

DEPARTMENT OF PUBLIC UTILITIES

Ordinance No. 551-2026

Division of Water

Request for Legislation

An ordinance authorizing the Division of Water to enter into a direct contract with Northcoast Process Controls, Inc. for proprietary equipment and services to maintain and replace valve actuators and appurtenances. This legislation will lead to a new Direct Requirement contract for a term of two years.

Executive Summary

Direct Contract with Northcoast Process Controls, Inc

Background/Purpose:

Cleveland Water (CWD) has four drinking water plants and several water distribution facilities that are critical to the production and delivery of potable water. Cleveland Water's processes subject our equipment to mechanical, electrical and chemical degradation.

CWD has some valves that can be manually operated. Other valves, however, especially in the treatment plants, may be in hard-to-reach locations or require high torque to operate. Such valves require special motors, called actuators, to assist in their opening and closing. These actuators are used to operate valves that regulate the flow of water through CWD's water plants and throughout the water distribution system. Valve actuators interface with the Division of Water's control systems. Northcoast Process Controls, Inc. is the sole supplier of parts and services for the two actuator systems used by CWD, Rotork and Versa Valve.

Scope of Work/Commodities/Services:

The direct requirement contract will be for the inspection and repair, including but not limited to labor and materials, of existing valve actuator systems and appurtenances located at the water treatment plants and throughout the water distribution system. This direct requirement contract with Northcoast Process Controls, Inc. will provide proprietary equipment and services.

Justification/Urgency:

The ability to maintain and replace proprietary components and obtain needed services are critical to ensure CWD's ability to produce and distribute potable water. The inability to maintain, repair, or replace equipment could threaten the operation of CWD's facilities.

Anticipated Costs and funding source:

Operating or Capital Funds will be used as appropriate for the procurement being made.

Year 1 = \$200,000.00

Year 2 = \$200,000.00

Schedule or Term of Contract:

This Legislation will lead to a new Direct Requirement contract, for a term of two years.

Current Contract(s):

Vendor Name	Vendor Address/Contact	Services/Work Performed	Contract Info
Northcoast Process Controls	P.O.Box 39071 Cleveland, Ohio 39071 Mike Bais	Inspection and repair, labor and materials of existing valves and actuators systems and appurtenances.	-Contract #: RC2024-111 -Contract Amount: \$400,000.00 -Contract Expiration: Date: 10/15/2026