

Department of Port Control

Ordinance No.: 1469-18

Department of Port Control

Executive Summary

The Department of Port Control is requesting to enter into an agreement with Team Hallahan LLC for federal government lobbying services necessary to assist the Department of Port Control with airport-related federal agencies and issues, for a term of one year, with one option to renew for an additional one-year period, exercisable by the Director of Port Control.

Background/Purpose:

This legislation will allow the Department to enter into a professional service contract with Team LLC to provide lobbying services for all federal agencies related to aviation and transportation for the purpose of assisting with a multitude of federal legislative, regulatory, and policy issues.

Scope of Work:

The agreement with the selected consultant will include; but will not be limited to, the following:

- Assist the Cleveland Airport System with developing relationships with newly elected and appointed federal officials, particularly at TSA, CBP, FAA, and NTSB.
- Assist in developing an action plan to advance federal legislative and policy positions favorable to the Cleveland Airport System.
- Assist with the preparation of federal funding requests and drafting supporting materials.
- Assist in government affairs advocacy efforts and proactively work to achieve the airport system's goals through the federal authorization, annual appropriations, administrative, and regulatory process.
- Monitor and regularly report on legislation, congressional hearings, regulations, policy trends of interest with particular emphasis on identifying federal grant and funding sources.
- Provide proactive assistance and strategic advice to ensure the Cleveland Airport System stays informed on knowledge of key decision-makers, desired legislative goals and current policies.
- Monitor developments in commercial aviation, including airline mergers and international service

Justification/Urgency:

The current agreement is set to expire and the Department is desirous to bring in a firm who can assist with the seamless and successful completion of various ongoing projects at CLE and BKL.

Anticipated Cost:

The anticipated cost for this service is estimated to be \$96,000 per year

Schedule or Term of Contract:

The Department is requesting a one (1) year contract, with three (1) one-year option for renewal, exercisable through additional legislative authority.

Current Vendors/Contract:

Vendor Name	Vendor Address	City Contract #
LHD & Associates, Inc.	555 Eleventh Street, NW Suite 665 Washington, D.C. 20004	68853