



**CLE** CLEVELAND HOPKINS  
INTERNATIONAL AIRPORT

**BKL** CLEVELAND BURKE  
LAKEFRONT AIRPORT

The Honorable Blaine A. Griffin  
President – Cleveland City Council  
601 Lakeside Avenue, Room 216  
Cleveland, OH 44114

**RE: Legislation for Passage – November 7, 2022**

Dear Council President Griffin:

I am writing to ask your support for the passage of the legislation described below at the **City Council Meeting scheduled for Monday, November 7, 2022.** The legislation is as follows:

- Ord No. TBD Contract with Ricondo & Associates, Inc. for aviation planning staff augmentation services

In addition, I am requesting that the Council consider for introduction and passage under suspension of legislation.

This legislation would authorize the Department of Port Control to enter into a professional service contract with Ricondo & Associates, Inc. to provide aviation planning staff augmentation services. These services will support the aviation planning efforts of the Department, including but not limited to Airport Capital Improvement Program, Airport Improvement Program ("AIP") grant program for Cleveland Hopkins International & Burke Lakefront airports. Additionally, the contract will provide day-to-day aviation planning services to continue the advancement of long-term and short-term development goals. The services will also entail meeting coordination and support with the Federal Aviation Administration Detroit Airport Districts Office.

This request for passage under suspension is necessary due to an essential and unexpected staffing departure. Ricondo & Associates, Inc. will ensure that important project and grant milestones continue to be met, and will review and submit documents to the FAA, during this transition period within the Department of Port Control.

I appreciate your support and understanding in moving this legislation forward. If you have any questions, please contact me at (216) 265-6793.

Sincerely,

A handwritten signature in black ink, appearing to read "D. D. Kramer".

Dennis D. Kramer  
Interim Director of Airports

cc: All Members of Council, Clerk of Council Patricia J. Britt, Chief Bonnie Teeuwen, Chief Ryan Puente, Chief Elise Hara Auvil, Chief Bradford Davy