

# Award Letter

U.S. Department of Homeland Security  
Washington, D.C. 20472

Effective date: 09/05/2023

Dawn Heartsong  
CITY OF CLEVELAND  
601 LAKESIDE AVE RM # 230  
CLEVELAND, OH 44114

EMW-2022-FP-00870

Dear Dawn Heartsong,



Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2022 Fire Prevention & Safety (FPS) Grant funding opportunity has been approved in the amount of \$77,619.04 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$3,880.96 for a total approved budget of \$81,500.00. Please see the FY 2022 FP&S Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- FY 2022 FP&S Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink that reads 'P. Williams'.

PAMELA WILLIAMS  
Assistant Administrator, Grant Programs

# Summary Award Memo

**Program:** Fiscal Year 2022 Fire Prevention & Safety

**Recipient:** CITY OF CLEVELAND

**UEI-EFT:** YR5DREGHLCY7

**DUNS number:** 074303483

**Award number:** EMW-2022-FP-00870

## Summary description of award

The purpose of the Fire Prevention and Safety Grant Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards by assisting fire prevention programs and supporting firefighter health and safety research and development. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application — including budget information — was consistent with the Fire Prevention and Safety Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2022 Fire Prevention and Safety (FP&S) funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

## Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

## Obligating document

<b>1. Agreement No.</b> EMW-2022-FP-00870	<b>2. Amendment No.</b> N/A	<b>3. Recipient No.</b> 346000646	<b>4. Type of Action</b> AWARD	<b>5. Control No.</b> WX01190N2023T		
<b>6. Recipient Name and Address</b> CITY OF CLEVELAND 601 LAKESIDE AVE E RM 18 CLEVELAND, OH 44114		<b>7. Issuing FEMA Office and Address</b> Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		<b>8. Payment Office and Address</b> FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
<b>9. Name of Recipient Project Officer</b> Dawn Heartsong		<b>9a. Phone No.</b> 2166235126	<b>10. Name of FEMA Project Coordinator</b> Fire Prevention and Safety Grant Program		<b>10a. Phone No.</b> 1-866-274-0960	
<b>11. Effective Date of This Action</b> 09/05/2023	<b>12. Method of Payment</b> OTHER - FEMA GO	<b>13. Assistance Arrangement</b> COST SHARING		<b>14. Performance Period</b> 09/12/2023 to 09/11/2025 <b>Budget Period</b> 09/12/2023 to 09/11/2025		
<b>15. Description of Action a. (Indicate funding data for awards or financial changes)</b>						
<b>Program Name Abbreviation</b>	<b>Assistance Listings No.</b>	<b>Accounting Data(ACCS Code)</b>	<b>Prior Total Award</b>	<b>Amount Awarded This Action + or (-)</b>	<b>Current Total Award</b>	<b>Cumulative Non-Federal Commitment</b>
FPS	97.044	2023-F2-GB01 - P410-xxxx-4101-D	\$0.00	\$77,619.04	\$77,619.04	\$3,880.96
Totals			\$0.00	\$77,619.04	\$77,619.04	\$3,880.96
<b>b. To describe changes other than funding data or financial changes, attach schedule and check here:</b> N/A						
<b>16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)</b> This field is not applicable for digitally signed grant agreements						

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICIAL (Name and Title)	DATE
PAMELA WILLIAMS, Assistant Administrator, Grant Programs	09/05/2023

<b>Object Class</b>	<b>First Year</b>	<b>Second Year</b>	<b>Total</b>
Personnel	\$0.00	\$0.00	\$0.00
Fringe benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$37,000.00	\$34,500.00	\$71,500.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$5,000.00	\$5,000.00	\$10,000.00
Indirect charges	\$0.00	\$0.00	\$0.00
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Federal	\$40,000.00	\$37,619.04	\$77,619.04
Non-federal	\$2,000.00	\$1,880.96	\$3,880.96
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Total	\$42,000.00	\$39,500.00	\$81,500.00
Program Income			\$0.00

## **Approved scope of work**

Approved request details:

### **Community Risk Reduction**

**Project: Smoke Alarm Installations (door to door with home safety inspection)**

## Other (Explain)

Installation tools

### DESCRIPTION

We estimate that we will be required to replace and purchase new installation equipment (drills, ladders, etc.) to facilitate the program.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	1	\$2,000.00	\$2,000.00
2	1	\$2,000.00	\$2,000.00

### BUDGET CLASS

Supplies

### CHANGE FROM APPLICATION

**Description changed**

**Year 1 price from \$7,600.00 to \$2,000.00**

### JUSTIFICATION

The award reflects a reduction from the amount requested in the application. This reduction is because the amount requested in the application exceeds the amount that can reasonably be expected to be expended within the grant award's period of performance.

**Other (Explain)**

Advertisement

DESCRIPTION

This will include advertising in local publications and producing flyers and door hangers.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	1	\$5,000.00	\$5,000.00
2	1	\$5,000.00	\$5,000.00

BUDGET CLASS

Other

CHANGE FROM APPLICATION

**Description changed**

**Year 1 price from \$20,000.00 to \$5,000.00**

**Year 2 price from \$20,000.00 to \$5,000.00**

JUSTIFICATION

The award reflects a reduction from the amount requested in the application. This reduction is because the amount requested in the application exceeds the amount that can reasonably be expected to be expended within the grant award's period of performance.

## Other (Explain)

Miscellaneous expenses for the Safety Ambassador Program

### DESCRIPTION

We estimate that the cost of implementing the Fire Safety Ambassador Program to enhance the impact of our efforts will be \$15,000.00 over the performance period. This will include purchasing fire safety pamphlets for kids, teaching equipment and props, and incentive items.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	1	\$2,500.00	\$2,500.00
2	0	\$0.00	\$0.00

### BUDGET CLASS

Supplies

### CHANGE FROM APPLICATION

**Year 1 price from \$7,500.00 to \$2,500.00**

**Year 2 quantity from 1 to 0**

**Year 2 price from \$7,500.00 to \$0.00**

### JUSTIFICATION

The award reflects a reduction from the amount requested in the application. This reduction is because the amount requested in the application exceeds the amount that can reasonably be expected to be expended within the grant award's period of performance.

The award reflects a change from the application. This change aligns with guidance outlined in the Notice of Funding Opportunity (NOFO). Dollar amount for giveaways (plastic fire helmets, stickers, plastic badges, coloring books, etc.) is limited to \$2,500 per project. Educational props (e.g., tools that are used in educational or awareness demonstrations) that are not part of a comprehensive educational program, a planned educational effort, or lack description of these elements are ineligible.



**Other (Explain)**

Smoke/CO Detectors

DESCRIPTION

Smoke Detectors

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	500	\$15.00	\$7,500.00
2	500	\$15.00	\$7,500.00

BUDGET CLASS

Supplies

CHANGE FROM APPLICATION

**Description changed**

**Year 1 quantity from 15,000 to 500**

**Year 2 quantity from 18,000 to 500**

JUSTIFICATION

The award reflects a reduction from the amount requested in the application. This reduction is because the amount requested in the application exceeds the amount that can reasonably be expected to be expended within the grant award's period of performance.

**Other (Explain)**

Smoke/CO Detectors

DESCRIPTION

Smoke/CO Detectors

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	500	\$50.00	\$25,000.00
2	500	\$50.00	\$25,000.00

BUDGET CLASS

Supplies

CHANGE FROM APPLICATION

**Description changed**

**Year 1 quantity from 7,500 to 500**

**Year 2 quantity from 9,000 to 500**

JUSTIFICATION

The award reflects a reduction from the amount requested in the application. This reduction is because the amount requested in the application exceeds the amount that can reasonably be expected to be expended within the grant award's period of performance.