

Department of Port Control

Ordinance No.: 367-2020

Business Development & Management

EXECUTIVE SUMMARY

The Department of Port Control is requesting authority to exercise the first option to exercise the first option to renew Contract No. LS 2018*20 with ABM Aviation, Inc. to lease certain city-owned property in the passenger terminal building at Cleveland Hopkins International Airport.

Background/Purpose:

Under the authority of Ordinance 1305-17 passed on December 4th 2017, the Department and ABM entered into a lease agreement No. CT 3001 2018*020 for approximately 286 square feet of office space building and parking support space, located in the passenger terminal building at CLE; for the use of office space and break room facility to support the wheelchair operations, cleaning services and other ancillary services for certain Airlines.

The term was set at two (2) years with three (3) one-year options to renew. The Department is requesting authority to exercise the first one-year option, which is subject to additional legislative approval.

Scope:

The following are the material provisions:

- (A) The Director of Port Control is requesting authority to exercise the first option for the use and occupancy of approximately 286 square feet of office space and break room facility in the passenger terminal building of CLE. The second and third options can be exercised by the Director without further authority.
- (B) The Leased Premises shall be used to support the wheelchair operations, cleaning services and other ancillary services for certain Airlines.
- (C) Lessee shall pay the City a rental rate for each of the options based on an annual rates and charges adjustment each January 1st.
- (D) All other terms of the Lease shall remain the same.

Justification/Urgency:

This office is needed by ABM to support the wheelchair operations, cleaning services and other ancillary services at CLE for Airlines.

Anticipated Cost: N/A

Schedule or Term of Contract:

The Department is requesting to exercise the first year option term of the three (3) one-year options to renew.

Current Contracts:

Name	Term	Contract No.	Annual Amount
ABM Aviation, Inc.	Two (2) years with (3) three one-year options to renew.	CT 3001 2018*020	\$24,750.44/annum

Employee Demographics:

Total number of employees: 42
Number of employees that are minorities: 36
Number that are women: 18
Number that are City of Cleveland residents: 42