses	\$	4,503,504	
II Other Expenses		8,065,191	
Division of Traffic Engineering			\$1,249,266
I Personnel and Related Expenses	\$	859,298	
II Other Expenses		389,968	
TOTAL DEPARTMENT OF PUBLIC WORKS			<u><u>\$31,337,804</u></u>

DEPARTMENT OF BUILDING AND HOUSING

Building and Housing Dir Office			\$1,290,128
I Personnel and Related Expenses	\$	747,747	
II Other Expenses		542,381	
Division of Code Enforcement			\$2,506,644
I Personnel and Related Expenses	\$	2,382,585	
II Other Expenses		124,059	
Division of Construction Permit			\$424,599
I Personnel and Related Expenses	\$	414,342	
II Other Expenses		10,257	
TOTAL DEPARTMENT OF BUILDING AND HOUSING			<u><u>\$4,221,371</u></u>

DEPARTMENT OF ECONOMIC DEVELOPMENT

Economic Development			\$534,370
I Personnel and Related Expenses	\$	526,663	
II Other Expenses		7,707	
TOTAL DEPARTMENT OF ECONOMIC DEVELOPMENT			<u><u>\$534,370</u></u>

NONDEPARTMENTAL

County Auditor Deductions			\$510,000
II Other Expenses	\$	510,000	
Other Administrative			\$6,516,047
II Other Expenses	\$	6,516,047	
Transfers to Other Funds			\$18,707,520
II Other Expenses	\$	18,707,520	
TOTAL NONDEPARTMENTAL			<u><u>\$25,733,567</u></u>
TOTAL EXECUTIVE BRANCH			<u><u>\$198,099,239</u></u>
TOTAL GENERAL FUND			<u><u>\$216,136,802</u></u>

SPECIAL REVENUE FUND

Restricted Income Tax Fund			\$ 52,795,000
II Other Expenses	\$	52,795,000	
Street Construction, Maintenance & Repair Fund			\$13,924,432
I Personnel and Related Expenses	\$	5,178,650	
II Other Expenses		8,745,782	
Division of Public Auditorium & Stadium-Stadium			\$5,915,452
II Other Expenses	\$	5,915,452	
TOTAL SPECIAL REVENUE FUNDS			<u><u>\$72,634,884</u></u>

INTERNAL SERVICE FUND

Sinking Fund Commission			\$305,675
I Personnel and Related Expenses	\$	61,487	
II Other Expenses		244,188	
Information Systems Services-Telephone Exchange			\$4,851,083
I Personnel and Related Expenses	\$	402,098	
II Other Expenses		4,448,985	

Health Self Insurance			\$37,012,119
II Other Expenses	\$	37,012,119	
Prescription Self Insurance			\$7,400,627
II Other Expenses	\$	7,400,627	
Division of Motor Vehicle Maintenance			\$8,108,519
I Personnel and Related Expenses	\$	1,872,273	
II Other Expenses		6,236,246	
Division of Printing and Reproduction			\$983,414
I Personnel and Related Expenses	\$	294,418	
II Other Expenses		688,996	
City Storeroom and Central Warehouse			\$205,909
I Personnel and Related Expenses	\$	17,829	
II Other Expenses		188,080	
Radio			\$3,871,849
I Personnel and Related Expenses	\$	211,682	
II Other Expenses		3,660,167	
TOTAL INTERNAL SERVICE FUNDS			<u><u>\$62,739,195</u></u>

ENTERPRISE FUND

DEPARTMENT OF PUBLIC UTILITIES

Utilities Administration			\$2,514,047
I Personnel and Related Expenses	\$	1,933,456	
II Other Expenses		580,591	
Division of Fiscal Control			\$2,681,338
I Personnel and Related Expenses	\$	2,031,211	
II Other Expenses		650,127	
Division of Water			\$127,103,902
I Personnel and Related Expenses	\$	25,908,175	
II Other Expenses		101,195,727	
Division of Water Pollution Control			\$11,963,616
I Personnel and Related Expenses	\$	3,280,288	
II Other Expenses		8,683,328	

Division of Cleveland Public Power			\$80,852,573
I Personnel and Related Expenses	\$	7,844,937	
II Other Expenses		73,007,636	
TOTAL DEPART. OF PUBLIC UTILITIES			<u><u>\$225,115,476</u></u>

DEPARTMENT OF PORT CONTROL

Divisions of Cleveland Hopkins & Burke Lakefront Airports - Operations			\$60,822,498
I Personnel and Related Expenses	\$	9,182,985	
II Other Expenses		51,639,513	
TOTAL DEPARTMENT OF PORT CONTROL			<u><u>\$60,822,498</u></u>

DEPARTMENT OF PUBLIC WORKS

Division of Cemeteries			\$701,677
I Personnel and Related Expenses	\$	375,820	
II Other Expenses		325,857	
Golf Course Fund			\$852,553
II Other Expenses	\$	852,553	
Division of Parking Facilities-Off Street Parking			\$4,169,271
I Personnel and Related Expenses	\$	344,907	
II Other Expenses		3,824,364	
Division of Public Auditorium			\$1,205,287
I Personnel and Related Expenses	\$	362,317	
II Other Expenses		842,970	
Division of Public Auditorium & Stadium-West Side Market			\$1,013,944
I Personnel and Related Expenses	\$	134,953	
II Other Expenses		878,991	
TOTAL DEPARTMENT OF PUBLIC WORKS			<u><u>\$7,942,732</u></u>

TOTAL ENTERPRISE FUNDS			<u><u>\$293,880,706</u></u>
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FUND	AGENCY		
Central Collection Agency			\$4,133,161
I Personnel and Related Expenses	\$	2,458,761	
II Other Expenses		1,674,400	
TOTAL AGENCY FUND			<u><u>\$4,133,161</u></u>

FUND	DEBT SERVICE		
Sinking Fund Commission			\$30,299,043
III Debt Service	\$	30,299,043	
TOTAL DEBT SERVICE FUNDS			<u><u>\$30,299,043</u></u>