

Department of Finance Legislative Summary

ORDINANCE NO.: 1390-2019

DESCRIPTION: The purpose of the amendment is to expand the credit card authorization to allow automated procurement transactions.

Section 171.40 (a) Authorization

Amendment:

- (2) A credit card held by the Director of Law, or his or her designee, may be used to pay the following work-related expenses:
- A. Filing, registration, or related fees required by any court, board or tribunal.
- (3) A credit card held by the Port Control Director, or his or her designee, may be used to pay the following work-related expenses:
- F. Filing fees for land property splits; and
 - G. Other ordinary and necessary expenses of the City in which a credit card is the only method of payment acceptable to the vendor.
- ~~(9) A credit card held by the Commissioner of Information Technology and Services, or his or her designee, of the Finance Department may be used to pay the following work-related expenses:~~
- A. Registration, professional licenses, tuition or enrollment expenses for meetings, seminars, conferences, or retreats and other similar events in connection with City business; and
 - B. Advertising and Public notices;
 - C. Web-page renewal, social media and other similar expenses; and
 - D. Other ordinary and necessary expenses of the City in which a credit card is the only method of payment acceptable to the vendor.

USING ENTITY: Department of Law, Port Control, Finance Division of ITS