

Department of Port Control

Ordinance No.: 271-2022

Section: Harbors & Real Estate

EXECUTIVE SUMMARY

The Department of Port Control (Department) is requesting authority to enter into a Lease Agreement with CHA Consulting, Inc. (CHA), for the lease of certain city owned space in the Terminal Building at Burke Lakefront Airport (BKL), for the operation of a full service architectural and engineering firm.

The Department requests a term of one (1) year with one (1) year option to renew which is exercised by additional legislative authority.

Background/Purpose:

Under the authority of Ordinance 1302-16 pass on January 30, 2017, the Department and CHA executed and entered into a lease agreement (LS2017*027) for approximately 4,350 square feet of office space located on the second floor of the BKL for the operation of a full service architectural and engineering consulting firm serving Aviation, Government, Utility, Education, and the Commercial Development industries.

CHA has requested to enter into a short term lease for the aforementioned space; one (1) year with (1) one-year option to renew, which requires additional legislative authority.

Scope:

The following are provisions to be contained in the lease agreement:

- (A) The leasehold premises shall be approximately 4,350 square feet of space located in the Terminal Building, Suite 221 at BKL.
- (B) The leased premises will be used for the purpose of operating an architectural and engineering consulting firm.
- (C) The current annual rental rate of \$74,936.04, shall be payable in monthly installments of \$6,244.67, based on a 2018 Fair Market Valuation appraised rental rate of \$17.22/square foot.

Justification /Urgency:

The current lease has come to the end of its term exercising three options. CHA is currently on a month to month designation. The aforementioned space is needed for CHA to continue to operate the consulting firm for various industries around the nation such as Aviation.

Anticipated Cost:

None.

Schedule or Term of Contract:

The Department is requesting a term of one (2) year with one (1) year option for renewal, the first option subject to additional legislative approval.

Current Contract:

Name	Expiration	Contract No.	Amount
CHA Consulting, Inc.	11-15-2021 (mo. to mo.)	LS 2017*027	\$74,936.04/annum

Total number of employees – 9

Number of employees that are minorities – 1

Number that are women – 1

Number that are City of Cleveland Residents - 0