

## **Department of Port Control**

Ordinance No.: 410-2023

### **EXECUTIVE SUMMARY**

The Department of Port Control is requesting authority to enter into one or more standard purchase and requirements contracts for materials, equipment, supplies, and services necessary for capital maintenance and repair of City facilities within the Department of Port Control, including labor and installation if necessary for a period of two years with two one-year options to renew, exercisable by the Director of Port Control.

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#### **Scope of Work:**

The contracts would provide for materials, equipment, supplies, and services necessary for capital maintenance and repair of City facilities within the Department of Port Control, including labor and installation if necessary. These services would include, but not be limited to, electrical, masonry, carpentry, roofing, HVAC, and plumbing services.

#### **Justification/Urgency:**

The contracts are essential as it will allow the Department to preserve and improve buildings and their related systems, extends the value and useful life of facilities, and ensures that employees and passengers are safe and comfortable in DPC facilities.

#### **Schedule or Term of Contract:**

Two year with two one-year options to renew, exercisable by the Director of Port Control.