

Ordinance No. 503-2025  
AS AMENDED

By Council Members Bishop, Kazy and  
Griffin (by departmental request)

(As a substitute for Ord. No. 1329-2024)

AN EMERGENCY ORDINANCE

Authorizing the Director of Public Works, on behalf of the Office of Sustainability, to employ one or more professional consultants to manage the use of City-owned electric vehicle charging stations or electric vehicle service equipment; and to charge fees relating to the charging stations and equipment; and authorizing the Director to enter into various written standard purchase and requirement contracts needed for materials, equipment, supplies and services needed to maintain the stations, including labor when necessary, for the Department of Public Works.

WHEREAS, the City owns electric vehicle charging stations and electric vehicle service equipment (collectively, the “Stations”) to be located at the following City properties: Willard Park Garage, West Side Market, Canal Basin Park and the Frederick Douglass Recreation Center; and

WHEREAS, after installation, the Stations require management, maintenance and operational services to promote access to and use by the City’s residents; and

WHEREAS, to contribute to and help pay for the costs related to the operations of installed Stations, the City desires to charge fees to the users of the Stations; and

WHEREAS, this ordinance constitutes an emergency measure providing for the usual daily operation of a municipal department; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CLEVELAND:

Section 1. That for the purpose of this ordinance, “Electric Vehicle” means a vehicle that can be powered by an electric motor that draws electricity from a battery and is capable of being charged from an external source. An Electric Vehicle includes both a vehicle that can only be powered by an electric motor that draws electricity from a battery (all-electric vehicle or battery-electric vehicle) and a vehicle that can be powered by an electric motor that draws electricity from a battery and by an internal combustion engine (plug-in hybrid electric vehicle), and “Electric Vehicle Parking Space” means any marked parking space located at any of the Stations reserved exclusively for the parking and charging of an Electric Vehicle.

Section 2. That the Director of Department Public Works, on behalf of the Office of Sustainability, is hereby authorized to promulgate rules and regulations

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governing the management, maintenance and operational services of the Stations after installation.

Section 3. That the installed Stations may be used by any member of the public, subject to the payment of parking and charging fees, and the compliance with posted limitations, including but not limited to hours of operation and maximum parking duration, applicable to the City-owned property containing the Stations.

Section 4. That the Director of Public Works, on behalf of the Office of Sustainability, is authorized to charge and collect a fee or fees for the use of the installed Stations at a rate or rates to be determined by the Board of Control from time to time. Said fees shall be deposited into Fund No. 10 SF 981 and shall be used to pay for the supply of electricity, maintenance, operational services, management, upgrades (mechanical and software), warranties and/or for the expansion of the Stations or the installing of future ones.

Section 5. That the Director of Public Works, on behalf the Office of Sustainability, is authorized to enter into one or more contracts to provide professional maintenance and operational services related to the installed Stations for a period or ~~period~~ periods not to exceed a total of three (3) years, with two (2) one-year options to renew, exercisable with additional legislative authority in an amount not to exceed \$100,000.00 per year for the initial term and each renewal option. The selection of a professional consultant or consultants made under this section shall be made by the Board of Control upon the nomination of the Director of Public Works, on behalf of the Office of Sustainability, from a list of qualified consultants available for such employment as may be determined after a full and complete canvass by the Director of Public Works, on behalf of the Office of Sustainability, for the purpose of compiling such a list. The compensation to be paid for such services shall be fixed by the Board of Control. Professional services contracts herein authorized shall be prepared by the Director of Law, approved by the Director of Public Works, on behalf of the Office of Sustainability, and certified by the Director of Finance.

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Section 6. That the Director of Public Works, on behalf the Office of Sustainability, is authorized to make one or more written standard purchase contracts and written requirement contracts under the Charter and the Codified Ordinances of Cleveland, Ohio, 1976, for a period not to exceed a total of three (3) years, with two (2) one-year options to renew, exercisable with additional legislative authority, for the necessary items of materials, equipment, supplies and services needed to maintain the Stations, including labor when necessary, to be purchased by the Commissioner of Purchases and Supplies on a unit basis for the Department of Public Works, on behalf the Office of Sustainability. Bids shall be taken in a manner that permits an award to be made for all items as a single contract, or by separate contract for each or any combination of the items as the Board of Control determines.

Section 7. That under Section 108(b) of the Charter, the purchases and/or services authorized by this ordinance may be made through cooperative arrangements with other governmental agencies. The Director of Public Works, on behalf the Office of Sustainability, may sign all documents that are necessary to make the purchases and/or obtain such services, and may enter into one or more contracts with the vendors and/or consultants selected through that cooperative process.

Section 8. That the costs of the requirement contract or contracts shall be charged against Fund No. 10 SF 981 and the Director of Finance shall certify the amount of any purchase under the contracts, each of which purchases shall be made on order of the Commissioner of Purchases and Supplies by a delivery order issued against the contract or contracts and certified by the Director of Finance.

Section 9. That the costs of the professional service and/or standard contracts or contracts authorized in this ordinance shall be paid from Fund No. 10 SF 981. (RQS 0112, RLA 2024-130)

Section 10. That this ordinance is declared to be an emergency measure and, provided it receives the affirmative vote of two-thirds of all the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

VG:nl

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4-14-2025  
FOR: Director O’Keeffe

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READ FIRST TIME on APRIL 14, 2025  
and referred to DIRECTORS of Public Works, Finance, Law;  
COMMITTEES on Municipal Services and Properties, Utilities,  
Finance Diversity Equity and Inclusion

REPORTS

CITY CLERK

READ SECOND TIME

CITY CLERK

READ THIRD TIME

PRESIDENT

CITY CLERK

APPROVED

MAYOR

REPORT  
after second Reading

PASSAGE RECOMMENDED BY  
COMMITTEE ON  
MUNICIPAL SERVICES  
AND PROPERTIES

FILED WITH COMMITTEE

PASSAGE RECOMMENDED BY  
COMMITTEE ON  
UTILITIES

FILED WITH COMMITTEE

PASSAGE RECOMMENDED BY  
COMMITTEE ON  
FINANCE, DIVERSITY, EQUITY  
and INCLUSION

FILED WITH COMMITTEE