

Department of Port Control

Ordinance No.: 826-2024

EXECUTIVE SUMMARY

The Department of Port Control is requesting authority to enter into one or more requirements contracts for various types of supplemental custodial support services, which would include any necessary labor needed for the Department of Port Control, for a period of one year, with three one-year options to renew, exercisable by the Director of Port Control.

Background/Purpose:

The Department of Port Control is requesting authority to enter into one or more requirements contracts for supplemental custodial support services, which would include any necessary labor needed to maintain the interior and exterior of buildings and adjacent grounds for the Department of Port Control. The supplemental staffing to the DPC workforce will ensure clean and sanitary conditions at Cleveland Hopkins Airport.

Scope of Work:

The contract would provide for staff augmentation for custodial services at Cleveland Hopkins Airport. The services would include, but not be limited to, cleaning public and employee restrooms, stripping and waxing floors, sweeping and mopping floors, vacuuming and dusting, pulling and disposing of trash, keeping outside sidewalks and curbs clear and clean, cleaning Common Use areas.

Justification/Urgency:

This contract will provide supplemental staffing for the DPC custodial workforce to ensure to provide clean and sanitary conditions for the traveling public at Cleveland Hopkins Airport.

Anticipated Cost:

\$1,100,000 annually

Schedule or Term of Contract:

One year, with three one-year options to renew, exercisable by the Director of Port Control.