

# Ordinance No. 480-2023

**By Council Member Griffin  
(by departmental request)**

## AN EMERGENCY ORDINANCE

Authorizing the Director of Finance to employ one or more consultants, computer software developers, or vendors or one or more firms of consultants, computer software developers, or vendors necessary to implement various technology projects, services, and upgrades to existing systems under the 2023 ITS Capital Project Plan, other related professional services to implement the Plan; and to enter into various contracts to implement this ordinance.

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WHEREAS, this ordinance constitutes an emergency measure providing for the usual daily operation of a municipal department; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CLEVELAND:

Section 1. That, provided this Council authorizes and the City sells bonds in 2023 for purposes that include this ordinance, the Director of Finance is authorized to employ by contract or contracts one or more consultants or one or more firms of consultants, for the purpose of supplementing the regularly employed staff of the several departments of the City of Cleveland in order to provide professional services necessary to implement various technology projects, services, and upgrades to existing systems under the 2023 ITS Capital Project Plan (the “Plan”) and to purchase any associated hardware and appurtenances that are non-competitive, cannot be secured from any other source and that are necessary for upgrade, replacement, or maintenance of any components of the Plan. Components of the Plan include, but are not limited to: Website Upgrade; Route Optimization; Learning Management Solution; Payroll Processing and Onboarding Software; fiber optic installation; Computer Refresh Project; Social Services Software; Data Center Network and Server Upgrades and enhancements migrating physical servers to power efficient, sustainable Blade Chassis and Virtual Servers; SharePoint system upgrade; Software as a Service; Platform as a Service; Record Management System; WorkOrder Management; AVL System Upgrade; Camera System; Enterprise Architecture Knowledge Base & Management Solution; IT Service Management Service Platforms; Accela System Upgrade; Voice over Internet Protocol (VoIP) telephone system Upgrade; WIFI installation in City-owned and City-leased facilities; installation of Pen based devices; Business Intelligence/Data Warehouse systems; Cyber Security & Business Continuity; Business Process

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Orchestration; and all the foregoing including all associated hardware and appurtenances.

Professional services needed to implement the Plan include, but are not limited to: project management; business analysis; network installation; support services; software implementation and configuration; end user and technical staff training; system design; data conversion; report development and implementation; testing; technical administration; tuning; maintenance services; upgrades; backup systems and services; system disaster alleviation and remediation; business continuity; technical support; network administration; implementation; programming; maintenance; and other support for operation and enhancement of systems, integrations, data exchange, migration, installation, design, interfacing, repair, upgrades and enhancements; and other related professional services.

Section 2. That, provided this Council authorizes and the City sells bonds in 2023 for purposes that include this ordinance, the Director of Finance is authorized to employ by contract or contracts one or more consultants, computer software developers or vendors or one or more firms of consultants, computer software developers or vendors for the purpose of supplementing the regularly employed staff of the several departments of the City of Cleveland to acquire one or more software licenses and city-wide applications, including implementation, training, and technical support related to the software or applications necessary to implement the Plan, which are not obtained under a professional services contract authorized in Section 1 of this ordinance.

Section 3. The selection of the consultants, computer software developers, or vendors for the services, software licenses, city-wide applications and related services referred to in Section 2 of this ordinance and/or to provide necessary associated hardware, appurtenances, and all other items described in Sections 1 and 2, shall be made by the Board of Control on the nomination of the Director of Finance and, if applicable, shall be from a list of qualified consultants, computer software developers, or vendors available for employment as may be determined after a full and complete

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canvass by the Director of Finance for the purpose of compiling a list. The compensation to be paid for the services, hardware, appurtenances, and licenses and applications shall be fixed by the Board of Control. The contract or contracts authorized shall be prepared by the Director of Law, and approved and certified by the Director of Finance.

Section 4. That, provided this Council authorizes and the City sells bonds in 2023 for purposes that include this ordinance, the Director of Finance is authorized to make one or more written standard purchase or lease contracts and one or more written requirement purchase or lease contracts under the Charter and the Codified Ordinances of Cleveland, Ohio, 1976, the period of requirements to be determined by the Director, for the necessary items of the purchase, lease, or license of computer and network hardware; replacement parts with labor if necessary; software; software licenses; software upgrades; appurtenances; supplies; related furniture, building equipment and restoration; training materials; insurance; and other materials, equipment, supplies, and services necessary to implement the Plan which are not obtained under a contract authorized in Sections 1 and 2 of this ordinance, including labor and materials; training and training materials; maintenance; and installation if necessary; to be purchased or procured by the Commissioner of Purchases and Supplies on a unit basis for the Division of Information Technology and Services, Department of Finance. Bids shall be taken in a manner that permits an award to be made for all items as a single contract, or by separate contract for each or any combination of the items as the Board of Control determines.

Section 5. That the costs of the requirement contract or contracts shall be paid from the fund or funds to which are credited the proceeds of the sale of future bonds if authorized for this purpose, and shall also be charged against the proper appropriation accounts and the Director of Finance shall certify the amount of any purchase or procurement under the contract or contracts, each of which purchases or procurements

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shall be made on order of the Commissioner of Purchases and Supplies by a delivery order issued against the contract or contracts and certified by the Director of Finance.

Section 6. That under Section 108(b) of the Charter, the purchases authorized by this ordinance may be made through cooperative arrangements with other governmental agencies. The Director of Finance may sign all documents that are necessary to make the purchases, and may enter into one or more contracts with the vendors selected through that cooperative process.

Section 7. That the total cost of the contracts and other expenditures authorized in this ordinance shall be paid from Fund Nos. 11 SF 006, 52 SF 001, 54 SF 001, 58 SF 001, 60 SF 001, 81 SF 001, from the fund or funds to which are credited the proceeds of the sale of future bonds if issued for this purpose, and any other funds approved by the Director of Finance. (RQS 1511, RL 2023-41)

Section 8. That this ordinance is declared to be an emergency measure and, provided it receives the affirmative vote of two-thirds of all the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

JS:nl  
4-17-2023  
FOR: Director Abonamah

