

Department of Port Control

Ordinance: 1318-2025

Council Summary

The Department of Port Control is requesting authority to employ one or more professional service contracts to provide on-call asset management services for the Department of Port Control for a period of one year, with three one-year options to renew, exercisable by the Director of Port Control.

Background/Purpose:

The request will provide the Department of Port Control with professional services and equipment required to assist with managing the Asset Management program.

Scope of Work:

This professional services contract will allow the Department of Port Control to enter into a contract for training, design, maintenance, and document and asset management support services including building information modeling (BIM), completing LIDAR data collection and revising the BIM, where necessary, geographic information system (GIS), digital and computerized maintenance management system (CMMS), currently performed in CityWorks, document organization and support, digital transformation of the Department of Port Control. This is a necessary step to automate and add efficiencies to processes that have been historically performed manually throughout the Department of Port Control.

Justification:

To improve the efficiency and optimization of required assurances as detailed in FAA 77 FR 22376. This will additionally assist with the management of all Department of Port Control assets by providing and continuing to build on a systemic methodology that possesses the ability, including but not limited to, life cycle tracking, budgetary management, financial forecasting, and improve cost savings to the organization and associated stakeholders. In addition, training and digital transformation will aid in best practices to manage the Department of Port Control's assets.

Anticipated Cost:

\$950,000.00 Annually

Schedule or Term of Contract:

One year, with three one-year options to renew, exercisable by the Director of Port Control.

Current Contract:

| <i>Vendor Name</i> | <i>Vendor Address</i> | <i>Contract #; Info</i> | <i>OEO Participation</i> |
|--------------------------------|--|-------------------------|--------------------------|
| AECOM Technical Services, Inc. | 1300 East 9 th Street, Suite 500, Cleveland, OH 44114 | PS2020-0027 | 10% CSB |

Amount paid over life of contract \$4,000,000