



City of Cleveland

Justin M. Bibb, Mayor

Department of Finance

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July 2, 2025

The Honorable Blaine A. Griffin

President

Cleveland City Council

601 Lakeside Avenue

Cleveland, Ohio 44114

Subject: Legislation for July 9, 2025 City Council meeting (Diligent Corporation, Inc.)

Dear Council President Griffin:

Please let this correspondence represent our request that the above-referenced legislation be passed under suspension at the July 9, 2025, City Council meeting. This legislation will authorize the assignment of CT 1506 PS2023*287 from Diligent Canada Inc. to Diligent Corporation, along with extending the term on the contract to three (3) years in an amount not to exceed \$86,000.00. The current contract is due to expire on July 31, 2025.

This contract provides software services and capabilities that include performing/documenting annual and individual department/division/unit risk assessments, audit plan development, automation, and standardization of audit practices.

The passage of this ordinance will allow the Bureau of Internal Audit to continue the normal workflow management on a citywide basis. Should you have any additional questions or concerns, please call me at 664-2536.

Sincerely,

Paul Barrett, Director, Chief Financial Officer

Department of Finance

Cc: All Members of Council
Patricia J. Britt, City Clerk, Clerk of Council
Ryan Puente, Chief of Government Affairs
Michael Culp, Mayor's Office