

## Department of Port Control

**Ordinance No.:** 824-2024

### Executive Summary

The Department of Port Control is requesting authority to employ one or more professional service contracts to provide professional lobbying services, for a period of one year, with three one-year options to renew, exercisable by the Director of Port Control.

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### Background/Purpose:

This request will provide the Department of Port Control lobbying services for all federal agencies related to aviation and transportation for the purpose of assisting with a multitude of federal legislative, regulatory, and policy issues. The current contract is set to expire September 16, 2024.

### Scope:

The agreement with the selected consultant will include, but will not be limited to the following:

- Assist the Cleveland Airport System with developing relationships with elected and appointed federal officials, particularly at TSA, CBP, FAA, DOT, and NTSB.
- Assist in developing an action plan to advance federal legislative and policy positions favorable to the Cleveland Airport System.
- Assist with the preparation of federal funding requests and drafting supporting materials.
- Assist in government affairs advocacy efforts and proactively work to achieve the Cleveland Airport System's goals through the federal authorization, annual appropriations, administrative, and regulatory process.
- Monitor and regularly report on legislation, congressional hearings, regulations, policy trends of interest with particular emphasis on identifying federal grant and funding sources.
- Provide proactive assistance and strategic advice to ensure the Cleveland Airport System stays informed on knowledge of key decision-makers, desired legislative goals and current policies.
- Monitor developments in commercial aviation, including airline mergers and international service

### Anticipated Cost:

\$100,000

**Schedule or Term of Contract:**

One year, with three one-year options to renew, exercisable by the Director of Port Control.

**Current Vendors/ Contracts:**

Vendor	Vendor Address	Contract No.
Team Hallahan LLC	629 Constitution Ave. N.E., Suite 304, Washington D.C. 20002	PS2021-217