

# Department of Port Control

Ordinance No.: 555-19

Division of Planning and Engineering

## Executive Summary

The Department of Port Control is requesting authority to amend the title and Section 1 of Ordinance No. 645-17, passed June 5, 2017, relating to professional services to provide general planning, engineering, and design services for the Department of Port Control.

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### **Background/Purpose:**

This amendment would allow the Department to enter into contracts on an as needed basis to retain one or more consultants to act as an extension to DPC staff in handling professional planning, engineering, and design services for a variety of forthcoming federally-funded or related federally- eligible projects.

Specifically, the Department is looking to amend the previous ordinance by removing “executed by December 31, 2018”.

### **Scope of Work:**

The scope of work for this proposed task-order based contract or contracts will include, but not limited to: planning schematics and feasibility studies, environmental assessments, environmental analyses, or other environmental studies required in the planning or design phase of a project, sustainability, conceptual design, cost estimating, project scheduling, engineering design, drafting, consultation, peer review, bid and award services, document reviews, construction administration, quality assurance services, value engineering, and close-out services.

### **Justification/Urgency:**

The DPC requires assistance in a variety of types of Planning & Engineering Design services to meet federal standards and deadlines for federally-funded and federally eligible projects at both Airports.

### **Anticipated Cost and funding source:** N/A

### **Schedule or Term of Contract:**

Requesting a term of 1 year with 3 one-year options to renew, the second of the one-year options is subject to additional legislative authority.

**DBE Participation:** The Office of Compliance & Inclusion (OCI) will establish the DBE goals and consultants will be required to make every effort to comply with the goals set.