

# Department of Port Control

Ordinance No.: 377-2022

Airport Operations

## Executive Summary

The Department of Port Control is requesting authority to enter into one or more requirement contracts for the installation, maintenance, relocation, refurbishment, and repair of City-owned passenger boarding bridges, including but not limited to materials, parts, equipment, support equipment, supplies, labor and services if needed, for use at Cleveland Hopkins International Airport, for the Division of Airports, Department of Port Control, for a period of two years, with two one-year options to renew, the first of which is exercisable with additional legislative authority.

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### **Background/Purpose:**

The City owns and operates common use facilities at Cleveland Hopkins International Airport (“CLE”). Such common use facilities are for the operation of various airlines whose schedules necessitate them using, on a per-use fee basis, the common area gates, ramps and associated resources, materials and equipment, including passenger boarding bridges.

The CLE common use gates are in constant need of specialized maintenance and cosmetic repairs to meet the current travel demand. In recent years, the Department has attracted several new airlines with a range of aircraft types to provide service to Northeast Ohio utilizing the City’s common use gates.

### **Scope:**

The scope of work will include, but not be limited to, providing for the installation, maintenance, relocation, refurbishment, and repair of City-owned passenger boarding bridges. This will include, but not be limited to the sourcing, supplying, and delivering of required components, materials, parts, equipment, support equipment, supplies, labor and services if needed, to maintain the operational integrity of the City-owned and operated passenger boarding bridges for the Division of Cleveland Hopkins International Airport.

### **Justification/Urgency:**

The need/demand for jet bridge maintenance is driven by the frequent use of the City owned Common Use gates by the airlines.

**Anticipated Cost:** \$ 300,000 per year

**Term:** Two years with two one-year options the first of the one-year options will require new legislation.

### **CSB Participation:**

The Office of Equal Opportunity will establish goals for the contract and the selected vendor will be required to make every effort to meet the stated goals.