

## Department of Port Control

Ord. No.: 538-2019

CHIA Building Maintenance

### Executive Summary

The Department of Port Control is requesting authority to exercise the first option to renew Contract No. PI2017\*034 with West Roofing Systems, Inc. for repairing or replacing roofs or roof systems at Cleveland Hopkins International Airport and Burke Lakefront Airport.

---

### Background/Purpose:

On November 21, 2016 Cleveland City Council adopted Ordinance No. 1196-16 authorizing the Director of Port Control to make one or more requirement contracts to make the public improvement of repairing or replacing roofs or roof systems at Cleveland Hopkins International Airport. On June 22, 2017, the Department entered into a contract with West Roofing Systems, Inc. for a term of two years with two one-year options to renew for these services.

Ordinance No. 1196-16 provides that the first of the one year options to renew shall not be exercised with additional legislative authority. The Department is desirous of exercising the second of the one-year options.

### Justification/Urgency:

As some of the City owned buildings are quite aged and deteriorating, it is important to be proactive in renovating as required to avoid damage and potential liability issues.

The current contract for these services will expire June 21, 2019.

### Schedule or Term of Contract:

Two years with two one-year options to renew.

### Current Vendors/Contracts:

| Vendor                     | Vendor Address                                     | Contract No. |
|----------------------------|--|--------------|
| West Roofing Systems, Inc. | 121 Commerce Drive<br>Lagrange, Ohio<br>44050-9491 | PS2017*034   |

### CSB Participation:

West Roofing continues to demonstrate a good faith effort to meet the OEO requirements on the project. The City's Office of Equal Opportunity established a goal of thirty percent (30%) CSB participation for this contact. To date, West Roofing Systems, Inc. has achieved a 42.536% (\$489,681.36) CSB participation.