

## **Department of Port Control**

Ordinance No.: 402-2022

Section: Airport Development  
Engineering & Construction

### **Executive Summary**

The Department of Port Control is requesting authority to employ one or more professional service contracts to provide general planning, engineering, and design services for the Department of Port Control for a period of one year, with three one-year options to renew, the second of which is exercisable through additional legislative authority.

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#### **Background/Purpose:**

This project is designed to address immediate needs for planning and engineering related projects. A contract or contracts is needed to retain one or more consultants to act as extension to DPC staff in handling professional Planning and Engineering Design Services for a variety of forthcoming federally-funded or related federally- eligible projects.

#### **Scope:**

The scope of work for this proposed task-order based contract or contracts will include, but not limited to: planning schematics and feasibility studies, environmental assessments, environmental analyses, or other environmental studies required in the planning or design phase of a project, sustainability, conceptual design, cost estimating, project scheduling, engineering design, drafting, consultation, peer review, bid and award services, document reviews, construction administration, quality assurance services, value engineering, and close-out services. Currently, DPC is unable to anticipate future on-call tasks or estimate the total cost of all on-call tasks that will be required during the life of this legislative authority. Therefore, as new tasks are developed, DPC will require contract modifications to support that task or set of tasks.

#### **Justification/Urgency:**

The DPC requires assistance in a variety of types of Planning, Engineering Design, and Construction Services to meet federal standards and deadlines for federally-funded and federally eligible projects at both airports.

#### **Anticipated Cost:**

\$500,000 per year

#### **Schedule or Term of Contract:**

One year with 3 one year options to renew, the second of the one-year option is subject to additional legislative authority.