

## **Department of Port Control**

Ordinance No.: 229-2025

### **Executive Summary**

The Department of Port Control is requesting to amend Ordinance Number 1052-2024, to reflect a name change for Prospect International Airport Services Corporation to Prospect International Airport Services, LLC. ("Prospect").

---

### **Background/Purpose:**

Ordinance 1052-2024 authorized the Department of Port Control to enter into a lease agreement with Prospect International Airport Services Corporation for the lease of space located in the passenger terminal building at Cleveland Hopkins International Airport to support their wheelchair operations and other ancillary services for Delta Air Lines and other airlines.

All lease terms authorized under the original Ordinance 1052-2024 shall remain the same and unchanged.

### **Scope:**

The following are the material provisions to be contained in the Lease:

- (A) The Director of Port Control is authorized to enter into a lease for the use and occupancy of up to 500 square feet of space ("Leased Premises") located on the ramp level on Concourse B of the passenger terminal building at CLE for use as office space by Prospect.
- (B) The Leased Premises shall be used to support Lessee's business as a provider of wheelchair services, cleaning services, and other ancillary services for the airlines.
- (C) Prospect shall pay the City an annual rental rate to be determined based on the airports' annual rates and charges calculation, subject to annual changes based on the formula outlined in the Master Lease and Use Agreement. The 2024 rental rate is \$123.06 per square foot annually. The rent will be payable in twelve (12) equal monthly installments.
- (D) The term of the lease shall be for a period of two (2) years with three (3) one-year options to renew, exercisable by the Director of Port Control.
- (E) The lease will authorize Prospect to make additional improvements to the Leased Premises at its own cost, subject to approval of the Director and appropriate City agencies and officials.

**Justification/Urgency:**

The amendment is required to ensure the Lessee enters into an agreement under the legal entity's name.

**Anticipated Cost:**

None.

**Schedule or Term of Contract:**

Two (2) years, with three (3) one-year options to renew, exercisable by the Director of Port Control.

**Current Contract:**

Name	Term/Expiration	Amount
Prospect Aviation Lease # CT3001 LS 2021*006	One-year w/four one-year options to renew. Expiration: May 18, 2025	\$ 61,530 annually

**Employee Demographics:**

Total Number of Employees: 74

Total Number of City of Cleveland Residents: 59

Total Number of Women: 35

Total Number of Minorities: 27