



City of Cleveland
Justin M. Bibb, Mayor

Department of Human Resources

Executive Summary

Ordinance No: 311-2022

Description:

To authorize the Director and Chief Human Resources Officer to enter into one or more professional service contracts with vendors to administer an Employee Assistance Program and professional development training for various departments.

The term for the contract services would be for a period of one year with two one-year options to renew by the Director of Human Resources.

The estimated budget for the Department of Human Resources is \$250,000 annually.

Additional costs of the contract or contracts for Departments other than Human Resources shall be charged to the appropriate departments.

The term for the new contract will be from July 1, 2022 until June 30, 2023, with options to renew from July 1, 2023 to June 30, 2024 and from July 1, 2024 to June 30, 2025.

Current Vendor: Ease @ Work

Previous Contract: July 1, 2019

Expiration Date: June 30, 2022

Estimated Budget: \$250,000 annually