

Department of Port Control Request for Legislation

Ordinance No.: 93-2026

Commercial Business & Revenue

EXECUTIVE SUMMARY

The Department of Port Control is requesting authority to exercise the first option to renew Contract No. PS 2025*0065 with the Downtown Cleveland Alliance (DCA) to provide professional services necessary to implement the Common Area Maintenance Agreement at North Coast Harbor.

Background/Purpose:

The Department of Port Control (“DPC”) is responsible for oversight of North Coast Harbor (NCH), defined as the area between East 9th Street and Dock 28b, including but not limited to the East 9th Street Pier, Voinovich Park, the North Coast Harbor Walkway, and the docks north of FirstEnergy Stadium. Attractions and event programming within this area draw an average of approximately 2.8 million visitors annually to the downtown lakefront.

The City of Cleveland, the Rock and Roll Hall of Fame (RRHF), the Great Lakes Science Center (GLSC), the Cleveland Browns, and Cumberland Development are collectively responsible—through the Common Area Maintenance Agreement (CAM)—for operating, maintaining, securing, and promoting NCH’s public areas. Since 2012, these duties have been fulfilled through a professional services agreement with the Downtown Cleveland Alliance (DCA). The contract also authorizes DCA to provide complementary services, on a limited basis, for NCH properties that fall outside the boundaries of the CAM agreement.

Ordinance No. 476-2024, passed on June 14, 2024, authorized the Department to enter into a professional services contract with DCA, which was executed on February 28, 2025. Pursuant to the authorizing legislation, the initial term was one (1) year, with three (3) one-year options to renew, each requiring additional legislative authority. The Department now seeks authority to exercise the first of these one-year renewal options.

Scope:

The scope of work under this contract is to supplement regularly employed City staff by providing professional services necessary to uphold the Common Area Maintenance Agreement. These services include property maintenance, management, marketing, security, and event planning at North Coast Harbor for the Department of Port Control.

Justification/Urgency:

DCA is exceeding expectations under the terms and conditions of the contract. If the City does not exercise the renewal option, the current contract will expire on February 28, 2026, resulting in a disruption of critical services at North Coast Harbor.

Anticipated Cost:

For the option year period, DCA’s fee is not to exceed \$470,203.40.

Schedule or Term of Contract:

Requesting authority to execute the first of the three (3) one-year options for renewal, all of which require additional legislative authority.

Current Contract:

Name	Term/Expiration	Contract Number
DCA	One (1) year with (3) three one-year options to renew	PS 2025*0065

Employee Information:

Total number of employees – 22

Number of employees that are minorities – 2

Number of employees that are women – 12

Number of employees that are City of Cleveland Residents – 12