

Ordinance No. 624-2019

Council Member: Kelley (by departmental request)

An emergency ordinance authorizing the Director of Finance, on behalf of the Clerk of the Cleveland Municipal Court, to enter into contract with Iron Mountain/National Underground Storage, a division of Iron Mountain Information Management, Inc. for the lease of space for the storage of records and for professional services relating to the storage of records, for a period of one year, with four one-year options to renew, exercisable by the Director of Finance.

WHEREAS, this ordinance constitutes an emergency measure providing for the usual daily operation of a municipal department; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CLEVELAND:

Section 1. That notwithstanding any provisions of the Codified Ordinances of Cleveland, Ohio, 1976, to the contrary, the Director of Finance, on behalf of the Clerk of the Cleveland Municipal Court, is authorized to enter into a rental agreement with Iron Mountain/National Underground Storage, a division of Iron Mountain Information Management, Inc. ("Iron Mountain"), for the rental of space for the storage of records of the Cleveland Municipal Court. The rental agreement shall be for a period of one year commencing January 1, 2020, with four one-year options to renew for an additional one-year periods, exercisable by the Director of Finance.

Section 2. That the rental agreement shall be prepared by the Director of Law.

Section 3. That the Director of Finance, on behalf of the Clerk of the Cleveland Municipal Court, is authorized to enter into one or more contracts with Iron Mountain for professional services necessary to provide services relating to the storage of records, including but not limited to, providing storage boxes, filing, file retrieval, file delivery, faxing, photocopying, data entry, the destruction of records, and other file request services, for a period of one year, with four one-year options to renew for an additional one-year periods, exercisable by the Director of Finance, and cancelable on thirty days written notice by the director.

Section 4. That the costs of this ordinance shall be paid from Fund No. 01-0116-6360, RQS 0116, RL 2019-32.

Section 5. That this ordinance is declared to be an emergency measure and, provided it receives the affirmative vote of two-thirds of all the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Passed May 20, 2019.

Effective May 21, 2019.