

Division of Water

Request for Legislation

The Division of Water seeks ordinance authority to enter into a direct award requirement contract with the Hach Company for the calibration and certification of CWD equipment that is used to test drinking water. Such certification requires service and maintenance of laboratory and in-line process equipment manufactured by the Hach Company.

EXECUTIVE SUMMARY

Maintenance and Calibration of Hach Equipment

Background/Purpose:

The Division of Water conducts various analyses of water during the treatment process, the results of which are submitted to the Ohio Environmental Protection Agency (OEPA). Specifically the Division monitors turbidity, free and total chlorine concentrations, fluoride concentrations and particle size distribution. OEPA requires that the Division of Water ensure and document that the equipment used to conduct these analyses provides accurate determinations. As part of the documentation process the Division of Water must maintain and demonstrate the accuracy of its equipment. The Division of Water is requesting legislation to obtain a two year service and maintenance contract, with the Hach Company for maintenance of various scientific and in-line process analytical instruments manufactured by Hach.

Scope of Work/Commodities/Services:

CWD's equipment includes, but is not limited to, the following analytical instruments manufactured by Hach: turbidimeters, chlorine analyzers, particle size analyzers, pH meters, switches, controllers, fluoride analyzers and associated appurtenances. Hach Company representatives will perform calibration, preventative maintenance and appropriate repairs to this instrumentation.

Justification/Urgency:

OEPA requires that the Division of Water's instrumentation be maintained and serviced by the manufacturer.

Anticipated Costs and funding source:

CWD General Operating Fund or Capital Funds will be used. Funds will be appropriated in 2025 and 2026, from fund 52 sub fund 001 or from the funds to which are credited the proceeds of sales of future bonds, if issued for this purpose.

Schedule or Term of Contract:

Legislation is to lead to a direct award contract for the term of two years, as follows:

Year One	- \$421,014.00
Year Two	- \$437,854.56
Total two year contract will be	\$858,868.56

Current Contract(s):

Vendor Company Name	Vendor Address	Vendor Contact	Contract Info
Hach Company	5600 Lindbergh Drive Loveland, CO 80539	Chad Csepeggi	Contract #: RCD2023-32 Awarded Amt: \$631,684.91 Contract Exp Date: 05/05/2025

CSB Participation on the Current Contracts:

Goals: ____%; Actual CSB Participation: ____%

If there is no CSB participation, explain why here:

Service and maintenance of this scientific analytical and in-line process equipment requires extensive training and proprietary testing equipment. Additionally, this equipment is dual (civilian & military) use. International transport and sale of this equipment is closely controlled. There are no qualified MBE/FBE firms available to perform the work.