

DEPARTMENT OF PUBLIC WORKS
Legislative Summary
SECOND AMENDMENT TO PROPERTY OPERATIONS
AND PROGRAMMING AGREEMENT WITH THE GROUP PLAN
COMMISSION

ORDINANCE NO: 554-2019

LEGISLATIVE PURPOSE: Authorizing the Director of Public Works to include a second amendment to the Property Operations and Programming Agreement with the Group Plan Commission.

PROJECT DESCRIPTION: The City will provide the Group Plan Commission with a restricted contribution to support the Commission's maintenance obligations on Public Square. The Commission was created to oversee the improvements to the City's signature public spaces, including Public Square, to operate, maintain and preserve.

TERM: (1) one-year term

**CURRENT
ESTIMATED COST:** \$400,000.00

FUNDING SOURCE: General Operating Fund

PREVIOUS CONTRACT: CT-7001-PS2018-155 (First Amendment)
• \$500,000.00

ATTACHMENT(S): Maintenance operation expenses.

PS 2019 Maintenance Expenses

| <u>Item</u> | <u>Details</u> | <u>2019 City Contribution</u> |
|---|---|-------------------------------|
| Lawn and Floral Plantings Maintenance DCA Clean and Safe | Lawn and plant material maintenance agreement with Royal Landscape. GPC contracts with Downtown Cleveland Alliance for clean and safe ambassadors in Public Square. Maintain ambassador presence. 2 ambassadors M-S 7 AM - 10 PM, 15 hours daily. Additional hours for events and programs. Includes the purchase of uniforms. Covers toilet paper, paper towels, cleaning materials and other typical restroom materials. Provided by DCA. Public Square requires weekly plant bed cleaning. This is different from the plant material maintenance. A crew of 6 people work for 4 hours at a rate of \$18.50 per hour in PS to remove the garbage that accumulates in all of the plant beds and scouts for rodent waste material. | \$242,560.00 |
| Restroom Maintenance and Materials Flower Bed Cleaning | Covers toilet paper, paper towels, cleaning materials and other typical restroom materials. Provided by DCA. Public Square requires weekly plant bed cleaning. This is different from the plant material maintenance. A crew of 6 people work for 4 hours at a rate of \$18.50 per hour in PS to remove the garbage that accumulates in all of the plant beds and scouts for rodent waste material. | \$5,077.00 |
| Snow Removal | Due to the unique surfaces in Public Square, specific equipment and solvents to manage snow removal are required. These services are contracted. The contractor provides the specialized blades and size of equipment as well as the solvents. Snow removal occurs on the property from inner curb to inner curb that is considered Public Square. Snow removal typically occurs during these months, but can occur as early as October and as late as April. Jan/Feb/Mar/Nov/Dec | \$67,500.00 |
| Power Washing | Public Square is power washed twice each week from April through October. Weekly power washing is a contracted service with DCA ; and a second service provides Sunday cleaning of the patio area, which is a contracted responsibility of GPC with the cafe; weekly cost is \$1,188. | \$30,000.00 |
| Café Trash Removal | Trash removal at the café is a contracted responsibility of GPC with the café. For both cleanliness and aesthetic purposes, Trash is contracted to be removed twice M-F, and once on SAT. | |

PS 2019 Maintenance Expenses

| <u>Item</u> | <u>Details</u> | <u>2019 City Contribution</u> |
|------------------------------------|---|-------------------------------|
| Fountain Maintenance and Chemicals | The fountain splash pad is open from April - October. Proper chemical balance and cleanliness of water and site, as well as multiple daily readings, are required by the Department of Public Health. Access to the specialized equipment is through an underground vault. Public Square contracts with Hastings to access the vault, take readings, adjust chemicals, as well as open and close/winterize the fountain annually. | \$34,863.00 |
| Electrical and Light Bulbs | Electrical estimates based on prior year and projected future event needs. Electrical services are required for installations, repairs, events and Winterfest. | \$10,000.00 |
| Plumbing | Plumbing expense includes repairs to restroom and drinking water fountain, as well as opening and winterizing, per City of Cleveland Regulations. | \$10,000.00 |
| Wifi Technology Maintenance | The technology expense covers maintenance of wireless communication in Public Square. | |
| Storage | Maintenance materials including attic stock are located in the storage unit in Terminal Tower and an off-site storage facility Sussen Storage located at: 60th and St. Clair. This space also houses the custom made unlocking mechanism for the underground vault. This cost is an annual rent cost for these properties. | |
| Contingency | | |
| Total | | \$400,000.00 |