

Department of Port Control

Ordinance No.: 467-2021

Planning and Engineering

Executive Summary

The Department of Port Control is requesting authority to exercise the second option to renew Contract No. PS2019-221 with Landrum & Brown to provide professional on-call planning services on an as-needed basis for the Department of Port Control (DPC).

Background/Purpose:

Under the authority of Ordinance 555-2019 passed on May 20, 2019, amending Ordinance No. 645-17, passed June 5, 2017, the DPC executed and entered into contract with Landrum & Brown to provide professional on-call planning services to support planning efforts and act as extension to the Department staff.

The term was set at one (1) year with three (3) one-year options to renew, with the second option term requiring additional legislative authority.

Both Landrum & Brown and the Department desire to exercise the second option to renew.

Scope:

Under this contract, the Landrum & Brown will provide professional on-call planning services as extension to the DPC staff.

The scope of work for this proposed task-order based contract or contracts will include, but not limited to: planning schematics and feasibility studies, environmental assessments, environmental analyses, or other environmental studies required in the planning or design phase of a project, sustainability, conceptual design, cost estimating, project scheduling, engineering design, drafting, consultation, peer review, bid and award services, document reviews, construction administration, quality assurance services, value engineering, and close-out services.

Currently, the DPC is unable to anticipate future on-call tasks or estimate the total cost of all on-call tasks that will be required during the life of this legislative authority. Therefore, as new tasks are developed, the DPC will require contract modifications to support that task or set of tasks.

Justification/Urgency:

The DPC requires assistance in a variety of types of Planning & Engineering Design services to meet federal standards and deadlines for federally-funded and federally eligible projects at both Airports.

Anticipated Cost: \$100,000

Term: The Department is requesting to exercise the second year of the three (3) one-year options to renew.

Current Contracts:

Name	Term	Contract No.
Landrum & Brown	One (1) year with (3) three one-year options to renew.	PS2019-221