



City of Cleveland
Frank G. Jackson, Mayor

Office of the Mayor
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May 5, 2021

(Final Revision)

The Honorable Kevin J. Kelley
President, Cleveland City Council
Cleveland City Council
601 Lakeside Avenue
Cleveland, Ohio 44114

The Honorable Joseph T. Jones
Chair, Mayor's Appointment Cmte.
Cleveland City Council
601 Lakeside Avenue
Cleveland, Ohio 44114

Dear Council President Kelley & Chair Jones,

Included below are the names and term ending dates of the Mayor's nominations for consideration at the upcoming meeting of Cleveland City Council's Mayor's Appointment Committee. New appointments are noted accordingly:

City Planning

Denise McCray-(*new appointment*) - term ending 10-14-2026

City Landmarks Commission

Jonathan Bonezzi- (*new appointment*) – term ending 8-1-2025
Raymond Tarasuck, Jr.- (re-appointment) - term ending 8-1-2025
Michele Anderson- (re-appointment) - term ending 8-1-2025
Julie Trott-Helsey - (re-appointment) - term ending 8-1-2025
Robert S. Strickland-(re-appointment) - term ending 8-1-2025

Greater Cleveland Regional Transit Authority (RTA)

Valarie J. McCall-(re-appointment) - term ending 3-1-2023
Luz Pelot (re-appointment) - term ending 3-1-2023
Rev. Charles P. Lucas (re-appointment)-term ending 3-1-2024

It is hopeful that a Hearing can be held during the week of May 3rd. Please let me know if you need additional information.

Sincerely,

A handwritten signature in black ink that reads "Leah Short". The signature is written in a cursive style with a large, circular flourish around the letter "L" at the beginning.

Leah Short

Communications, Government & International Affairs Assistant

CC: Freddy Collier, Director, City Planning Commission
 India Birdsong, General Manager, CEO, Greater Cleveland Regional Transit Authority

Denise McCray Scott, Ph.D.

Denise McCray Scott, a professional in the field of Public Administration, has over 40 years of experience in government, management, and community engagement in the private and public sector.

Denise has served as a Consultant with the Cleveland Metropolitan School District where she was responsible for coordinating the activities and plans for the selection of new members to the School Board. She also assisted with the coordination of the activities in the selection of one of the former CEOs for the District.

Dr. Scott has also served as a Consultant for the Office of the Mayor, for the City of Cincinnati, and assisted with the strategic plan and development of goals for the Cincinnati C.A.N. Commission a committee formed to address the racial tension in Cincinnati, Ohio. In addition, she has provided consulting services with the cities of Detroit, Michigan; and Camden, New Jersey in the areas of pay equity and human resource assessments.

Denise was previously employed, as Community Banking Manager (District Manager), with FirstMerit Bank, Cleveland, Ohio where she managed five branches and controlled the overall operations of those branches, including all CRA activities, in the Central Cuyahoga District. She also served as FirstMerit's liaison for all community activities and a liaison to the City of Cleveland for any government related activities.

As the Special Assistant for External and Community Affairs to Mayor Michael R. White, Denise was responsible for coordinating and implementing projects for the City of Cleveland. Dr. Scott was the Mayor's representative in the community, in his absence, assisting constituents with problems that needed the Mayor's immediate attention. In addition, she directed community projects, served as a liaison to the corporate and civic community, lobbied for conventions, and worked with members of the Mayor's Cabinet and City Council to facilitate projects and other government related activities.

Dr. Scott's experience in Criminal Justice lead her to become the first African American female to serve as the Director of residential program for male offenders in the state of Ohio.

Denise is a lecturer/adjunct faculty member at Cleveland State University's Maxine Goodman Levin College of Urban Affairs instructing graduate and undergraduate courses; and has served as a team lecturer at the University of Akron.

After a total of 25 years of public service with the City of Cleveland, Dr. Scott retired as an Administrator with the City of Cleveland's Department of Public Utilities Human Resources Section. During her employ with the Department of Public Utilities, she managed the Training and Employee Programs Unit that handles all Training, Performance Management and Employee Appraisals, Apprenticeship Programs, Internship Programs, Wellness, Employee Recognition, Public Records Requests, and the RFP process for General Training Services for the Department.

Dr. Scott holds a Bachelor of Science Degree in Social Work from Central State University ('74), a Master of Science Degree in Criminal Justice from Xavier University ('77), and a Ph.D. Degree, in Public Administration from Cleveland State University's Maxine Goodman Levin College of Urban Affairs ('07). Dr. Denise McCray Scott was a past president of the League of Women Voters Educational Fund; and was inducted into the National Women's Hall of Fame for her commitment to community service as a founding member of the Black Women's Political Action Committee, a nonpartisan organization that focuses on educating African American Women on the political process and is the first organization of its kind in the United States. While she serves on several Boards and volunteers her time in her community, she continues to serve as an advisor to Women of Hope, a program that provides housing and other supportive services for homeless female veterans; is a member of the National Forum for Black Public Administrators; and a member of Positive Plus, an organization that encourages and empowers women who have suffered tragedies and loss of loved ones. Dr. Scott is also an active member of The Word Church in Cleveland, Ohio.



Jonathan Bonezzi

About

phone: 330.421.8144
email: J.J.bonezzi@gmail.com
site: Jbonezzi.com

Skills

Design Software

Rhino 6 + Grasshopper
+ Revit + AutoCAD +
Photogrammetry

Illustration Software

Vray Next + Enscape + Lumion
+ Photoshop + InDesign +
Illustrator + Lightroom +
After-Effects

Physical

Laser Cutting + 3D Printing
+ CNC milling + Casting +
Physical Modeling + Collage +
Hand Drafting + Electrical

Various

Microsoft office + Lighting
Design + Photography +
Theorist + Urban Analysis

Publications

Dezeen

Kent State VDF_ Show
July 9, 2020

The Archiologist

Project Submission 375
May 9, 2020

The Architects

Newspaper
Clark Thenhaus inhabits the
poché in Some Walls From
Unbuilt Houses
March 4, 2020

AIA Ohio

2020 Design Awards
August 2020



Education

2016 - 2020 Spring 2019
Kent State University **Study Abroad**
B.S. in Architecture 2020 Florence, Italy

Work

Jun. 2020
Isomorphism Research Assistant: Silver Lake, Ohio
Assistant to writing & research for "Residues of the Hyperreal" paper.

Aug. 2019 - May 2020
Faculty + Gallery Assistant: CAED, Kent State
Responsible for the installation and coordination of the CAED's Armstrong gallery; which hosts visiting designer's exhibitions. Notable galleries include: Jennifer Bonner's: Haus Sawtooth + Haus Scallop, Clark Thenhaus's: Some Walls from Unbuilt Houses, Maya Alam + Daniele Profeta's: Clouding.

Jun. 2019 - Aug. 2019
Architectural Intern: Sipp+Tape Architects, Youngstown Ohio
Drafting of drawing sets, production of interior and exterior renderings, and meetings with clients.

Aug. 2018 - Dec. 2018
Digital Assistant: CAED, Kent State
Responsible for the creation of weekly tutorial workshops in various softwares in addition to the delivery/presentation of the workshops. supplementing the workshops were dedicated office hours to assist students.

May 2017 - Apr. 2018
Design Associate: Antiquation, Medina Ohio
Responsible for the management of the store, various client custom order projects and daily product building tasks.

Accolades

2020
Overall Best Studio Project Winner
Independent jury awarded to only top 2 student teams.

2016/2017 + 2018/2019 + 2019/2020
Design Studio Award Winner
"Exceptional premise in design process demonstrated through a commitment to thoughtful and engaged explorations of objects and bodies in space" awarded to only 2 students each year for each cohort.

Spring 2019
Semester Abroad + OPEN MIC
Studied for 5 months in Florence Italy expanding cultural knowledge in addition to collaborating on the interview/publication of OPEN MIC. a publication dedicated to the documentation of student run interviews of visiting architects at the Kent State Florence branch.

Fall 2018
Josh Keller "table of uneven legs" workshop
*Worked with Josh Keller, designer of Apple's furniture while working for Bohlin Cywinski Jackson and the Apple store on Madison Ave., in teams to develop site specific furniture. Curated the NOBODY series publication "did someone say furniture?" as documentation.
invitation only



RAYMOND M. TARASUCK

SENIOR COUNSEL

Ray Tarasuck concentrates his practice in the Government Relations, Litigation, and Labor and Employment. He represents employers ranging from small, closely held businesses to large public corporations and public entities.

CLEVELAND | WASHINGTON, D.C. | RTARASUCK@CALFEE.COM | 216.622.8259 or 202.330.4644

Bringing over 25 years of general litigation advocacy in the areas of business, corporate, real estate, and government affairs, Ray has worked with corporations and closely held businesses to address their legal needs, as well as advising and providing counsel to individual and corporate clients as they address their issues and interests with various governmental entities.

Ray is currently in his eighth year as an appointed member of the Executive Committee for the Cuyahoga County Democratic Party. In 2018, Ray was appointed by the Mayor of Cleveland to the City of Cleveland Landmarks' Commission.

Ray is also a former Mahoning County Democratic Party Treasurer and a former Mahoning County Democratic Party Executive Committee Member.

As a litigator, Ray has successfully argued cases on behalf of clients in various Courts of Common Pleas throughout the state of Ohio in addition to various Ohio Appellate Courts, including the Ohio Supreme Court. He has served as an Assistant Attorney General for the State of Ohio, as well an Assistant Mahoning County Prosecutor.

Ray is a frequent speaker and moderator of presentations for both Calfee clients as well as the general business community.

Ray currently serves on the Executive Committee and as a member of the Board of Directors for the Lawyer's Guild for the Catholic Diocese of Cleveland. Ray is a former member of the Board of Directors and Governance Committee for the Cleveland Play House. He previously chaired the Board of Directors of the Ursuline Center for the Ursuline Sisters of Youngstown.

Ray has served as president of the Board of Directors for the Beatitude House, vice president of the Board of Directors for the Youngstown Playhouse, a member of the Mahoning County Alcohol and Drug Addictions Services Board, chairman of parish council for St. Michael Parish in Canfield, and as a



member of the City of Canfield's Charter Review Committee. He is a graduate of Leadership Mahoning Valley, Class of 2001.

Through the Cleveland Metropolitan Bar Association, and in partnership with the Cleveland Metropolitan School District, Ray has participated as an instructor in the 3Rs program as well as a judge for its mock trial competitions.

Ray previously maintained a private practice where he counseled clients in corporate and business law as well as general civil and criminal litigation. He joined Calfee In 2009.

EDUCATION

J.D., The University of Akron School of Law, 1994

M.B.A., Case Western Reserve University, Weatherhead School of Management, 1990

B.A., *cum laude*, Hiram College, 1987

PROFESSIONAL & COMMUNITY

- Cuyahoga County Democratic Party, Executive Committee Member
- City of Cleveland Landmarks' Commission (2018)
- Catholic Diocese of Cleveland, Lawyer's Guild, Executive Committee and Board Member
- Cleveland Play House, Former Board Member and Governance Committee Member
- Ursuline Center for the Ursuline Sisters of Youngstown, Past Chair of the Board of Directors
- Mahoning County Democratic Party, Former Treasurer and Executive Committee Member
- Beatitude House, Former President of the Board of Directors
- Youngstown Playhouse, Former Vice President of the Board
- Mahoning County Alcohol and Drug Addictions Services Board, Past Member
- St. Michael Parish in Canfield, Past Chairman of Parish Council
- City of Canfield's Charter Review Committee, Former Member
- Leadership Mahoning Valley, Class of 2001
- 3Rs Program (Cleveland Metropolitan Bar Association in Partnership with Cleveland Metropolitan School District), Former Instructor and Mock Trial Competition Judge

NEWS

Calfee Workers' Compensation attorneys' articles published in the 2020 edition of National Workers' Compensation Defense Network (NWCDN) book



Workers' Compensation Emerging Issues Analysis, 03.10.2020

Ray Tarasuck Appointed By Cleveland Mayor's Office
03.01.2018

Ray Tarasuck Discusses Updates to House Bill 27
02.14.2018

Ray Tarasuck Presents at Calfee's Employment Law Seminar
09.28.2017

Ray Tarasuck Moderates Panel Discussing Opioid Epidemic
06.14.2017

ALERTS

Ohio Governor DeWine Signs COVID-19 Immunity Bill Into Law
09.17.2020

Ohio House Bill 81 to Significantly Change Ohio Workers' Compensation Law
09.02.2020

New OSHA Guidance for Employers Related to Returning to Work
06.22.2020

New OSHA Enforcement Guidance for Employers Related to Reporting of COVID-19 Cases
05.20.2020

Another Billion Back From the BWC at a Critical Time for Ohio Employers
04.09.2020

LICENSED IN

Ohio



Michele Anderson
3054 W. 14th
Cleveland, Ohio
Realtor, Progressive Urban Real Estate

I have lived my entire life in the Cleveland area. In the mid '80's I purchased my first home in the Detroit Shoreway neighborhood. This inspired me into a career selling real estate with an emphasis on bringing more homeowners to the near west side of Cleveland.

In 1986 I joined Progressive Urban Real Estate. It was a new company started by a young, idealistic, man named Keith Brown. PURE's mission aligned with mine, and my license has remained with the brokerage.

Back then it was very difficult for owner occupants to obtain bank financing in the inner-ring neighborhoods. We challenged those lending practices. Combined with the efforts of neighborhood non-profit development groups and the City, we succeeded in opening up financing opportunities for owner occupants. We also spearheaded residential new construction in neighborhoods that had not had any new housing in generations.

Interest in City living gained momentum and now these neighborhoods are thriving. I still live in Cleveland at 3050 W 14th Street with my three dogs. I maintain a dedicated yoga practice.

JULIE TROTT, RA, LEED® AP BD+C, DIRECTOR



Julie's visionary direction has guided her teams through 20 years of turning people's dreams into architectural realities. Her leadership, design, and management skills transform clients' needs and problems into sustainable solutions. She has guided corporate, retail, historical, exterior renovation, healthcare, and hospitality assignments nationwide, and her work and insights into sustainability earned her the 2008 cover of Cleveland Business Connects in the feature article, "LEEDing the Way in Architecture and Design," as well as the 2010 YWCA Women of Professional Excellence award. Julie stays focused on the big picture while making the details come to life.

PROJECT EXPERIENCE

CORPORATE

200 Public Square
800 Superior
Advanstar
Ancora/FSM
Baker & Associates Engineering
Bulkley Building
Cleveland Browns
Continental Airlines
Eaton Corporation
Fairmount Minerals
Goodyear Global Headquarters
Hewlett Packard
KeyBank
Liggett Stashower
Maxxum Outlets
McPC
Morgan Stanley
OMNOVA Solutions
Playhouse Square Foundation*
Point to Point Marketing*
United Way
Westfield

HOSPITALITY

Marriott
Cleveland Clinic - Intercontinental Hotel

RETAIL

KeyBank
Five Guys
Wegman's*
Solomon's Corset Shop*

HEALTHCARE

Ames Family Hospice House
Westshore Family Dental*
Rainbow Babies and Children's Hospital

MUNICIPAL

Cleveland Hopkins International Airport
Cuyahoga County Juvenile Justice Ctr.
Point-to-Point Marketing

EXTERIOR ARCHITECTURE

1100 Superior Building
Creekview Commons Shopping Center*
Hilton Garden Inn at Gateway *
Hyland Software
Landerbrook Center of Dentistry
Penton Media Building
Schumacher Homes Corporate Facility
WBNS

HISTORICAL RENOVATION

Allen Theater*
Severance Hall
Higbee Building

INDUSTRIAL

Winter Equipment

CONGREGATIONAL

Second Metropolitan Baptist Church
Trinity Cathedral*

* Previous project experience

PROFESSIONAL AFFILIATIONS

American Institute of Architects (AIA), Professional Member
LEED Accredited Professional, Building Design and Construction
United States Green Building Council (USGBC)
Cleveland Green Building Coalition,
National Trust for Historic Preservation
Cleveland Restoration Society
Registered Architect (RA), in OH, AL, CO, GA, NY, ME, VT, OR
City of Cleveland Landmarks Committee - West Blvd. and Lorain Ave.
City of Cleveland Design Review Committee - Far West
YWCA Quest Program Alumni

EDUCATION

Bachelor of Architecture
Kent State University

Bob Strickland, a 1976 graduate of the University of New Hampshire with a bachelor-of-science degree in mechanical engineering, moved to Ohio with his wife, Kathy in 1978 to work at the Perry Nuclear Power Plant for Pullman Power Products. While employed with Pullman, he earned his master's degree in Economics from Case Western University. He took his experience and education to Gilbane Building Company where he worked as a senior project engineer in the construction of TRW's world headquarters in Lyndhurst. In order to stay in Ohio and the Cleveland area, which had become home to him, his wife and first child, Bob accepted a position as the operations manager of Carbone Construction where, during his seven-year tenure, he was responsible for sub-contracting and oversaw the construction of over \$70MM worth of projects annually throughout Northeast Ohio.

After thirty-seven years of challenging and rewarding work, twenty-one of which were at PCS, Bob retired in 2014 year from his position as President of PCS, Inc., one of the area's leading construction management firms with offices in Ohio and West Virginia.

Bob and his wife Kathy of forty-five years, moved nine years ago from the suburb of Mentor to the City of Cleveland, into the Tremont neighborhood, where they now operate Whiteside LLC; purchasing, restoring and renting properties in the Tremont and Old Brooklyn neighborhoods.

Bob has been serving as a member of the Landmarks commission for seven years.

Bob formerly served as a trustee of the University Circle United Methodist Church, where he oversaw a \$2MM historic restoration project. He is also served as co-chair of the Construction Employer's Association legislative committee.

Bob is a current member of the Cleveland Restoration Society, and a past president of the Ohio Chapter of the Construction Managers Association of America.

Bob was appointed by former Governor Strickland to serve as a voting member, representing the state's construction management industry, of the Ohio Construction Reform Panel. The OCRP report issued in April of 2009 served as the foundation for legislation that enabled reforms in bidding public capital improvement projects throughout the state.



Valarie J. McCall

Chief of Communications, Government & International Affairs
City of Cleveland, Office of Mayor Frank G. Jackson

Valarie J. McCall is the Chief of Communications, Government & International Affairs for the City of Cleveland and Mayor Frank G. Jackson. McCall serves as the Jackson administration's primary liaison to local and state government, federal agencies and international organizations. She also oversees the administration's appointments to internal and external boards and commissions, and helps implement the Mayor's policies to promote regional growth and cooperation. McCall also oversees the City of Cleveland's communications strategy, media relations and brand identity.

McCall is the Mayor's primary representative to several national organizations, including the U.S. Conference of Mayors, National League of Cities and the National Black Caucus of Local and Elected Officials. She is also past chair of the American Public Transit Association's Executive Committee (board member emeritus).

McCall serves on the board of several Cleveland-based organizations including the Rock & Roll Hall of Fame and Museum, Destination Cleveland, The Downtown Cleveland Improvement District, Greater Cleveland Regional Transit Authority, Global Cleveland, Greater Cleveland Sports Commission and was the City lead for the 2016 Republican National Convention Host Committee. She is also on the board of the Northeast Ohio Areawide Coordinating Agency and served as the first African American female president – with a second term as chair in 2019. She was also a member of the 2014 Gay Games Cleveland host committee.

McCall serves as the Jackson administration's representative to the Ohio Municipal League, Cuyahoga County Mayor's & Managers Association and the Northeast Ohio Mayors & Managers Association. She is also a member of the Maxine Goodman Levin College of Urban Affairs Visiting Committee, a former member of the Cleveland State University Center for Nonprofit Policy & Practice advisory board and is a current member of the Cleveland State University (CSU) Center for Population Dynamics.

In addition to her domestic responsibilities, McCall represents the Jackson administration and the City of Cleveland overseas, including many of Cleveland's sister cities. She is as a former panel member at the United Nations International Development Organization's Conference on Urban Agglomerations and a former member of the Rouen Business School International Panel. McCall has traveled to Europe, meeting with leaders in the Czech Republic, Germany, Greece, Belgium, and Italy. She has also represented Cleveland in China and Japan. She is an American Council of Young Political Leaders Fellow and an American Marshall Fellow.

Prior to her roles in the Jackson administration, McCall served as Cleveland City Council's youngest City Clerk and Clerk of Council. As its chief administrative officer, she streamlined the legislation process, installed a strong management team and increased the efficiency of office operations.

McCall is also the City's former Director of the Empowerment Zone, overseeing a more than \$200 million budget. She successfully supervised the distribution of funds for job training and placement programs, as well as direct lending programs to assist neighborhood businesses.

McCall is a recipient of numerous accolades including the prestigious Cleveland State University Alumni Emerging Leadership Award, Ebony Magazine Young Leader of the Future award, Crain's Cleveland Business 40 under 40 award, Kaleidoscope Magazines 40/40 Club, Rotary Club of Cleveland International Service award, Lifetime Achievement award from the Liberia Economic Development Initiative, U.S. Secret Service Appreciation award, Cleveland State University Young Public Administrator of the Year award, Smart Business Magazine Progressive Woman award, the Sales & Marketing Executives Distinguished Marketing and Sales award, and the Conference of Minority Transportation 'Women Who Move the Nation' award. She is also a member of the 'Best Leadership Cleveland Class Ever' and is the Woman of Color Foundation's "STAR" Professional Woman of the Year.

McCall is the former host of "Government Affairs: A Closer Look" a public affairs television show about local community issues. She served as chairwoman of Mayor Jackson's 2006, 2010, 2014 and 2018 inaugural committees, overseeing all planning aspects of the inaugural activities and ceremonies.

McCall held several jobs early in her career which helped prepare her for future positions. Her first was at McDonald's where she learned the value of customer service, leadership, punctuality and preparedness.

McCall is a native Clevelander and a graduate of Martin Luther King Law & Public Services Magnet High School. She holds a bachelor's degree in social work and a master's degree in public administration from Cleveland State University. The university awarded her with an honorary doctor of public service degree honoris causa (with all rights, privileges and honors).

McCall resides in the beautiful city of Cleveland, Ohio, USA with her dogs Kaponi and Barack.



CITY OF CLEVELAND
Mayor Frank G. Jackson

LUZ N. PELLOT

E: luz.pellot@gmail.com • M: 216.214.4643 • Cleveland, OH 44113
<http://www.linkedin.com/in/luzpellot/>

BUSINESS SYSTEMS ANALYST / TECHNICAL SUPPORT SPECIALIST

Business Systems Analyst / Technical Support Specialist with extensive experience working in a global company. Expertise in technical troubleshooting, client relations, and assessing and responding to situations that require organization and action. Highly effective and proven in learning new / unfamiliar software applications. Operates with a strong sense of urgency and thrives in fast-paced changing environments. Fluent in Spanish. Core competencies include:

Provide High-Level of Technical Customer Service • Client Relationship Development • Diversity, Inclusion & Engagement • Mentoring • Team Leader • Strategic Planning • Project Management

PROFESSIONAL EXPERIENCE

XEROX CORPORATION • 2016 – Present

A \$10.77 billion document solutions, management, and services company

Business Systems Analyst

Systems analyst as part of the wider development team. Primary focal point for customer inquiries. Manage priorities to contribute to the achievement of client objectives, service levels and provide excellent technical customer service. Create reports using Sybase InfoMaker, Use Microsoft SQL Server Studio for reporting and database support. Work effectively with business and IT Development. Assist in the implementation of new functionality to be applied into production from user acceptance testing (UAT) through delivery.

- Takes initiative to lead team in execution of projects and addressing critical issues. Mentor coworkers to strengthen internal team skills and competencies.
- Collaborate with all teams to strengthen internal relationships across departments.
- Contribute solutions for software enhancements to improve strategic position in the marketplace.

ACS, a XEROX COMPANY • 2013 – 2016

A \$6 billion information technology services company

Professional Services Senior Analyst

Lead for on-site implementations for national and international clients. Support sales force and account managers. Hosted environment support (cloud environment).

- Improved sales to completion by performing demos and expert consultation on system capabilities.
- Standardized and documented workflow to streamline business practices.
- Implemented software within deadlines and within budget, creating trust and confidence with the client.

XEROX GLOBAL SERVICES • 2004 – 2013

Provides consulting and systems integration, imaging, content management, and outsourcing services

Consultant II

Setup and configure PC's, printers, peripherals and networking equipment. Troubleshoot complex technical issues. Liaise between the client and different Xerox teams on projects to ensure high-level of support. Provide pre-sales support. Lead implementation projects.

10+ years experience with Xerox

*- 1998 year Clevelander
- Spanish member*

- Completed projects within deadlines and below budget.
- Grow our footprint by supporting sales and implementation for domestic and international client base.
- Trusted Advisor to clients that resulted in contract renewals and added services.

BRADLEY COMPANY • 1998 – 2004

Customer Service Support / Implementation Specialist (Consultant I)

Provide remote and on-site technical support. Perform software installation and updates. Maintain application documentation. Test software – quality assurance. Liaise with development team and quality team to resolve issues and communicate product improvements, enhancements, and feedback. Assist in implementation project – project planning, due diligence, environment setup, database setup. Instruct clients at on-site implementations and instruct clients at Annual Users Conference.

- Significantly cut software Time-to-Market timeline by thoroughly testing, discovering, escalating, and communicating issues.
- Expanded course offerings for clients by volunteering to learn and teach new software thus creating additional value to the Annual Users Conference.

THE TRAINING DEPARTMENT • 1994-1998

Office Administrator / Software Instructor

Office Administrator responsibilities include maintaining the office operations. Ensure each computer was ready for the course. Prepare course workbooks. Manage customer relations for all accounts. Schedule independent contractors. Develop public and private computer class schedules. Register and confirm clients for computer training. Provide computer training for public and corporate clients. Manage support questions on Microsoft Office, Mac applications and hardware. Prepared computers for classes (install hardware and software).

- Drove cost savings through in-house training consultation and delivery.

EDUCATION

Bachelors, Business Administration • Kent State University • Kent, Ohio

TECHNICAL SKILLS

Microsoft Office Suite (Excel, Access, Word, PowerPoint, Project, Visio, Outlook) • Adobe Acrobat • Microsoft SQL Server • HTML • Active Server Pages • Windows OS • Mac OS • FTP Clients • Hosted Environment

AFFILIATIONS AND ACKNOWLEDGEMENTS

Board Member • Plexus, Chamber of Commerce for LGBT Community and Allies • Events Chair
 Board Secretary • Graffiti Heart • Non-profit arts organization
 Board of Governor • Human Rights Campaign • Gala TrI-Chair / Diversity & Inclusion Chair
 2017 LGBT Heritage Award • Arts and Culture
 2016 Human Right Campaign Award • Member of the Year
 Member • WELD (Women for Economic and Leadership Development)
 Co-Founder • The WH2 (Women's Happy Hour) • Women's network group
 Gay Games 9 • Events co-chair • International Sporting Event

Rev. Charles P. Lucas

Rev. Lucas joined the GCRTA Board in February 2016. He was appointed by Cleveland Mayor Frank G. Jackson. He served as Vice President of the RTA Board from June 2018 to March 2021. He was elected President of the RTA Board in March 2021.

Rev. Lucas is the past chair of the RTA Organizational, Services and Performance Monitoring Committee and current chair of the RTA Ad Hoc Paratransit Committee.

In addition, he is the Chair of the Community Relations Board for the City of Cleveland and the Past Chair of the Council for Economic Opportunities in Greater Cleveland (CEOGC) currently known as Step Forward.

He was a former president of the Cleveland Branch of the NAACP and past chair of the Greater Cleveland Methodist Association. He is the Pastor Emeritus of St. James African Methodist Episcopal Church.