

Department of Public Health

Ord. No. 462-2021

**Cities Readiness Initiative (CRI) Executive Summary****Background/Purpose:**

This legislation authorizes the Director of Public Health to apply for and accept a grant from the Ohio Department of Health for the Cities Readiness Initiative Program.

This ordinance will allow the Department of Public Health the resources and support to continue to develop plans and guidelines to dispense medical countermeasures to the residents, workers, and visitors of the City of Cleveland in the event of a biological or radiological/nuclear event/incident in order to protect life and health.

Funding will support activities that include the development of plans to build-out and operate Points of Dispensing (POD), the recruitment of volunteers, the coordination and facilitation of trainings and exercises focused on public health emergency preparedness, and the coordination with other local, state, and federal agencies in addition to the private sector. Funding will be used for staffing and to help maintain assets that are related to the development and betterment of the Cleveland Cities Readiness Initiative Project's progress.

**Accomplishments from 2020-2021:**

Conducted planning, staffing, and coordination of 212 COVID-19 Vaccination PODs between 12/23/21 and 5/22/21 – Administering approximately 57,000 COVID-19 Vaccinations.

Activated two POD sites for facility setup drills managed by CDPH staff.

Worked with regional and state partners to establish the “homebound vaccination protocol” to vaccinate homebound residents of Cleveland unable to receive vaccine at a central POD location. These practices will be refined further to integrate into future pandemic influenza and Medical Countermeasure (MCM) response plans.

Created mobile POD protocol to vaccinate nursing home and long-term care facility residents of Cleveland unable to receive vaccine at a central POD location. These practices will be refined further to integrate into future pandemic influenza and Medical Countermeasure (MCM) response plans.

Revised a departmental incident command structure to accomplish more efficient, equitable and cost-effective use of city resources through partnerships with Public Safety, Department of Public Works, Mayor’s office of quality control and performance management, and the Cleveland department of ageing.

Partnered with Case Western Reserve University to analyze epidemiological data to further target specific areas for vaccine administration.

Performed multiple CodeRED notifications to create call lists for patient reminders as well as POD activation calls for staff. Coordination of external partnerships relative to Emergency Preparedness; Cuyahoga County Board of Health, Center for Health Affairs, Veteran's Administration, RedCross, Emergency Management, Cleveland Metropolitan School District, and the Ohio Department of Health, Ohio National Guard.

1. Revised plans for PODs to provide Medical Countermeasures (MCM) in response to a public health event/incident requiring these types of assets.

2. Coordinated ongoing planning sessions regarding Public Health Emergency Preparedness for regional stakeholders to ensure current plans and procedures to enable CDPH and our partners  
To recognize, respond, and address widespread public health or bioterrorism events/incidents.
3. Partnered with regional health partners and community-based organizations to exercise emergency preparedness plans throughout Northeast Ohio.
4. Hosted the Ohio Department of Health for an Operational Readiness Review site visit
5. Conducted CDPH and POD Staff call down drills
6. Conducted quarterly CodeRED notifications for CDPH staff.
7. Participated in Federal State and Local training relative to Public Health Emergency Preparedness.
8. Served as, or coordinated for CDPH Agency Representatives for the City Emergency Operations Center (EOC) activations for the events/incidents including the 2020 presidential election, and the 2021 NFL Draft.

**Activities for 2021-2023:**

1. Respond to the COVID-19 pandemic as well as the COVID-19 Vaccination Distribution effort in partnership with all city departments, and healthcare stakeholders.
2. Coordinate position specific training for CDPH staff to be able to respond to all types and kinds of hazards.
3. Continue to collaborate with local, regional, state and federal partner agencies.
4. Continue to develop, plan, and implement the local MCM Distribution and Dispensing Plans based on lessons learned from the COVID-19 Vaccine Distribution effort.
5. Maintain redundant communication capabilities in response to and recovery from an event or incident.
6. Continue to coordinate or provide emergency preparedness training to CDPH staff, and maintain training records.
7. Review and update CDPH's Emergency Operations Plan and its components.

**Grant Amount:** \$107,309.00 (each year)

**Grant Term:** July 1, 2021 - June 30, 2023

**Funding Source:** Centers for Disease Control and Prevention through the Ohio Department of Health

**CRI BUDGET NARRATIVE PERSONNEL**

Tommy Doot, Emergency Preparedness Coordinator (0.5 FTE) **\$42,093.35**

This position manages the Cleveland Department of Public Health's Office of Emergency Preparedness. This position also serves as the Cities Readiness Initiative (CRI) Coordinator for the Cleveland Department of Public Health (CDPH). The Emergency Preparedness Manager is responsible for the coordination of all CDPH emergency management activities, including mitigation, preparedness, response, and recovery phases of emergency management. Specific focus areas of this position are to lead in the coordination, facilitation, and/or development of emergency operations plans, trainings, exercises for CDPH, and to manage the CRI Grant. This will be performed through the development of spending allocations and coordination of grant expenditures. Another major focus area for this position is to collaborate and coordinate public health emergency management efforts with other City of Cleveland departments, other local agencies/entities, the State of Ohio, and federal partners. This position prepares periodic reports concerning the status of the CDPH's CRI Project/Program that are shared with stakeholders/partners. This position will serve as a public health first responder during an event/incident warranting public health response, such as the response to the COVID-19 vaccine distribution effort, where the Emergency Preparedness Coordinator was the team lead of the COVID-19 Vaccine Distribution Team.

Katherine Lyden, Emergency Preparedness Specialist (0.5 FTE) **\$42,373.43**

Under the direction of the Emergency Preparedness Manager, the Public Health Emergency Preparedness Specialist will support and assist in the coordination and execution of all CDPH emergency management

and CRI activities. In the absence of the Emergency Preparedness Manager, the Public Health Emergency Preparedness Specialist will serve as the Interim/Acting Emergency Preparedness Manager in the performance of his/her duties. Therefore, this position will assist or lead in the coordination of CDPH emergency management activities to include mitigation, preparedness, response, and recovery phases of emergency management. Specific focus area of this position will be to assist or lead in the coordination, facilitation, and/or development emergency operations plans, trainings, exercises for CDPH. Assist in or manage the CRI Grant through the development of spending plans, coordinate the development or collection of budget proposals, and track CRI grant spending for CDPH. Another major focus area for this position is to assist in the collaboration and coordination public health emergency management efforts with other City of Cleveland departments, other local agencies/entities, the State of Ohio, and federal partners. This position will assist or prepare periodic reports concerning the status of the CDPH's CRI Project/Program that are shared with stakeholders/partners. This position will serve as a public health first responder during an event/incident warranting public health response, such as the response to the COVID-19 vaccine distribution effort, where the Emergency Preparedness Specialist was the deputy team lead of the COVID-19 Vaccine Distribution Team.

**TOTAL SALARIES & BENEFITS:**

**\$76,291.38**

**OTHER DIRECT COSTS**

**Supplies** **\$2,000.00**

Office supplies are needed for general operation of the program which will include, but not limited to, items such as highlighters, post-it notes, pens paper, notepads, clip boards, rulers, staples, tape, rubber bands, folders, and printer/fax supplies, and other materials included in point of dispensing kits.

**Printing** **\$1,000.00**

Envelope, poster, and tri-fold printing for activities to educate the community and healthcare partners.

**Subscriptions/Publications** **\$300.00**

Reference literature for guidance; including reference manuals and subscriptions, including the Red Book, Infectious Disease Control Manual (annual electronic subscriptions at \$300 each)

**Fees** **\$1,680.00**

CRI Grant funding will be used for Ohio Multi-Agency Radio Communications System (MARCS) radio fees (FCC license [User Fees] per radio plus any programming costs). The MARCS User Fee is \$240 per radio (handheld and base units). Cleveland has six MARCS handhelds and one MARCS base unit (total of seven MARCS radio). This cost will be \$1680 for the MARCS User Fees.

**Training / Conferences** **\$1601.77**

Multiple classes and conferences to train CDPH epidemiology and emergency preparedness staff to conduct GIS mapping, health data visualization, Public information communications training, etc.

**Memberships** **\$1,000.00**

Staff memberships for national organizations, including International Association of Emergency Managers, Association for Professionals in Infection Control, Council for State and Territorial Epidemiologists, American Public Health Association, and others as deemed applicable.

**Software** **\$1,260.45**

Purchase of software to support preparedness activities (e.g. mapping, health data visualization, etc.).

**TOTAL OTHER DIRECT COSTS:** **\$22,842.22**

**Contract** **\$15,000.00**

United Way of Greater Cleveland for 24/7 after hours on call phone coverage to include data use agreement, and surge capacity for emergency preparedness operations (e.g. POD adverse effects hotline).

**TOTAL CONTRACT:** **\$15,000.00**

**TOTAL BUDGET:** **\$107,309.00 (each year)**