

Community Relations Board

Legislative Summary

Contract from Cuyahoga County Court of Common Pleas, Juvenile Court Division to Conduct the PASS Program (Pre-Arrest Support Services) Pilot

DEPARTMENT: Community Relations Board

ORD NO: 624-2025

PURPOSE: The Community Relations Board is requesting to enter into contract with Cuyahoga County Court of Common Pleas, Juvenile Division to conduct the PASS Program (Pre-Arrest Support Services), a pre-arrest diversion partnership with Cleveland Division of Police's First and Fifth Districts. The contract term is March 1, 2025, to June 30, 2026 for two years. Funding for this contract shall not exceed \$150,000 for the term of the contract. \$75,000 will be allocated for year one of the project and the remaining half will be allocated for year two.

PROJECT DESCRIPTION:

Program:

PASS Program is a pilot between the Community Relations Board Youth Diversion Division and the Cleveland Division of Police's First and Fifth Districts. Police officers in these districts will refer youth that they come into contact with that meet the following criteria:

- Reside in Cuyahoga County
- Under the age of 18
- Considered at risk of further delinquency matters.

In lieu of an official court filing, police officers will provide youth with a citation and make a referral to the PASS Program. PASS Program staff within the Community Relations Board Youth Diversion will make contact with the parent/guardian of the youth within 48 hours from the date and time the referral was received (not including weekends and holidays). Once contact is established, PASS Program staff will conduct an intake process and needs assessment, then link the youth and their family with community support services, trauma-informed care, positive youth programs, and other resources as appropriate.

PASS Program staff will follow up with the youth/family 30 days after the intake process and needs assessment are completed. Youth will be then be closed out of the program at that time. PASS Program staff will conduct satisfaction surveys with youth and parents/guardians upon completion of the program.

This grant does not require a match. CRB will receive \$6250 monthly installments, prorated for partial months.

CONTRACT TERM: March 1, 2025 to June 30, 2026.

PROJECT AMOUNT: Funding for this contract shall not exceed \$150,000 for the term of the contract; \$75,000 will be allocated for year one of the project and the remaining half will be allocated for year two.