

Department of Port Control

Ordinance No.: 1185- 2023

EXECUTIVE SUMMARY

The Department of Port Control (“Department”) is requesting authority to amend Ordinance No. 660-2023 with Unifi Aviation, LLC for additional lease space located in the passenger terminal building at Cleveland Hopkins Airport, for a baggage service office for Aer Lingus Airlines.

Background/Purpose:

Unifi is the largest ground handling & aviation services company in North America. Well-known and well respected for their innovative and agile operations, Unifi serves the airline industry providing a full scope of aviation services. Said services include but not limited to:

- Ramp and passenger handling
- Cabin and cargo services
- Operations and load control
- Aircraft and ground support equipment maintenance

Scope:

The following are the material provisions:

- (A) The Director of Port Control is requesting authority to amend Ordinance No. 660-2023 with Unifi Aviation, LLC for additional lease space of 318 square feet to be used for a baggage service office (“BSO”) for Aer Lingus, in the passenger terminal building, baggage level.
- (B) Lessee shall pay the City an annual rental rate based on the airports’ annual rates and charges calculation, subject to annual changes based on the formula outlined in the Master Lease and Use Agreement; adjustment each January 1st.

Justification/Urgency:

The new transatlantic air service from CLE to Dublin launched May 19, 2023 and the services are needed in order for the operation to continue service to the air traveling public.

Anticipated Cost:

N/A

Schedule or Term of Contract:

One year with four (4) one-year options to renew exercisable by the Director of the Department of Port Control.

Employee Information:

Total number of employees - 20

Total number of employees that are minorities - 7

Total number of employees that are women – 14

Total number of employees that are City of Cleveland Residents - 6