

**DEPARTMENT OF FINANCE LEGISLATIVE SUMMARY**

**Ordinance No.:**                      **870-2019**

**Description:**                      Authorizing the Director of Finance to enter into one or more contracts with Automatic Data Processing, Inc. for professional services necessary to acquire one or more licenses for an integrated payroll and human resources information system, for check processing services, reports, training, implementation and support, for a period of one year with a one year option to renew, exercisable by the Director of Finance.

**User Departments:**              City-wide Utilization

**Priority:**                              The priority of this item is high.

**Estimated Cost:**                      Payroll Processing:     The estimated cost for 2018 and 2019 was approximately \$541,000 in annual charges.

Human Resource Administration:     The estimated annual cost for 2018 and 2019 was approximately \$418,000 in annual charges.