

# Ordinance No. 1243-2023

By Council Member Griffin

## AN EMERGENCY ORDINANCE

Authorizing the Clerk of Council to enter into a requirement contract without competitive bidding with Weekley's Mailing Service, Inc. for mailing services with proprietary list for a period of one year, with two one-year options to renew, exercisable by the Clerk of Council.

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WHEREAS, this ordinance constitutes an emergency measure providing for the usual daily operation of a municipal department; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CLEVELAND:

Section 1. That this Council determines that the mailing list used to administer and complete mailing services is proprietary and cannot be secured from any source other than Weekley's Mailing Service, Inc. Therefore, the Clerk of Council is authorized to make a written requirement contract with Weekley's Mailing Service, Inc. on the basis of its proposal dated February 2, 2023, for the requirements for a term of one year, with two one-year options to renew exercisable by the Clerk of Council, for mailing services using the proprietary mailing list, to be purchased by the Commissioner of Purchases and Supplies on a unit basis, for the Clerk of City Council.

Section 2. That the cost of the contract shall be charged against the proper appropriation accounts and the Director of Finance shall certify the amount of any purchase under the contract, each of which purchases shall be made on order of the Commissioner of Purchases and Supplies by a delivery order issued against the contract or contracts and certified by the Director of Finance.

Section 3. That this ordinance is declared to be an emergency measure and, provided it receives the affirmative vote of two-thirds of all the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

BAG:rns  
10-23-2023

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**READ FIRST TIME on OCTOBER 23, 2023**  
**and referred to DIRECTOR of Law;**  
**COMMITTEE on Finance Diversity Equity and Inclusion**

REPORTS

CITY CLERK

READ SECOND TIME

CITY CLERK

READ THIRD TIME

PRESIDENT

CITY CLERK

APPROVED

MAYOR

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## REPORT after Second Reading

PASSAGE RECOMMENDED BY  
COMMITTEE ON  
**FINANCE, DIVERSITY, EQUITY  
and INCLUSION**

FILED WITH COMMITTEE

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