



## **Ord. No. 800-2025: Amending Ord. 1167-2024 to add funds to an existing on-call professional planning services contract with Stantec Consulting Services, Inc.**

### **Legislative Purpose**

The legislation would authorize the Department of City Planning to add \$100,000 from its 2025 departmental budget to an existing contract with Stantec Consulting Services, Inc. (CF0110-PS2024\*0030). Anticipated services include small area planning, transportation planning and design, graphics and communications, massing, best practices research, and other planning services.

### **Background**

In 2023, the City Planning Commission (CPC) issued a request for qualifications to select firms for on-call planning services to the Commission. The purpose of this RFQ was to retain professional planning, design, engineering, and engagement services to deploy strategically in support of additional planning and implementing priority projects across the city. The CPC received 15 qualified responses. After approval from City Council, the City Planning Commission (CPC) executed two contracts for on-call planning services with Stantec Consulting Services, Inc. (\$200,000) and OHM Advisors (\$50,000). The projects completed and/or underway to date have added value in the areas of transportation planning, preliminary engineering/design, small area plans, community-based public art practices, and other planning services.

### **Details**

In January 24, 2025 Council authorized the Director of City Planning to exercise the first option to renew Contract No. PS 2024-0030 with Stantec Consulting Services, Inc. for on-call planning services and gave approval to encumber an additional \$100,000.00 budgeted from FY 2024 for the continuation of on-call services. City Council required Planning to come back to Council for an amendment to add the additional \$100,000 that was allocated in our 2025 budget, which is what this ordinance authorizes.

In 2024, the following task orders were executed with Stantec:

- East 55<sup>th</sup> Street Safety Study
- Payne Avenue Phase 1 Striping Plan
- Prospect/Huron One-Way Pairs Plan + Graphics
- East 22<sup>nd</sup> Street Public Art Project





- Columbus Peninsula Development Analysis

So far in 2025, the following task orders have been executed with Stantec:

- Grant application assistance for the Safe Streets and Roads for All program for the Lorain Midway
- Payne Avenue Phase 2 Striping Plan

The following general activities are available under the On-Call Professional Planning Services scope and give an idea of the potential of future tasks:

- **Urban planning.** Aid the City Planning staff in the development and preparation of small area land use plans or corridor plans
- **Multi-modal or transportation planning and preliminary engineering.** Produce conceptual plans, preliminary engineering documents, design documents, construction documents
- **Architecture, landscape architecture, or urban design services.** Produce renderings, massings, conceptual site plans, drawings to support ongoing City sponsored planning, zoning and development efforts
- **Graphic design and communication collateral.** Produce design guidelines, City process guidelines (e.g. design review), planning processes and timelines, etc.
- **Programming and cost estimating.** Aid in the preparation of detailed streetscape programming, including development of project cost estimates and phasing plans
- **Policy and/or best practices research.** Produce documents that summarize case studies, best practices, and/or policy research related to zoning, planning and development, equitable development
- **Other planning studies and activities as needed.**

### Financial Impact

\$100,000 from City Planning's 2025 budget

### Geographic Impact

Citywide

