

**Request for Legislation**

**Request for the additional legislative authority required under Ordinance No. 348-2022 to exercise the first one-year option to renew the Concession Agreement for the operation of a first-class food and beverage service at the Carl B. Stokes Public Utilities Building.**

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## **Executive Summary**

### **1201 Lakeside Concession Agreement**

#### **Background/Purpose:**

The cafeteria at the Carl B. Stokes Public Utilities Building is currently operated by Pinkney Enterprises. It is the wish of the Department of Public Utilities to continue to utilize the current space of approximately 600 sq. ft. to provide first class food and beverage services for employees and visitors who are doing business at the 1201 Lakeside site.

#### **Scope of Work/Commodities/Services:**

The Department is requesting the additional authority to continue a concession agreement for an operation that would consist of food services to be provided by the concessionaire. Services shall consist of staffing, managing the staff for food service operations, and a reasonable amount of marketing needed for the operation of the kitchen and product sales of the concession.

#### **Justification/Urgency:**

We are seeking to continue to operate food service concessions at the Carl B. Stokes Public Utilities Building.

#### **Anticipated Costs and funding source:**

N/A

#### **Schedule or Term of Contract:**

Request for the additional legislative authority required under Ordinance No. 348-2022 to exercise the first one-year option to renew, with the second one-year option to renew to be at the discretion of the Director of Public Utilities.

#### **Current Contract:**

<b>Vendor</b>	<b>Services/Work performed (current contract)</b>	<b>Contract Info</b>
Pinkney Enterprises LLC dba Take A Break Quick Catering 4202 Larkspur Lane Warrensville Hts. OH 44128	Concession Operations	Contract #: CT PS2023-208 Awarded Amt: Non-financial Contract Exp. Date: 06/25/25

#### **CSB Participation:**

**If there is no CSB participation, explain why here:** Participation goal was waived.

**Previous Contract:**

<b>Vendor</b>	<b>Contract Info Provide all contract data as listed below</b>	<b>CSB Participation (OEO Actual %s)</b>
Pinkney Enterprises LLC dba Take A Break Quick Catering 4202 Larkspur Lane Warrensville Hts. OH 44128	Concession Operations	Contract #: CT NF2019-002 Awarded Amt: Non- financial Contract Exp. Date: 12/02/20