

APPLICATION FOR FEDERAL ASSISTANCE		2. DATE SUBMITTED	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE		State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY		Federal Identifier
5. APPLICANT INFORMATION			
Legal Name		Organizational Unit	
City of Cleveland		Division of Police	
Address 601 Lakeside Avenue Cleveland, Ohio 44114-1015		Name and telephone number of the person to be contacted on matters involving this application Heartsong, Dawn (216) 623-5126	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 34-6000646		7. TYPE OF APPLICANT Municipal	
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA Edward Byrne Memorial Justice Assistance Grant TITLE: Program		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT FY18 Cleveland Area JAG	
12. AREAS AFFECTED BY PROJECT Cuyahoga County Cleveland East Cleveland Garfield Hts Euclid			
13. PROPOSED PROJECT Start Date: October 01, 2018 End Date: September 30, 2021		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project OH09 OH11	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
Federal	\$590,788	Program has not been selected by state for review	
Applicant	\$0		
State	\$0		
Local	\$0		

Other	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? N
Program Income	\$0	
TOTAL	\$590,788	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.		

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**Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program:
FY 2018 Local Solicitation**

Greater Cleveland Area JAG

City of Cleveland, Ohio

Program Narrative

A. Description of the Issues

Strategy/funding priorities: The city of Cleveland and subgrantee agencies (Cuyahoga County and the cities of Euclid, Garfield Heights, and East Cleveland) have selected funding priorities including police support staff and police equipment upgrades.

Subgrant award process and timeline: The funding will be distributed as follows:

Jurisdiction	Allocation	Program
CUYAHOGA COUNTY	\$100,000	Upgraded Police Radios
CLEVELAND	\$451,841	Police support staff
EAST CLEVELAND	\$14,232	Police equipment
GARFIELD HTS	\$11,238	Police tasers and overtime
EUCLID	\$10,968	Controlled access system

The City of Cleveland will be the fiscal agent and will spend no more than \$13,221 of their share of the funding to administer this grant on behalf of all jurisdictions.

Once the award is issued, it will take approximately one month to enter into contracts with the subgrantee agencies. All funding should be expended by the subgrantee agencies within one year of the contracts being finalized. Cleveland's funding will be used within two years of the award date.

Programs to be funded: The Cleveland Division of Police will maintain the employment of six police support staff. This includes four fingerprint examiners and two network analysts. The work of these people is critical to the division of police. These positions are not in the general budget nor is there room to add them. Without this funding these positions would be eliminated.

The city of Garfield Heights needs to purchase a new secure access system and have it installed. They have not been able to locate any other funding for this purchase.

The city of East Cleveland will use their funding to purchase needed police equipment that has not been determined.

The city of Euclid needs to lease tasers and needs funding to support officer overtime.

Cuyahoga County needs to upgrade their police radio equipment for the sheriff's deputies to the latest technology. The radios are SAFECOM compliant, support a Statewide Communication Interoperability Plan (SCIP), and improve interoperable communications locally, regionally and statewide.

B. Project Design and Implementation

Strategic Planning Process: For the Cuyahoga County radio program, their plan for the funding is part of a Statewide Communication Interoperability Plan (SCIP), and improve interoperable communications locally, regionally and statewide. Stakeholders include law enforcement agencies throughout the state.

For the city of Cleveland, the plan to use JAG funding for fingerprint examiners was designed through meetings with the city and county, and with the city and county as

stakeholders. The fingerprint examiners will likely become part of the staff of a regional crime lab and will be processing fingerprint evidence for numerous cities. The network analysts handle technical issues related to numerous regional initiatives, including the Automated Fingerprint Identification System (AFIS) and Automatic License Plate Readers (ALPR).

C. Capabilities and Competencies

The Cleveland Department of Public Safety (DPS) Grants Coordinator, Dawn Heartsong, will ensure all programmatic grant requirements are met. Ms. Heartsong has 20 years of experience managing grants for the city of Cleveland, including awards from \$500 dollars to \$50 million dollars. The fiscal reporting will be managed by DPS Budget Administrator Amy Hewett. Ms. Hewett is responsible for fiscal grant management for all DPS grants, and has held this position for over three years.

Additional strategic planning: No additional strategic planning other than what is identified above.

D. Plan for collecting the data required for this solicitation

Describe the applicant's plan for collection of all performance measure data: The Cleveland Department of Public Safety's Grants Coordinator will create a report form for

all subgrantees and collect data from them quarterly. This data will be entered into the PMT system by the Grants Coordinator. We understand the performance data reporting requirements for this grant.

Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N

No

(DOJ Financial Guide, Section 3.10)

A. Personnel

Name List each name, if known.	Position List each position, if known.	Computation Show annual salary rate & amount of time devoted to the project for each name/position.					
		Salary	Rate	Time Worked (# of hours, days, months, years)	Percentage of Time	Total Cost	Non-Federal Contribution
Dawn Heartsong - Overtime	Grant Coordinator	\$43.89	hourly	255	100%	\$11,171	\$11,171
Vacant	Intel Analyst	\$26.00	hourly	2,080	100%	\$54,080	\$54,080
Vacant	Intell Analyst	\$26.00	hourly	2,080	100%	\$54,080	\$54,080
M. Berry-Wheatley	Fingerprint Examiner	\$21.70	hourly	2,080	100%	\$45,136	\$45,136
M. Phillips	Fingerprint Examiner	\$21.70	hourly	2,080	100%	\$45,136	\$45,136
M. Johnson	Fingerprint Examiner	\$22.90	hourly	2,080	100%	\$47,632	\$47,632
S. McMullen	Fingerprint Examiner	\$21.70	hourly	2,080	100%	\$45,136	\$45,136
Total(s)						\$302,371	\$0
Narrative		\$302,371					

Purpose Area #4

Four Fingerprint Examiners and two Intelligence Analysts currently being funded by FY17 JAG will continue their employment. These are police support staff who are critical to police operations. City of Cleveland employees who regularly manage grants will work on administering this grant on an overtime basis. (This is part of the Administrative Expenses that will be used by Cleveland as the fiscal agent. A total of \$13,221 will be spent on administration (\$10,972.50 in overtime plus standard benefits). Fringe amounts are standard for city employees.

Purpose Area #4

B. Fringe Benefits						
Name		Computation				
List each grant-supported position receiving fringe benefits.		Show the basis for computation.				
		Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
Worker's Comp		\$302,370.01	2.80%	\$8,467		\$8,467
PERS (Public Employees Retirement System)		\$302,370.01	14.00%	\$42,332		\$42,332
Employer's FICA (Medicare only)		\$302,370.01	1.45%	\$4,385		\$4,385
Health/Life/Vision/Dental Insurance		\$94,285.30	100.00%	\$94,286		\$94,286
			Total(s)	\$149,470	\$0	\$149,470
Narrative						
Health insurance is \$15,714.30 X 6 employees. Benefit rates are standard for city employees						

Purpose Area #4

C. Travel										
Purpose of Travel	Location	Type of Expense	Basis	Computation						
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Indicate the travel destination.	Lodging, Meals, Etc.	Per day, mile, trip, Etc.	Compute the cost of each type of expense X the number of people traveling.						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
			N/A					\$0		\$0
				Total(s)						
				\$0						
Narrative										

Purpose Area #4

D. Equipment						
Item		Computation				
List and describe each item of equipment that will be purchased		Compute the cost (e.g., the number of each item to be purchased X the cost per item)				
		# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
				\$0	\$0	\$0
Narrative						

Purpose Area #4

F. Construction		Computation				
Purpose Provide the purpose of the construction	Description of Work Describe the construction project(s)	Compute the costs (e.g., the number of each item to be purchased X the cost per item)				
		# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
				\$0	\$0	\$0
Narrative						

G. Subgrants (Subgrants)							
Description	Purpose	Consultant?					
Provide a description of the activities to be carried out by subrecipients.	Describe the purpose of the subaward (subgrant)	Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.	Total Cost	Non-Federal Contribution	Federal Request		
City of East Cleveland	Various police equipment	No	\$11,674		\$11,674		
City of Euclid	Purchase and installation of controlled access system	No	\$16,896		\$16,896		
City of Garfield Hts	Lease of 36 tasers (\$6,480 x 1 year). Police overtime (\$3,897)	No	\$10,377		\$10,377		
Cuyahoga County	Portable radios - \$5,000 x 20	No	\$100,000		\$100,000		
			Total(s)	\$0	\$138,947		
Consultant Travel (if necessary)							
Purpose of Travel	Location	Type of Expense	Computation				
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Indicate the travel destination.	Hotel, airfare, per diem	Cost	Duration or Distance	# of Staff	Total Cost	Federal Request
						\$0	\$0
			Total			\$0	\$0
Narrative							

The four subgrantees are the other jurisdictions that are part of this grant program. Cuyahoga County will upgrade their portable radios. Garfield Heights will lease tasers and pay for overtime. Euclid will purchase and install an access system. East Cleveland will purchase police equipment.

H. Procurement Contracts

Description	Purpose	Consultant?				
<i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>	<i>Describe the purpose of the contract</i>	<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>	Total Cost	Non-Federal Contribution	Federal Request	
					\$0	\$0
			Total(s)	\$0	\$0	\$0

Consultant Travel (if necessary)

Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>		Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>			
		Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
					\$0		\$0
				Total	\$0	\$0	\$0

Narrative

I. Other Costs		Computation					
Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>		Show the basis for computation					
	Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
					\$0		\$0
		Total(s)				\$0	\$0
Narrative							

J. Indirect Costs						
Narrative	Description <i>Describe what the approved rate is and how it is applied.</i>	Computation <i>Compute the indirect costs for those portions of the program which allow such costs.</i>				
		Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
			Total(s)	\$0	\$0	\$0

Budget Summary

Budget Summary

Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.

Budget Category	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		Total(s)
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$302,371	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$302,371
B. Fringe Benefits	\$149,470	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$149,470
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$138,947	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$138,947
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$590,788	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$590,788
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$590,788	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$590,788
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? Y/N											No