

Department of Port Control

Ord. No.: 1367-18

Business Development & Mgmt.

EXECUTIVE SUMMARY

The Department of Port Control is requesting authorization to exercise the second option to renew Contract No.: 3001 PS 2017-009 with Feasibility Research Group Ohio, LLC to provide on-call professional services necessary to appraise real, personal, and other interests in real property, on an as-needed basis for the various divisions of the Department of Port Control.

Background

The Department of Port Control, under the authority of Ordinance No. 267-15 (“Department”), entered into a professional services agreement, City Contract No. CT 3001 PS 2017-009 with Feasibility Research Group Ohio, LLC (“Consultant”). The term was set at one year with three one- year options to renew, the second of which requires additional legislative approval.

The first option term will expire on February 2, 2019. The Department requests authority to exercise the second option term.

Scope of Work:

To provide professional services necessary to perform both limited and regular appraisals of –airport owned or controlled properties.

This would include: appraisals to determine the fair market rental value and/or sale value of various property types, including easements and right-of-ways.

Justification/Urgency:

The first Option Term is set to expire on February 2, 2019. The airport needs the ability to obtain appraisals quickly and efficiently and requires appraisers who are experienced at valuing aviation related properties.

Anticipated cost:

No additional funds will be added to the contract.

Schedule or Term of Contract:

The current term is one year with three one-year options to renew, the second of which requires additional legislative authority. The third Option Term will be exercisable by The Director of the Department.

Current Vendor:

| Name | Term/Expiration | Contract No. |
|---------------------------------------|-------------------------------|------------------|
| Feasibility Research Group, Ohio, LLC | 1 year w/three 1-year options | 3001 PS 2017-009 |

Employee Demographics:

Total number of employees – 5

Number of employees that are minorities – 2

Number that are women – 3

Number that are City of Cleveland residents – 1

CSB Participation:

A CSB participation goal of ten percent (10%) was established for this contract.