

Request for Legislation

Authorize the Director of Public Utilities to enter into one or more Concession Agreements, for the operation of a first-class food and beverage service at the Carl B. Stokes Public Utilities Building, under the control of the Director of the Department of Public Utilities for a period of two years, with two one-year options to renew.

Background/Purpose:

The cafeteria at the Carl B. Stokes Public Utilities Building is currently operated by Lo's Lunchbox LLC. It is the wish of the Department of Public Utilities to continue to utilize the current space of approximately 600 sq. ft. to provide first class food and beverage services for employees and visitors who are doing business at the 1201 Lakeside site.

Scope of Work/Commodities/Services:

The Department is requesting authority to enter into a concession agreement for an operation that would consist of food services to be provided by the concessionaire. Services shall consist of staffing, managing the staff for food service operations, and a reasonable amount of marketing needed for the operation of the kitchen and product sales of the concession.

Justification/Urgency:

We are seeking to continue to operate food service concessions at the Carl B. Stokes Public Utilities Building.

Anticipated Costs and funding source:

N/A

Schedule or Term of Contract:

Two year term, with two one-year options to renew.

Current Contract(s):

Vendor	Services/Work performed (current contract)	Contract Info
Lo's Lunchbox LLC 5333 Thomas St. Maple Hts. OH 44137	Concession Operations	Contract #: CT NF2017-08 Awarded Amt: Non-financial Contract Exp. Date: 11/17/2018

CSB Participation:

Actual CSB Participation: 0%

If there is no CSB participation, explain why here: Contractor made a good faith effort to meet the subcontracting established in the request for proposal.

Previous Contract(s):

Vendor	Contract Info Provide all contract data as listed below	CSB Participation (OEO Actual %s)
Grand River Grill dba Jibaro 14201 Madison Ave. Lakewood, OH. 44107	Contract #: CT NF2014-01 Contract Exp. Date: 1/17/14	NA