

## **Department of Port Control**

Ordinance No.: 234-2025

### **Executive Summary**

The Department of Port Control (“Department”) is requesting authority to enter into one or more contracts with firms or consultants for the purposes of supplementing regularly employed staff in order to provide professional services necessary to provide technical assistance, support, and maintenance of core information technology infrastructure, systems and other related services, for a period of one year, with four one-year options to renew, exercisable by the Director of Port Control.

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#### **Background/Purpose:**

The Department of Port Control (“Department”) is seeking approval to enter into one or more contracts with firms and/or consultants to provide information technology support and maintenance, of core information technology activities, and other related services, through staff augmentation, and to acquire software, for the Department.

#### **Scope:**

The selected Firm (s) will be required to perform a broad range of services that may include, but not be limited to: providing ongoing support of “core” IT maintenance activities (i.e. including maintenance and support of network hardware, telephony systems, load balancing of application servers, database servers, custom developed unified communications solution, etc.); Help Desk triage support; project consulting and management; associated analyses; presentations; services to assist in technology governance strategy and implementation; and other IT related services, as needed.

#### **Justification/Urgency:**

The Department’s ITS Division requires staff augmentation and managed services contract(s) to complement its ability to provide critical services to the Department’s ITS systems’ stakeholders; including the traveling public, airlines staff, airport tenants and Department employees. The Department’s technology footprint has significantly increased; creating an immediate need for a complement of technical expertise and support staff to augment the Department’s current ITS Division skills and support levels.

**Anticipated Cost:**

The anticipated cost for these services is \$350,000.00 per year.

**Schedule or Term of Contract:**

For a period of one year, with four one-year options to renew, exercisable by the Director of Port Control.

**Current Vendors/ Contracts:**

Vendor	Vendor Address	Contract No.
CDW Government LLC	Vernon Hills, IL 60061	PS2021 214