FILE NO. 598-2024

City of Cleveland
Justin M. Bibb, Mayor

Office of the Mayor
Cleveland City Hall
601 Lakeside Avenue,
Room 202
Cleveland, Ohio 44114
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www.clevelandohio.gov

RECEIVED by the Office of the City Clerk, Clerk of Council, City of Cleveland
on MAY 20, 2024

May 20, 2024

Honorable Blaine Griffin
President, Cleveland City Council
601 Lakeside Avenue
Cleveland, OH 44114

Honorable Joseph Jones
Chair, Mayor's Appointment Committee
601 Lakeside Avenue
Cleveland, OH 44114

Dear Council President Griffin & Appointment Committee Chairman Jones:

I am pleased to nominate Ms. Anastasia Elder for a seat on the Board of Trustees for the Greater Cleveland Regional Transit Authority to replace Calley Mersmann, who will be resigning her current seat on the Board to take a more direct role in transit planning and policy on behalf of the City of Cleveland. Included below are the seat details and term ending date. I respectfully request that this nomination be considered at your earliest convenience in an upcoming meeting of Cleveland City Council's Mayor's Appointment Committee.

Greater Cleveland Regional Transit Authority (GCRTA)

- Anastasia Elder—New appointment replacing Calley Mersmann; Term ending March, 2026

Additionally, a resume is attached for Ms. Elder. Any questions can be directed to Ryan Puente, Deputy Chief of Staff & Chief Government Affairs Officer, at (216) 664-3544 or via email at rpuente@clevelandohio.gov. Calley Mersmann will coordinate an introduction with Ms. Elder.

Sincerely,

Justin M. Bibb
Mayor, City of Cleveland

ANASTASIA A. ELDER

LICENSES

Bar Admission: Ohio & the U.S. District Court for the Northern District of Ohio
Notary Commission: Ohio

EDUCATION

Cleveland State University College of Law, 2018
Cleveland, Ohio
Juris Doctor

The Ohio State University, 2014
Columbus, Ohio
Bachelor of Arts (English)

EXPERIENCE

UB Greensfelder LLP, Cleveland, Ohio
Associate, Business Litigation, September 2023 – Present
(Formerly known as Ulmer & Berne LLP)

- Conducts legal research and drafts pleadings and motions in state and federal courts and arbitration fora analyzing a range of complex legal issues, including breach of contract, employment issues, etc.
- Drafts and responds to discovery requests and reviews discovery production

Case Western Reserve University, Office of General Counsel, Cleveland, Ohio
Associate Counsel, November 2021 – September 2023

- Advised departments with respect to student affairs, risk management, and employment matters, including policy/procedure, conduct/discipline, pre-litigation, agreements, and other issues
- Managed and supported university-wide projects through strategic planning, the development/improvement of processes, and collaboration with internal and external partners
- Drafted and reviewed contracts and other documents/correspondence
- Responded to subpoena requests and created/presented training

The Legal Aid Society of Cleveland, Cleveland, Ohio
Staff Attorney, Housing Group - Right to Counsel, June 2020- November 2021

- Represented and defended tenants in eviction cases through all stages of litigation
- Drafted dispositive and post-judgment motions and discovery requests/responses; and conducted depositions
- Negotiated settlement agreements consistent with client goals
- Developed and maintained working relationships with community partners to address non-legal client needs

Cuyahoga County Clerk of Courts, Office of Nailah K. Byrd, Cleveland, Ohio
Legal Compliance Officer, April 2019 - May 2020

- Evaluated existing operations by analyzing legal authority and conducting surveys to determine best practices
- Analyzed proposed legislation to determine the feasibility of implementation and impact on current operations
- Advised management on various HR matters and drafted disciplinary correspondence
- Revised forms for legal sufficiency, responded to record requests, and created training materials

Cleveland Municipal Court, Cleveland, Ohio
Law Clerk & Mediator, May 2017- April 2019

- Drafted legal memoranda on civil and criminal misdemeanor matters for judicial opinions and motions
- Mediated small claims disputes, conducted pretrial conferences, and observed trials

CIVIC & COMMUNITY ENGAGEMENT

Cleveland Metropolitan Bar Association, *3R's*, 2015-Present; *Member*, 2019- Present.
Norman S. Minor Bar Association, *Member*, 2020-Present; *Chair*, 2022 & 2023 Trailblazer Fundraiser Gala.
College Now Greater Cleveland, *Mentor*, 2015- Present; *AmeriCorps*, 2014-2015.
Alpha Kappa Alpha Sorority, Inc., *Member*, 2013- Present.