

Ordinance No. 25-2026

**Council Member Griffin
(by departmental request)**

AN EMERGENCY ORDINANCE

Authorizing the Director of Finance, on behalf of the Cleveland Municipal Clerk of Courts, to apply for and accept a grant from State Justice Institute to conduct the Continuity of Operations Plan; and authorizing the Director to enter into one or more contracts with the National Center for State Courts to establish and execute the Plan.

WHEREAS, this ordinance constitutes an emergency measure providing for the usual daily operation of a municipal department; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CLEVELAND:

Section 1. That the Director of Finance, on behalf of the Cleveland Municipal Clerk of Courts, is authorized to apply for and accept a grant in the approximate amount of \$75,000.00, and any other funds that may become available during the grant term from State Justice Institute to conduct the Continuity of Operations Plan (the “Plan”); that the Director is authorized to file all papers and execute all documents necessary to receive the funds under the grant; and that the funds are appropriated for the purposes described in the legislative summary, budget narrative, and notice of award for the grant contained in the file described below.

Section 2. That the legislative summary, budget narrative, and notice of award for the grant presented to the Finance Committee of this Council at a public hearing on this legislation and set forth in File No. **25-2026-A**, is made a part of this ordinance as if fully rewritten, including the obligation of the City of Cleveland to provide cash matching funds in the sum of \$7,500.00 and in-kind services in the approximate amount of \$30,000.00, is approved in all respects, and shall not be materially changed without additional legislative authority.

Section 3. The Director of Finance, on behalf of the Cleveland Municipal Clerk of Courts, is authorized to enter into one or more contacts with the National Center for State Courts for the purpose of establishing and executing the Plan for the Cleveland Municipal Clerk of Courts.

Section 4. That under Section 108(b) of the Charter, the services authorized by this ordinance may be made through cooperative arrangements with other governmental agencies. The Director of Director of Finance, on behalf of the Cleveland Municipal Clerk of Courts, may sign all documents that are necessary to obtain such

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services, and may enter into one or more contracts with the consultants selected through that cooperative process.

Section 5. That the cost of the contract or contracts or payments authorized by this ordinance shall be paid from the fund or funds to which are credited the grant proceeds accepted under this ordinance and the cash match.

Section 6. That this ordinance is declared to be an emergency measure and, provided it receives the affirmative vote of two-thirds of all the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PMA:uo
1-12-26

FOR: Earle B. Turner, Clerk of Courts, Cleveland Municipal Court

