

Sexual Assault Advocate

**Office of Criminal Justice Services
Detailed Budget Application**

Subgrant Number:

PART A - BUDGET REQUEST BY RESOURCE

	Amount	Percentage %
OCJS Funds Requested:	46,083.69	75.00%
Cash Match	15,361.23	25.00%
In-Kind Match	0.00	0.00%
Total Project Budget:	61,444.92	100.00%

Identify the Source of Match:

PART B - BUDGET REQUEST BY COST CATEGORY

Please note that both the OCJS & matching costs are to be included in following sections.

Section 1 - Personnel Costs

Salaries and Personnel

Name/ Vacant	Title	No. Hrs.	Hrly Rate	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Salary Subtotal:				\$0.00

Employer's Share of Fringe Benefits:

Fringe Benefits	Rate (%)	Total Yearly Wages	Total Cost
PERS (government agencies)		\$0.00	\$0.00
FICA (private agencies)		\$0.00	\$0.00
Retirement (private agencies)		\$0.00	\$0.00
Worker's Compensation		\$0.00	\$0.00
Unemployment Comp. (Max 2.00% on first \$9,000*)		\$0.00	\$0.00
Medicare		\$0.00	\$0.00
Health Insurance			
Fill in the formula: \$ _____ (Monthly Rate) x _____ (# Months) x _____ (FTE)			
			0.00
Fringe Subtotal:			\$0.00

* Note this is the first \$9,000 of the Salary Subtotal.

Section 1 - Personnel Total:

Narrative Required: Provide justification for each position; list job duties.

Section 2 - Consultants/Contracts

Name	Hourly Fee	Hours	Total
Cleveland Rape Crisis Center - Victim Advocate	23.45	2542	\$59,609.90
Cleveland Rape Crisis Center - Phone (\$95 per month)	95	12	\$1,140.00
Cleveland Rape Crisis Center - Office Supplies	695.02	1	\$695.02
			\$0.00

Section 2 - Consultants/Contracts Total: \$61,444.92

Narrative Required: Provide justification, method of procurement and basis of selection.

The city of Cleveland will enter into a contract with the Cleveland Rape Crisis Center (CRCC). CRCC will provide a full-time victim advocate who will be assigned to the Cleveland Division of Police to work with victims of sexual assault. In addition to victim advocates, CRCC will use funding for cell phones and office supplies.

Section 3 - Travel

A. Auto	No. Miles	Per Mile	Total
	0	0	\$0.00
	0	0	\$0.00

B. Commercial	Destination	Fare	Total
		0	\$0.00
		0	\$0.00

C. Per Diem: (Meal & Lodging Only)	No. of days	Rate	Total
	0	0	\$0.00
	0	0	\$0.00

D. Other (Specify):	No. Items	Rate	Total
	0	0	\$0.00
	0	0	\$0.00

Section 3 - Travel Total \$0.00

Narrative Required: Provide justification for travel. Costs must relate to the project staff & objectives.

Section 4- Equipment

Item(s) Being Purchased	Quantity	Unit Price	Total
	0	0	\$0.00
	0	0	\$0.00
	0	0	\$0.00
	0	0	\$0.00
	0	0	\$0.00
	0	0	\$0.00
	0	0	\$0.00
	0	0	\$0.00
	0	0	\$0.00
	0	0	\$0.00

Section 4 - Equipment Total \$0.00

Narrative Required: Provide justification for the equipment requested.

Section 5 - Supplies

List of Items to be Purchased	Quantity	Unit Price	Total
	0	0	\$0.00
	0	0	\$0.00
	0	0	\$0.00
	0	0	\$0.00
	0	0	\$0.00
	0	0	\$0.00
	0	0	\$0.00
	0	0	\$0.00

Section 5- Supplies Total \$0.00

Narrative Required: Provide justification for the supplies; provide allocation method.

Section 6 - Other Costs

Other Charges	Cost	Terms	Total
Rent-Facilities	0	0	\$0.00
Cost of Ownership	0	0	\$0.00
Telephone	0	0	\$0.00
Utilities	0	0	\$0.00
Bookkeeping/Audit	0	0	\$0.00
Maintenance	0	0	\$0.00
Clerical	0	0	\$0.00
Auto Lease/ST Rental	0	0	\$0.00
Equipment Lease/ST Rental	0	0	\$0.00
Photocopying	0	0	\$0.00
Printing	0	0	\$0.00
Other (Specify)	0	0	\$0.00
Other (Specify)	0	0	\$0.00
Other (Specify)	0	0	\$0.00

Section 6 - Other Costs Total \$0.00

Narrative Required: Provide justification for other costs; provide allocation methods where appropriate.

Section 7 - Confidential Funds (Applies to Drug Task Force Projects Only)

Implementing Agency Confidential Funds	Total
0	\$0.00

Section 7- Confidential Fund Total \$0.00

Narrative Required: Provide justification for Confidential Funds.

Section 8 - Indirect Costs

Amount of Direct Costs Less Equipment	Percent 0 to 10%	Total
0	0.00%	\$0.00

Section 8 - Indirect Cost Total \$0.00

Narrative Required: Provide justification for Indirect Cost; attach a copy of your federally approved plan.

PART C- BUDGET REQUEST BY RESOURCE & COST CATEGORY

	1. Matching Funds		2. OCJS Funds	3. Total
	Cash	Inkind		
1. Personnel				\$0.00
2. Consultant/Contracts	\$15,361.23		\$46,083.69	\$61,444.92
3. Travel				\$0.00
4. Equipment				\$0.00
5. Supplies				\$0.00
6. Other Costs				\$0.00
7. Confidential Funds				\$0.00
8. Indirect Cost				\$0.00
9. Total Project Budget	\$15,361.23		\$46,083.69	\$61,444.92

Narrative: Federal, State and Local Funding Sources-please provide information on funding that is received by your Agency that is relevant to this project applied for. Include the source, amount received, and year funds were awarded.

The city of Cleveland received a FY20 VAWA grant for \$41,831.25

Do you have other funding resources not identified above? Yes No

X	
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Prepared by: Name and Title
Dawn Heartsong, Grants Coordinator

Date:
8/24/2021



Revised 09/2003

Prosecution



Department of Public Safety and Justice Services
Subgrant Application Title Page

Subgrantee Name	City of Cleveland, Division of Police				
Program Area	VA 2 - Enhance Efforts (Law Enforcement)				
Title of Project 35 Character Maximum	Cleveland Domestic Violence Project				
Project Period	01/01/2022 - 12/31/2022				
Total Budget	\$134,045.24				
Main Contact	Prefix Ms	First Name Dawn	MI	Last Name Heartsong	Suffix
	Title Grants Coordinator		Agency Cleveland Dept. of Public Safety		
	Address 1300 Ontario St		City Cleveland	Zip 44113	
	Phone 216-623-5126		Fax 216-623-5853		
Organizational Leader	Prefix Mr	First Name Calvin	MI D	Last Name Williams	Suffix
	Title Chief		Agency Cleveland Division of Police		
	Address 1300 Ontario Street		City Cleveland	Zip 44113	
	Phone 216-623-5005		Fax 216-623-5853		

Application Prepared By:	Name: Dawn Heartsong	Phone: 216-623-5126
Email:	DHeartsong@city.cleveland.oh.us	
Budget Prepared By:	Name: Dawn Heartsong	Email: 216-623-5126
Email:	DHeartsong@city.cleveland.oh.us	
Quarterly Fiscal reporting will be done by:	Name: Amy Hewett	Phone: 216-664-3735
Email:	AHewett@city.cleveland.oh.us	
Quarterly Program reporting will be done by:	Name: Dawn Heartsong	Phone: 216-623-5126
Email:	DHeartsong@city.cleveland.oh.us	

**Office of Criminal Justice Services
Detailed Budget Application**

Subgrant Number:

PART A - BUDGET REQUEST BY RESOURCE

	Amount	Percentage %
OCJS Funds Requested:	\$100,533.93	75.00%
Cash Match	\$33,511.31	25.00%
In-Kind Match	\$0.00	0.00%
Total Project Budget:	\$134,045.24	100.00%

Identify the Source of Match:

PART B - BUDGET REQUEST BY COST CATEGORY

Please note that both the OCJS & matching costs are to be included in following sections.

Section 1 - Personnel Costs

Salaries and Personnel

Name/ Vacant	Title	No. Hrs.	Hrly Rate	Total
William Cunningham	Detective	2080	30.8	64,064.00
John Freehoffer	Detective	2080	30.8000	64,064.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
Salary Subtotal:				\$128,128.00

Employer's Share of Fringe Benefits:

Fringe Benefits	Rate (%)	Total Yearly Wages	Total Cost
PERS (government agencies)			0
FICA (private agencies)			0
Retirement (private agencies)			0
Worker's Compensation			0
Unemployment Comp. (max 2.00% on first \$9,000)			0
Medicate			0
Health Insurance			0
<i>Fill in the formula: \$ (Monthly Rate) x (# Months) x (FTE)</i>			
Fringe Subtotal:			0

Section 1 - Personnel Total:

Narrative Required: Provide justification for each position; list job duties.

Detectives investigate reports of Domestic Violence and Stalking and present them to the Prosecutor. We are requesting the cost of the base salaries of just two of the 13 detectives and sergeants who are assigned to the police Domestic Violence Unit on a full-time basis. The additional detectives who will be added to the unit in 2022 will also be funded by the city. Fringe benefits are paid for by the city.

Section 2 - Consultants/Contracts

Name	Hourly Fee	Hours	Total
			0
			0
			0
			0

Section 2 - Consultants/Contracts Total: 0

Narrative Required: Provide justification, method of procurement and basis of selection.

Section 3 - Travel

A. Auto	No. Miles	Per Mile	Total
	0	0	0
	0	0	0

B. Commercial	Destination	Fare	Total
Airfare for 2 people	DV National Conference	650	\$1,200.00

C. Per Diem: (Meal & Lodging Only)	No. of days	Rate	Total
Meals 2 people x 6 days x 1 conference	12	50	\$600.00
Lodging 2 people x 5 days x 1 conference	10	190	\$1,900.00

D. Other (Specify):	No. Items	Rate	Total
Registration	2	350	\$700.00
			0

Section 3 - Travel Total \$4,400.00

Narrative Required: Provide justification for travel. Costs must relate to the project staff & objectives.

We will send both grant-funded DV unit detectives to the Annual National Multi-Disciplinary Conference on Domestic Violence. The conference is coordinated by the National District Attorney's Association and focuses on DV programs that include partnerships with law enforcement, prosecution and victim services like Cleveland's program. We believe it is important for them to be exposed to new trends in serving the victims of domestic violence and to share knowledge and experiences with their peers working on similar programs.

Section 4- Equipment

Item(s) Being Purchased	Quantity	Unit Price	Total
	0	0	0
	0	0	0
	0	0	0

Section 4 - Equipment Total 0

Narrative Required: Provide justification for the equipment requested.

Section 5 - Supplies

List of Items to be Purchased	Quantity	Unit Price	Total
RTA Bus Tickets	400	2.25	\$900.00
Office Supplies	Various	Various	\$617.24
	0	0.00	0
	0	0.00	0
	0	0	0

Section 5- Supplies Total \$1,517.24

Narrative Required: Provide justification for the supplies: provide allocation method.

It is essential that we have bus tickets available to give to victims. Many of them do not have transportation and have a very limited income. This helps to ensure they will be able to meet with victim advocates, detectives and prosecutors. General office supplies such as ink cartridges, paper, batteries, etc.. are needed in the unit.

Section 6 - Other Costs

Other Charges	Cost	Terms	Total
Rent-Facilities	0	0	0
Cost of Ownership	0	0	0
Telephone	0	0	0
Utilities	0	0	0
Bookkeeping/Audit	0	0	0
Maintenance	0	0	0
Clerical	0	0	0
Auto Lease/ST Rental	0	0	0
Equipment Lease/ST Rental	0	0	0
Photocopying	0	0	0
Printing	0	0	0
Other (Specify)	0	0	0
Other (Specify)	0	0	0
Other (Specify)	0	0	0

Section 6 - Other Costs Total

Narrative Required: Provide justification for other costs; provide allocation methods where appropriate.

Section 7 - Confidential Funds (Applies to Drug Task Force Projects Only)

Implementing Agency - Confidential Funds	Total
0	0

Section 7- Confidential Fund Total

Narrative Required: Provide justification for Confidential Funds.

Section 8 - Indirect Costs

Amount of Direct Costs Less Equipment	Percent 0 to 10%	Total
0	0.00%	0

Section 8 - Indirect Cost Total

Narrative Required: Provide justification for Indirect Cost; attach a copy of your federally approved plan.

PART C- BUDGET REQUEST BY RESOURCE & COST CATEGORY

	1. Matching Funds		2. OCJS Funds	3. Total
	Cash	Inkind		
1. Personnel	\$ 32,032.00		\$ 96,096.00	\$ 128,128.00
2. Consultant/Contracts				
3. Travel	\$ 1,100.00		\$ 3,300.00	\$ 4,400.00
4. Equipment	\$ -		\$ -	\$ -
5. Supplies	\$ 379.31		\$ 1,137.93	\$ 1,517.24
6. Other Costs				
7. Confidential Funds				
8. Indirect Cost				
9. Total Project Budget	\$ 33,511.31		\$ 100,533.93	\$ 134,045.24

Narrative: Federal, State and Local Funding Sources-please provide information on funding that is received by your Agency that is relevant to this project applied for. Include the source, amount received, and year funds were awarded.

We currently have a FY2020 STOP VAWA grant for \$94,763.66

Do you have other funding resources not identified above? Yes No

X	
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Prepared by: Name and Title
Dawn Heartsong Grants Coordinator

Date:
8/24/2021

Contact Information: email
dheartsong@city.cleveland.oh.us

Telephone
216-623-5126



Revised 09/2003

Law Enforcement



Department of Public Safety and Justice Services
Subgrant Application Title Page

Subgrantee Name	City of Cleveland, Law Department				
Program Area	VA 2 - Enhance Efforts (Prosecution)				
Title of Project 35 Character Maximum	Cleveland Domestic Violence Project				
Project Period	01/01/2022 - 12/31/2022				
Total Budget	194,490.17				
Main Contact	Prefix Ms	First Name Dawn	MI	Last Name Heartsong	Suffix
	Title Grants Coordinator		Agency Cleveland Dept. of Public Safety		
	Address 1300 Ontario St		City Cleveland	Zip 44113	
	Phone 216-623-5126		Fax 216-623-5853		
Organizational Leader	Prefix Mr.	First Name Mark	MI	Last Name Griffin	Suffix
	Title Director		Agency Cleveland Law Department		
	Address 601 Lakeside Avenue, Room 106		City Cleveland	Zip 44113	
	Phone 216-664-2800		Fax 216-664-2663		

Application Prepared By:	Name: Dawn Heartsong	Phone: 216-623-5126
Email:	DHeartsong@city.cleveland.oh.us	
Budget Prepared By:	Name: Dawn Heartsong	Email: 216-623-5126
Email:	DHeartsong@city.cleveland.oh.us	
Quarterly Fiscal reporting will be done by:	Name: Amy Hewett	Phone: 216-664-3735
Email:	AHewett@city.cleveland.oh.us	
Quarterly Program reporting will be done by:	Name: Dawn Heartsong	Phone: 216-623-5126
Email:	DHeartsong@city.cleveland.oh.us	

**Office of Criminal Justice Services
Detailed Budget Application**

Subgrant Number:

PART A - BUDGET REQUEST BY RESOURCE

	Amount	Percentage %
OCJS Funds Requested:	\$148,617.63	75%
Cash Match	\$48,872.54	25%
In-Kind Match		0%
Total Project Budget:	\$194,490.17	100%

Identify the Source of Match:

PART B - BUDGET REQUEST BY COST CATEGORY

Please note that both the OCJS & matching costs are to be included in following sections.

Section 1 - Personnel Costs

Salaries and Personnel

Name/ Vacant	Title	No. Hrs.	Hrly Rate	Total
Verlinda Powell	Prosecutor/Supervisor	860	38.26	\$32,903.60
Tom Fisher	Prosecutor	860	25.42	\$21,861.20
Vacant	Prosecutor	860	25.42	\$21,861.20
Vacant	Prosecutor	860	23.71	\$20,390.60
Brittany Barnes	Prosecutor	860	23.71	\$20,390.60
Aqueelah Jordan	Chief Prosecutor	198	54.45	\$10,781.10
Merissa Cooper	Law Clerk/Paralegal	1100	16.05	\$17,655.00
Trevor Crowe	Law Clerk/Paralegal	1100	16.05	\$17,655.00
Salary Subtotal:				\$163,498.30

Employer's Share of Fringe Benefits:

Fringe Benefits	Rate (%)	Total Yearly Wages	Total Cost
PERS (government agencies)		0	0
FICA (private agencies)		0	0
Retirement (private agencies)		0	0
Worker's Compensation		0	0
Unemployment Comp. (max 2.00% on first \$9,000)		0	0
Medicate Medicare)		0	0
Health Insurance			
Fill in the formula: \$ _____ (Monthly Rate) x _____ (# Months) x _____ (FTE)			0
Fringe Subtotal:			0

Section 1 - Personnel Total:

Narrative Required: Provide justification for each position; list job duties.

Prosecutors are on the forefront combating the crisis of Domestic Violence (DV) in the City of Cleveland. Prosecutors review all police reports assigned to the Cleveland DV Project. They review detective investigations and related evidence to ensure sufficient ground to support the filing of appropriate charges in a matter. Prosecutors also work closely with victims, advocates and law enforcement in litigating matters before the Cleveland Municipal Court. Prosecutors in Cleveland's DV Unit not only review, charge and litigate misdemeanor matters, but also review and charge matters deemed a felony that are ultimately prosecuted by Cuyahoga County Prosecutor's Office. They also advocate before the Ohio Eighth District Court of Appeals and Ohio Supreme Court when necessary. Prosecutors and Law Clerks work tirelessly to protect the interest and safety of victims. Prosecutors are assigned to the program on a full-time basis, but this grant only covers a portion of their salaries. The City of Cleveland covers the difference and their fringe benefits. The matching funds will all come from this category, including 100% of the Chief Prosecutor and \$9,522.86 from each of the four current prosecutors.

Section 2 - Consultants/Contracts

Name	Fee		Total
			0
			0

0

Section 2 - Consultants/Contracts Total: 0

Narrative Required: Provide justification, method of procurement and basis of selection.

Section 3 - Travel

A. Auto	No. Miles	Per Mile	Total
	0	0	0
	0	0	0

B. Commercial	Destination	Fare	Total
Airfare for 6 people	DV National Conference	600	\$3,600.00
		0	

C. Per Diem: (Meal & Lodging Only)	No. of days	Rate	Total
Meals 6 people x 6 days x 1 conference	36	60	\$2,160.00
Lodging 6 people x 5 days x 1 conference	30	200	\$6,000.00

D. Other (Specify):	No. Items	Rate	Total
Conference Registration 6 people x 1 conference	6	600	\$3,600.00

Section 3 - Travel Total \$15,360.00

Narrative Required: Provide justification for travel. Costs must relate to the project staff & objectives.

We hope in 2022 organizations will be able to return to in-person conferences. We will send 6 prosecutors to an annual Multi-Disciplinary Conference on Domestic Violence. Prosecutors will attend a conference coordinated by the NDAA or another recognized and respected organization that address the issue of DV and other related crimes against women. These trainings focus on collaborative work between law enforcement, prosecution and victim services to combat issues surrounding domestic violence which is the heart of what the Cleveland DV Project is about. We believe it is important for prosecutors to receive continuous training and exposure to new trends in prosecuting DV cases and working with victims affected by these crimes to be successful in our community.

Section 4 - Equipment

Item(s) Being Purchased	Quantity	Unit Price	Total
	0	0	0
	1	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

Section 4 - Equipment Total 0

Narrative Required: Provide justification for the equipment requested.

Section 5 - Supplies

List of Items to be Purchased	Quantity	Unit Price	Total
General Office Supplies	Various	Various	\$1,098.11
Surface Pro 7	6	\$1,299.99	\$7,799.94
Surface Pro Signature Type Cover	6	\$159.99	\$959.94
Surface Pen	6	\$78.99	\$473.94
Sleeve (for Surface Pro 7)	6	\$49.99	299.94
	0	0	0
	0	0	0

Section 5 - Supplies Total \$10,631.87

Narrative Required: Provide justification for the supplies; provide allocation method.
 A general office supplies request is necessary for day-to-day operation needs (i.e. such as pens, ink cartridges, paper, etc.). The request for a Surface Pro 7 and its accessories is needed due to the changing needs of how we do our job at this time. With the continued likelihood that Prosecutors will have to work remotely, the Surface Pro 7 will assist us in our ability to function remotely working our internal systems and video conferencing in an efficient manner. Furthermore, under traditional circumstances the Surface Pro 7 will allow Prosecutors to access information and take notes and even document injuries while in court on the tablet and sync to their laptops later. The Surface Pro 7 will allow flexibility and the ability to do multiple tasks concurrently.

Section 6 - Other Costs

Other Charges	Cost	Terms	Total
Rent-Facilities	0	0	0
Cost of Ownership	0	0	0
Telephone	0	0	0
Utilities	0	0	0
Bookkeeping/Audit	0	0	0
Maintenance	0	0	0
Clerical	0	0	0
Auto Lease/ST Rental	0	0	0
Equipment Lease/ST Rental	0	0	0
Photocopying	0	0	0
Printing	5000	1	5000
Internet air cards for 3 laptops	0	0	0
Other (Specify)	0	0	0
Other (Specify)	0	0	0

Section 6 - Other Costs Total

Narrative Required: Provide justification for other costs; provide allocation methods where appropriate.
 work of DV prosecutors, we are requesting funds for the printing of information pamphlets and any other materials that can be distributed in court and at community events. Educating the public on domestic violence and victim's rights is key to raising awareness and reducing the incidents of domestic violence in Cleveland.

Section 7 - Confidential Funds (Applies to Drug Task Force Projects Only)

Implementing Agency Confidential Funds	Total
0	0

Section 7- Confidential Fund Total

Narrative Required: Provide justification for Confidential Funds.

Section 8 - Indirect Costs

Amount of Direct Costs Less Equipment	Percent 0 to 10%	Total
0	0.00%	0

Section 8 - Indirect Cost Total

Narrative Required: Provide justification for Indirect Cost; attach a copy of your federally approved plan.

PART C- BUDGET REQUEST BY RESOURCE & COST CATEGORY

	1. Matching Funds		2. OCJS Funds	3. Total
	Cash	Inkind		
1. Personnel	\$48,872.54		\$114,625.76	\$163,498.30
2. Consultant/Contracts	\$0.00		\$0.00	\$0.00
3. Travel	\$0.00		\$15,360.00	\$15,360.00
4. Equipment	\$0.00		\$0.00	\$0.00
5. Supplies	\$0.00		\$10,631.87	\$10,631.87
6. Other Costs	\$0.00		\$5,000.00	\$5,000.00
7. Confidential Funds				\$0.00
8. Indirect Cost				\$0.00
9. Total Project Budget	\$48,872.54		\$145,617.63	\$194,490.17

Narrative: Federal, State and Local Funding Sources-please provide information on funding that is received by your Agency that is relevant to this project applied for. Include the source, amount received, and year funds were awarded.

We currently have a FY2020 STOP VAWA grant for \$136,594

	Yes	No
Do you have other funding resources not identified above?	X	

Prepared by: Name and Title
 Dawn Heartsong , Grants Coordinator

Date:
 1/14/2022

Contact Information: email
 dheartsong@clevelandohio.gov

Telephone
 216-623-5126



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