

# Ordinance No. 524-2026

By Council Member Griffin  
(by departmental request)

## AN EMERGENCY ORDINANCE

To amend Sections 4 and 31 of Ordinance No. 194-2021, passed March 29, 2021, as amended by various ordinances, relating to salaries for various classifications.

**FOR PASSAGE**  
**April 20, 2026**

WHEREAS, this ordinance constitutes an emergency measure providing for the usual daily operation of a municipal department; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CLEVELAND:

Section 1. That the following sections:

Section 4 of Ordinance No. 194-2021, passed March 29, 2021, as amended by Ordinance No. 916-2024, passed November 8, 2021, Ordinance No. 1073-2021, passed November 29, 2021, Ordinance No. 290-2022, passed April 4, 2022, Ordinance No. 774-2022, passed August 10, 2022, Ordinance No. 871-2022, passed September 19, 2022, Ordinance No. 1281-2022, passed December 5, 2022, Ordinance No. 118-2023, passed January 23, 2023, Ordinance No. 31-2024, passed January 8, 2024, Ordinance No. 338-2024, passed March 25, 2024, Ordinance No. 47-2025, passed January 6, 2025 and Ordinance No. 1169-2025, passed September 22, 2025, and

Section 31 of Ordinance No. 194-2021, passed March 29, 2021, as amended by Ordinance No. 1073-2021, passed November 29, 2021, Ordinance No. 1281-2022, passed December 5, 2022, Ordinance No. 338-2024, passed March 25, 2024, Ordinance No. 850-2024, passed August 7, 2024, Ordinance No. 47-2025, passed January 6, 2025, and Ordinance No. 1169-2025, passed September 22, 2025,

are amended to read as follows:

Section 4. Employees of Council – Salary. That the Clerk of Council, with the approval of the President of Council, shall fix the salary of the employees of Council within the limits established in the following schedule for each classification:

	<b><u>Classification</u></b>	<b><u>Minimum</u></b>	<b><u>Maximum</u></b>
1	Administrative Assistant	33,820.80	93,272.03
2	Administrative Secretary	33,820.80	93,272.03
3	Assistant Legislative Clerk	33,820.80	73,118.17
4	Chief City Archivist	33,820.80	107,920.69
5	Chief Legislative Secretary	33,820.80	107,920.69
6	Council Receptionist	33,820.80	62,653.55
7	Deputy City Archivist	33,820.80	93,296.68
8	Deputy Clerk	33,820.80	109,093.74
9	Director of Communications	33,820.80	107,920.69
10	Director of Policy Research	33,820.80	107,920.69
11	Executive Assistant I — <del>Administration</del>	<del>33,820.80</del> 50,000.00	<del>98,403.21</del> 50,000.00
12	Executive Assistant II — <del>Councilmembers</del>	<del>33,820.80</del> 50,000.00	<del>64,203.08</del> 70,000.00
13	Executive Assistant to the Clerk of Council	33,820.80	98,403.21
14	Financial Assistant	33,820.80	65,690.86
15	Chief Financial Officer	33,820.80	107,920.69
16	Financial Officer	33,820.80	107,920.69

# Ordinance No. 524-2026

17	First Assistant Clerk	33,820.80	98,403.21
18	Information and Technology Administrator	33,820.80	105,574.59
19	Information Systems Engineer	33,820.80	98,403.21
20	Legislative Assistant	33,820.80	93,844.08
21	Legislative Committee Clerk	33,820.80	93,844.08
22	Legislative Secretary	33,820.80	93,844.08
23	Personnel and Human Resources Assistant	33,820.80	93,296.68
24	Personnel and Human Resources Manager	33,820.80	107,920.69
25	Planning and Development Advisor	55,000.00	98,076.73
26	Policy Research Analyst	33,820.80	105,574.59
27	Public Relations Manager	33,820.80	105,574.59
28	Sergeant-at-Arms	33,820.80	54,131.30
29	Special Counsel	33,820.80	131,437.94
30	Council Aide	16.26	27.50

**Section 31.** That the salaries in the following classifications shall be fixed by the appointing authority in accordance with the schedule appearing after each classification:

	<b><u>Classification</u></b>	<b><u>Minimum</u></b>	<b><u>Maximum</u></b>
1	Accounts Receivable Manager	33,820.80	99,709.34
2	Administrative Officer	33,820.80	<del>69,937.73</del> <u>100,000.00</u>
3	Billing Services Analyst	33,820.80	84,184.54
4	Case Worker Supervisor	33,820.80	64,682.23
5	Chief Clerk	33,820.80	64,761.38
6	Chief Photographer	33,820.80	67,366.60
7	Epidemiologist	40,000.00	107,223.85
8	Personnel Analyst I	33,820.80	61,212.21
9	Safety Programs Officer I	33,820.80	88,069.96
10	Safety Programs Officer II	33,820.80	66,052.54
11	Secretary to Board of Examiner of Board of Review (Electrical)	33,820.80	51,528.91
12	Secretary – Boxing and Wrestling Commission	33,820.80	47,051.02
13	Superintendent of Maintenance	33,820.80	74,120.42

**Section 2.** That the following existing sections:

Section 4 of Ordinance No. 194-2021, passed March 29, 2021, as amended by Ordinance No. 916-2024, passed November 8, 2021, Ordinance No. 1073-2021, passed November 29, 2021, Ordinance No. 290-2022, passed April 4, 2022, Ordinance No. 774-2022, passed August 10, 2022, Ordinance No. 871-2022, passed September 19, 2022, Ordinance No. 1281-2022, passed December 5, 2022, Ordinance No. 118-2023, passed January 23, 2023, Ordinance No. 31-2024, passed January 8, 2024, Ordinance No. 338-2024, passed March 25, 2024, Ordinance No. 47-2025, passed January 6, 2025 and Ordinance No. 1169-2025, passed September 22, 2025, and

Section 31 of Ordinance No. 194-2021, passed March 29, 2021, as amended by Ordinance No. 1073-2021, passed November 29, 2021, Ordinance No. 1281-2022,

# Ordinance No. 524-2026

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passed December 5, 2022, Ordinance No. 338-2024, passed March 25, 2024, Ordinance No. 850-2024, passed August 7, 2024, Ordinance No. 47-2025, passed January 6, 2025, and Ordinance No. 1169-2025, passed September 22, 2025,

are repealed.

Section 3. That this ordinance is declared to be an emergency measure and, provided it receives the affirmative vote of two-thirds of all the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

VG:uo  
4-20-26

FOR: Director Cole

# Ord. No. 524-2026

REPORT  
after second Reading

By Council Member Griffin (by departmental request)

**AN EMERGENCY ORDINANCE**

To amend Sections 4 and 31 of Ordinance No. 194-2021, passed March 29, 2021, as amended by various ordinances, relating to salaries for various classifications.

READ FIRST TIME

referred to

REPORTS

READ FIRST, SECOND AND THIRD TIME

CITY CLERK

READ SECOND TIME

CITY CLERK

**READ THIRD TIME on APRIL 20, 2026**

PRESIDENT

CITY CLERK

APPROVED

MAYOR