



City of Cleveland
Justin M. Bibb, Mayor

June 4, 2026

Blaine A. Griffin, President
Cleveland City Council
601 Lakeside Ave.
Cleveland, Ohio 44114

**Re: Request for Passage & Summary – Pay Band Ordinance Changes –
Sections 33, 35, 37, and 38 – July 15, 2026 Meeting**

Dear Council President Griffin:

I am requesting legislation to be passed under suspension at the July 15, 2026 meeting:

Section 33 (Non-Bargaining)

Line #3: **Assistant Personnel Administrator** – This position has been archived as part of a Department of Human Resources classification career ladder restructuring. No adverse impact will result to existing employees.

Section 35 (Non-Bargaining)

Line #8: **Assistant Administrator II** – This position has been created as part of an administrative classification career ladder restricting in conjunction with the Assistant Administrator I classification. The minimum rate will be \$65,000.00 and a maximum rate of \$85,000.00.

Line #33: **Staff Auditor** – The minimum for this classification will be changed to \$60,000.00 and a maximum rate of \$75,000.00 in conjunction with market review and need to attract more qualified applicants for the position.

Section 37 (Non-Bargaining)

Lines #30 & 32: **Manager of Recreation/Recreation Program Manager** – The position Manager of Recreation (Line #30) is being renamed to Recreation Program Manager (Line #32).

Line #33: **Regional Manager** – This is a new classification created as part of career ladder in the Department of Parks and Recreation. The minimum rate will be \$50,000.00 and a maximum rate of \$110,000.00.

Section 38 (Non-Bargaining)

Line #23: **Human Resources Administrator** - This change is being made in conjunction with the Human Resources Department career ladder restructuring. The minimum rate will be \$55,000.00 and a maximum rate of \$75,000.00.

Line #24: **Human Resources Generalist** - This position is being created in conjunction with a Department of Human Resources career ladder restructuring. The minimum rate will be \$75,000.00 and a maximum rate of \$100,000.00.

Line #25: **Human Resources Business Partner** - This position is being created in conjunction with a Department of Human Resources career ladder restructuring. The minimum rate will be \$100,000.00 and a maximum rate of \$130,000.00.

Line #25: **Personnel Administrator** - This position has been archived as part of a Department of Human Resources classification career ladder restructuring. No adverse impact will result to existing employees.

This legislation is requested to be passed **under suspension** as it relates to employees' positions and associated compensation. Thank you for your consideration of this request.

If you have any questions, please contact me at (216) 664-2458.

Sincerely,



Matthew J. Cole

Director of Human Resources

Cc: Ryan Puente, Chief of Staff
Jessica Trivisonno, Deputy Chief of Staff/Chief Strategy Officer
Mike Culp, Chief of Government Affairs
Rachon Long, Director of Civil Service
Egdilio Morales, Assistant Director of Human Resources
Mark Chimo, Labor Relations Manager
Andre Reynolds, Legislation Liaison, Department of Finance
Lonya Moss-Walker, Commissioner of Accounts, Department of Finance
Tiffany Fischbach, Chief Assistant Director of Law
Katherine Nielson, Senior Advisor for Policy
Nancy Lanzola, Project Director, Department of Law
Ursula O'Hannon, Project Specialist, Department of Law