

Title Page

A. Program Area: PSN - Project Safe Neighborhood
B. Title of Project: Cleveland Homicide Review Commission
C. Project Period: 7/1/2020 to: 3/31/2021
D. Type of Application: New Continuation of Subgrant Number: 2018-PS-PND-435
E. Focus of Application: City County Township Village State
F. Budget Summary: OCJS Funds: \$20,374.95
 Cash Match: \$0
 Inkind Match: \$0
Total Budget: \$20,374.95

See Directives for Eligibility

G. Project Director: **Prefix:** Ms. **First Name:** Dawn **M.I.:** **Last Name:** Heartsong **Suffix:**
Title: Grants Coordinator **Agency:** Cleveland Department of Public Safety
Address: 1300 Ontario St, Room 828 **City:** Cleveland **Zip:** 44113 - 1603
Phone: 216-623-5126 Ext. **Fax:** 216-623-5853
Email: dheartsong@city.cleveland.oh.us **County:** Cuyahoga

H. Implementing **Prefix:** Mr. **First Name:** Calvin **M.I.:** D **Last Name:** Williams **Suffix:**
Title: Chief **Agency:** Cleveland Division of Police
Address: 1300 Ontario Street **City:** Cleveland **Zip:** 44113 - 1603
Phone: 216-623-5005 Ext. **Fax:** 216-623-5853
Email: CWilliams3@city.cleveland.oh.us **County:** Cuyahoga
Website: www.city.cleveland.oh.us

I. Subgrantee: **Prefix:** Mr. **First Name:** Frank **M.I.:** G **Last Name:** Jackson **Suffix:**
Title: Mayor **Agency:** City of Cleveland-Public Safety
Address: 601 Lakeside Ave RM 230 **City:** Cleveland **Zip:** 44114 -
Phone: 216-664-3990 Ext. **Fax:** 216-420-7700 **Subgrantee**
Email: Mayor.Jackson@city.cleveland.oh.us **County:** Cuyahoga **Tax I.D.:** 346000646

Vendor ID and Address code to be completed by OCJS:

OAKS Vendor ID **OAKS Address Code** 042
 0000100896
Vendor Location CHK
 Overage ()
 Split Funding ()

Duns Number: 074303483
Primary Place of Performance:
City: Cleveland
State: Ohio
Zip: 44113 - 1603

Problem Statement/Target Population

Please see the Request For Proposal (RFP) for this grant program for guidance on completing this section. The RFP can be found at www.ocjs.ohio.gov

The city of Cleveland has struggled with sustained levels of violent crime well above the national average. Cleveland's violent crime rate far exceeds the national average per 100,000. The violence has reached such high levels that U.S. Attorney General William Barr stated Cleveland is the 6th most violent city in the country and announced Cleveland as one of the seven cities selected for the "Operation Relentless Pursuit" initiative.

Cleveland saw a precipitous increase in violent crimes from 2010 to 2016:

- Homicides increased from 74 to 133
- Rapes increased from 507 to 542
- Robberies increased from 3,212 to 3,216
- Felonious Assaults increased from 2,319 to 2,896

As with the national trend, the violent crime rate went down slightly from 2017 through 2019. This is partially due to the national up-cycle in the economy and employment.

The City of Cleveland is located in Cuyahoga County, Ohio. The County has 1,249,352 residents and Cleveland comprises 396,815 of those residents. Despite being only 31% of the County's total population, Cleveland police agencies' felony submissions comprise approximately 51% of the cases submitted to the Cuyahoga County Prosecutor's Office (CCPO).

Additionally, the Cuyahoga County Medical Examiner's Office is reporting a precipitous rise in gun-related deaths and gun-related homicides across the County, which has worsened markedly in the past few years, both in aggregate numbers and per capita rates per 100,000 population (these rates exceed those of most major cities in the United States).

Cleveland has also experienced increases in gang activity over the past three years. Cleveland's gang problems are unique in the fact that there is no connection to traditional national gangs. The gangs in Cleveland are neighborhood based gangs. However, members who are arrested and incarcerated often join a bigger collaboration of multiple gangs called the Heartless Felons. Once they are released they continue their affiliation with the Heartless Felons and become an even bigger problem. The Heartless Felons is the biggest and most dangerous gang in the Cleveland area, spreading even beyond the city borders. Multiple homicides and shootings, involving known and documented members of the Heartless Felons Gang, have wreaked havoc on neighborhoods throughout the Greater Cleveland area.

Some of the socio-economic conditions in Cleveland contribute to the sustained levels of violence. Based on U.S. Census data, Cleveland remains one of the country's poorest cities with 34 percent of the population living below the poverty level. In many households and neighborhoods, a culture of generational poverty and despair influences every choice and opportunity.

One of the most important resources currently available is the leadership of partnering agencies who have worked together to design and implement numerous programs to combat violent crimes. A few of these include:

- Project Safe Neighborhoods (PSN)/Standing Together Against Neighborhood Crime Everyday (STANCE) – Cleveland is a PSN site, partnering with local agencies in a three-pronged enforcement, prevention and reentry strategy.
- Northern Ohio Violent Crime Consortium (NOVCC). Cleveland is one of the eight cities that make up NOVCC. It was NOVCC leadership that assisted us in implementing the program we wish to continue funding with this grant.
- Violent Gun Reduction and Interdiction Program (V-GRIP). V-GRIP is a partnership with Cleveland Police, the FBI, ATF, County Sheriff's Office, Ohio Highway Patrol and U.S. Border Patrol. The goal is to target the city's most violent criminals and attempt to remove as many firearms as possible. Using intelligence information to determine areas where known violent offenders may be operating, law enforcement officers and community leaders (including religious leaders) canvass door-to-door in one neighborhood. We have found that when residents know we are going to every door in the neighborhood and working with neighborhood leaders, they are more likely to provide information about criminal activities.

Problem Statement/Target Population

- Repeat Offender Violent Enforcement (RAVEN). RAVEN is an effective program where high risk parolees are targeted using intelligence information to determine if they are "back in the game."
- Crime Gun Intelligence Center (CGIC) – Cleveland has been working for over a year with the U.S. Attorney's Office of Northern Ohio, ATF, Cuyahoga County Prosecutor's Office and other partners to set up a CGIC in Cleveland .

Additionally, in 2019 Cleveland was selected as a Problem Solving Partnerships (PSP) site and has benefited from advice from Federal partners on a variety of problem solving techniques and proven methods of working with our community

Although we have seen a positive impact with these, and other programs, there is more we can do to make Cleveland a safer city to live, work and play.

Project Description

Please see the Request For Proposal (RFP) for this grant program for guidance on completing this section. The RFP can be found at www.ocjs.ohio.gov

The Cleveland Division of Police (CDP) is implementing the Cleveland Homicide Review Commission (CHRC) in conjunction with the Northern Ohio Violent Crime Consortium (NOVCC). Established in 2007, the purpose of the NOVCC is to reduce violent crime through a coordinated and effective intelligence-led, data driven, multi-jurisdictional, and multi-agency strategy.

With FY16 PSN funding, NOVCC cities were given the opportunity to implement evidence-based strategies designed to prevent and reduce violent crime. Cleveland decided to implement the Cleveland Homicide Review Commission (CHRC) based on the Milwaukee Homicide Review Commission (MHRC) which received an effective rating by www.crimesolutions.gov. "The Milwaukee Homicide Review Commission strives to reduce homicides and non-fatal shootings through a multi-level, multi-disciplinary and multi-agency homicide review process. The MHRC is comprised of law enforcement professionals, criminal justice professionals and community service providers who meet regularly to exchange information regarding the city's homicides and other violent crimes to identify methods of prevention from both public health and criminal justice perspectives. The MHRC makes recommendations based on trends identified through the case review process. These recommendations range from micro-level strategies and tactics to macro-level policy change." (<http://city.milwaukee.gov/hrc/#.WvJar1MvzBI>). The MHRC has been replicated and adapted in several additional cities nationwide and the CHRC has heavily relied on the Homicide Review Training Manual 2.1 developed by Milwaukee to establish the operating procedures for Cleveland's commission, sometimes even using the same language used by Milwaukee.

FY18 PSN funding has allowed us to continue and expand the CHRC.

The purpose of the CHRC is:

- To solve homicides in a more efficient and effective manner.
- To gain a better understanding of homicide through strategic problem-solving analysis.
- To develop innovative and effective responses and prevention strategies that result in a reduction of homicides.

To help better focus available prevention and intervention resources.

The underlying assumptions that support the establishment of the CHRC are as follows:

- Homicide is preventable.
- A collaborative and well-coordinated effort of community, nonprofit, business, government, academic, legal, and medical partnerships will lead to lasting change.
- Data-driven strategies are essential.
- Multi-level responses help ensure meaningful, robust, and sustainable results over the long term

Operating Structure:

The Core Management Team (CMT) of the CHRC is responsible for coordination of all CHRC activities including data collection and analysis, recruitment of participating agencies, preparation and facilitation of review committee sessions, implementation of recommendations, and progress reporting.

The Governing Committee (GC) of the CHRC meets quarterly and is responsible for reviewing, approving, and enacting organizational improvements designed to achieve the objectives of the CHRC. The GC is composed of decision makers with the authority to formally approve recommendations and allocate resources necessary to implement recommendations. Initially, members of the GC are Cleveland Chief of Police, U.S. Attorney for the Northern District of Ohio, and the Cuyahoga County Prosecutor.

Reviewers include staff of the CDP Homicide Unit and three review committees that meet at different times to hear presentations on and discuss homicide cases and make recommendations on agency and community changes that will help to achieve the objectives of the CHRC. Membership on the Review Committees have core members that attend all sessions with others invited based on their involvement in the cases reviewed.

Initial Review: The first level of review is conducted by Homicide Unit detectives.

Law Enforcement Review: Criminal justice professionals meet monthly to review both open and closed cases. These in-depth case reviews of homicides examine the victims, offenders, associates, witnesses, circumstances, and setting of homicide events. At this stage, the reviews result in recommendations usually related to only the criminal justice system.

Project Description

Service Provider Reviews: This committee was implemented in March of 2019. Service providers and law enforcement meet quarterly to review closed or cleared case including government and nonprofit organizations that address mental health, substance abuse, education, health, criminal justice, etc. issue. Typically there is a lag time between the homicide incident and the reviews because of length of time spent on investigating and closing case and limited meeting times.

Community Member Reviews: Community members and law enforcement will meet quarterly to review closed cases including residents, community leaders, block watch captains, advocates, business owners, etc.

Selection of cases and session preparation:

The CPD selects open or closed homicide cases for review. Case information is entered into a database and a PowerPoint presentation is created for each case. Law Enforcement Reviews are held monthly and Service Provider and Community Reviews are held quarterly.

The CHRC was implemented in February of 2018, starting with Law Enforcement Review meetings. The Service Provider Review was implemented in March of 2019. The Community Member Review participants are being identified, and that portion will start in 2020 in one police district with additional districts added each quarter until the program is fully operational city-wide.

Project Objectives

Please see the Request For Proposal (RFP) for this grant program for guidance on completing this section. The RFP can be found at www.ocjs.ohio.gov

Describe the outcomes or changes anticipated as a result of the proposed project. The achievement of the objectives should provide an outcome that reflects a measurable change for the target population due to the services offered by the program. Provide two objectives, with performance measures and baseline numbers that further the goal of the selected Program Area. Application will be evaluated on how effectively it:

- clearly identifies project objectives (measured change as a result of implementing the proposed project), performance measures (how you will measure that change, what instruments and/or tools are to be used, etc.), and any baseline data that exists. The project objectives should be logically and clearly linked to the identified problem and the proposed approach/response as discussed in the previous sections of the application. Performance indicators should be appropriate to the Objective and be a measure of success in accomplishing the Objective.

FIRST PROJECT OBJECTIVE**OBJECTIVE**

Increase by 10% the number of cases reviewed by the CHRC during the grant period

PERFORMANCE INDICATOR

The number of cases presented for review by the CHRC

BASELINE NUMBER

There were 33 cases presented for review in 2019

HOW WILL PERFORMANCE DATA BE COLLECTED?

Lt Pillow will maintain records on the number of cases presented for review. Data will be provided to the Grants Coordinator quarterly so that programmatic reports can be submitted.

SECOND PROJECT OBJECTIVE**OBJECTIVE**

Expand the CHRC so that all three types of reviews (Law Enforcement, Service Provider, and Community Member) are operating by the end of 2020

PERFORMANCE INDICATOR

The number of meetings held for each type of review committee.

BASELINE NUMBER

Currently, Law Enforcement review meetings are being held monthly and Service Provider review meetings are being held quarterly.

HOW WILL PERFORMANCE DATA BE COLLECTED?

Lt. Pillow will maintain records of all review meeting held and convey the information to the Grants Coordinator quarterly.

THIRD PROJECT OBJECTIVE**OBJECTIVE**

Reduce homicides by 7% during the grant period.

PERFORMANCE INDICATOR

The number of homicides that occur during the grant period.

BASELINE NUMBER

There were 119 homicides in Cleveland in 2019. A 7% reduction (approximately 8 homicides) would bring the number of homicides to 111. Milwaukee experienced a 9.2% reduction in homicides in their control area. We hope to come close to their success rate.

HOW WILL PERFORMANCE DATA BE COLLECTED?

Lt. Pillow will maintain records of all homicides and convey the information to the Grants Coordinator quarterly.

Timeline/Activities

Please see the Request For Proposal (RFP) for this grant program for guidance on completing this section. The RFP can be found at www.ocjs.ohio.gov

Lt. Ali Pillow, Cleveland Police Homicide Unit

Saleh Awadallah, Supervising Assistant Prosecuting Attorney of the Cuyahoga County Prosecutor's Office's Major Trial Unit

CMT – Core Management Team

Dawn Heartsong, Cleveland Public Safety Grants Coordinator

Amy Hewett, Cleveland Public Safety Budget Analyst

June, 2020 –

Legislation requested to accept grant – Heartsong

NOVCC Executive Committee Meeting - Pillow

Monthly Law Enforcement review meeting – Pillow/Awadallah

July, 2020 –

Monthly Law Enforcement review meeting – Pillow/Awadallah

NOVCC Executive Committee Meeting – Pillow

Selecting potential members of the Fourth District Community Review – Pillow/Awadallah/CMT

Quarterly meeting of Service Provider Review - Pillow/Awadallah/CMT

Quarterly fiscal report – Hewett

Quarterly program report - Heartsong

August, 2020 –

Monthly Law Enforcement review meeting – Pillow/Awadallah

Contacting potential members of the Fourth District Community Review – Pillow/Awadallah/CMT

September, 2020 –

Monthly Law Enforcement review meeting – Pillow/Awadallah

NOVCC Executive Committee Meeting – Pillow

First quarterly meeting of Fourth District Community Review– Pillow/Awadallah/CMT

Selecting potential members of the First District Community Review – Pillow/Awadallah/CMT

October, 2020 –

Monthly Law Enforcement review meeting – Pillow/Awadallah

Contacting potential members of the First District Community Review – Pillow/Awadallah/CMT

Quarterly meeting of Service Provider Review - Pillow/Awadallah/CMT

Quarterly fiscal report – Hewett

Quarterly program report - Heartsong

November, 2020 –

Monthly Law Enforcement review meeting – Pillow/Awadallah

NOVCC Executive Committee Meeting - Pillow

First quarterly meeting of Community Review in the First District - Pillow/Awadallah/CMT

Selecting potential members of the Second District Community Review – Pillow/Awadallah/CMT

December, 2020 –

Monthly Law Enforcement review meeting – Pillow/Awadallah

Quarterly meeting of Service Provider Review - Pillow/Awadallah/CMT

Quarterly meeting of Community Review in Fourth District

Selection and contact of members of Community Review for Second District – Pillow/Awadallah/CMT

January, 2021 –

Monthly Law Enforcement review meeting – Pillow/Awadallah

Timeline/Activities

NOVCC Executive Committee Meeting – Pillow
Quarterly meeting of Service Provider Review - Pillow/Awadallah/CMT
Quarterly meeting of Community Review in the First District - Pillow/Awadallah/CMT
First quarterly meeting of Community Review in the Second District - Pillow/Awadallah/CMT
Quarterly Fiscal Report – Hewett
Quarterly Program Report - Heartsong

February, 2021 –

Monthly Law Enforcement review meeting – Pillow/Awadallah
Quarterly meeting of Community Review in the First District - Pillow/Awadallah/CMT
Selection and contact of members of Community Review for Second District – Pillow/Awadallah/CMT

March, 2021 –

Monthly Law Enforcement review meeting – Pillow/Awadallah
Quarterly meeting of Service Provider Review - Pillow/Awadallah/CMT
Quarterly meeting of Community Review in Fourth District
NOVCC Executive Committee Meeting – Pillow
First Quarterly meeting of Community Review in the Second District - Pillow/Awadallah/CMT

April, 2021 –

Monthly Law Enforcement review meeting – Pillow/Awadallah
Quarterly meeting of Service Provider Review - Pillow/Awadallah/CMT
Quarterly meeting of Community Review in the First District - Pillow/Awadallah/CMT
Final fiscal grant report – Hewett
Final programmatic grant report – Heartsong

Organization Capacity

Please see the Request For Proposal (RFP) for this grant program for guidance on completing this section. The RFP can be found at www.ocjs.ohio.gov

The key staff member for the Cuyahoga County Prosecutor's Office is Saleh Awadallah .

Saleh Awadallah is the Supervisor Assistant Prosecuting Attorney of the Cuyahoga County Prosecutor's Office's Major Trial Unit . He has held this position since 1998. Mr. Awadallah was also the Assistant Law Director for the city of Lakewood , Ohio for five years.

Mr. Awadallah is an experienced supervisor, litigator, and public speaker. He is a subject matter expert in the investigation and prosecution of homicide cases, police use of force incidents, sexual assault cases and intelligent prosecution strategies. He first chaired numerous jury trials, including child sexual and physical abuse cases, rape cases, and aggravated murder cases, including capital murder cases. He has extensive experience arguing before the Eighth District Court of Appeals and the Ohio Supreme Court .

He received his JD, law from Case Western University School of Law. He was awarded the 2011 Prosecutor of the Year Award and the 2015 Excellence in Management Award for Outstanding Performance in Leadership and Management , Cuyahoga County Prosecutors Office. He wrote, edited and published the Trial Prosecutor's Handbook a comprehensive training manual for trial prosecutors. Mr. Awadallah was admitted to the bars of the State of Ohio, the Northern District of Ohio Federal Court and the U.S. Supreme Court.

The key staff member for the Cleveland Division of Police is Lieutenant Ali Pillow .

Lt. Pillow is the officer in charge of the Cleveland Police Homicide Unit and the Force Investigation Team . He joined the Cleveland Division of Police in 1993. His 27 years in law enforcement has included 12 years as a Vice Detective, five years as a sergeant in the Gang and Narcotics Unit, and two years as the Public Information Officer .

The grant will be managed by The Cleveland Department of Public Safety Grants Coordinator , Dawn Heartsong, and Cleveland Department of Public Safety Budget Administrator, Amy Hewett.

Ms. Heartsong has coordinated grants for the city of Cleveland for over 20 years. She has managed the programmatic aspects of more than 100 grants from local, state and federal agencies ranging from \$400 to \$50 million dollars.

Ms. Hewett has managed the fiscal aspects of grants for the Cleveland Department of Public Safety for four years and has extensive training in fiscal grant management from the Department of Justice. Previously, she was the grants manager for Case Western Reserve University's School of Medicine.

Members of the Northern Ohio Violent Crime Consortium have been instrumental in assisting Cleveland in planning , training for, and implementing the CHRC. They will continue their involvement throughout the expansion into the final phases of implementation.

Collaboration Board

Please see the Request For Proposal (RFP) for this grant program for guidance on completing this section. The RFP can be found at www.ocjs.ohio.gov

The collaboration board for this program is the Core Management Team (CMT) of the CHRC. It includes representatives from CDP, NOVCC, and the Cuyahoga County Prosecutor's Office (CCPO), and is responsible for coordination of all CHRC activities including data collection and analysis, recruitment of participating agencies, preparation and facilitation of review committee sessions, implementation of recommendations, and progress reporting.

Additionally, there is a Governing Committee (GC) of the CHRC that meets quarterly and is responsible for reviewing, approving, and enacting organizational improvements designed to achieve the objectives of the CHRC. The GC is composed of decision makers with the authority to formally approve recommendations and allocate resources necessary to implement recommendations of the VCRC. Initially, members of the GC are Cleveland Chief of Police, U.S. Attorney for the Northern District of Ohio, and the Cuyahoga County Prosecutor.

Members of the Service Provider Committee include representatives from: U.S. Attorney's Office, Ohio Department of Youth Services, Cuyahoga County Juvenile Court, CareSource, and the Cuyahoga County ADAMHS Board. MOUs from these agencies are attached.

Click the Browse button to upload attachments and/or letters, then click Save to attach to the application.

http://www.ocjsgrants.com/_Upload/465559_863050-FY19PSN-Cleveland-LtrsofCommitmentandMOUs.pdf

http://www.ocjsgrants.com/_Upload/465559_863050_2-FY19PSN-Cleveland-LtrofCmtfromCountyProsecutor.pdf

http://www.ocjsgrants.com/_Upload/421761_821530_3-11.14.19ClevelandPSNGrantletter.pdf

Executive Summary

The Executive Summary serves as a concise and accurate description of the proposed project. Information in the Summary is forwarded to the Governor's Office and other local, state and federal agencies for public information requests. Summary information must be submitted in the space provided.

The purpose statement is a clear concise statement that explains the purpose of the project. It describes what the applicant is going to do; the population that is going to be served; how it will be accomplished; and why it is important.

PURPOSE STATEMENT

The Cleveland Division of Police (CDP) is implementing the Cleveland Homicide Review Commission (CHRC) in conjunction with the Northern Ohio Violent Crime Consortium (NOVCC).

The purpose of the Cleveland Homicide Review Commission is:

- a. To solve homicides in a more efficient and effective manner.
- b. To gain a better understanding of homicide through strategic problem-solving analysis.
- c. To develop innovative and effective responses and prevention strategies that result in a reduction of homicides .
- d. To help better focus available prevention and intervention resources .

The underlying assumptions that support the establishment of the CHRC are as follows:

- Homicide is preventable.
- A collaborative and well-coordinated effort of community, nonprofit, business, government, academic, legal, and medical partnerships will lead to lasting change.
- Data-driven strategies are essential.
- Multi-level responses help ensure meaningful, robust, and sustainable results over the long term

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Service Provider Reviews: Service providers and law enforcement meet quarterly to review closed or cleared case including government and nonprofit organizations that address mental health, substance abuse, education, health, criminal justice, etc. issue. Typically there is a lag time between the homicide incident and the reviews because of length of time spent on investigating and closing case and limited meeting times.

Community Member Reviews: Community members and law enforcement meet quarterly to review closed cases including residents, community leaders, block watch captains, advocates, business owners, etc.

PROBLEM STATEMENT

Executive Summary

The city of Cleveland has struggled with sustained levels of violent crime well above the national average. The violence has reached such high levels that the Major Cities Chiefs Association found Cleveland to be the 5th deadliest city in the nation .

Cleveland's violent crime rate far exceeds the national average per 100,000. For example, Cleveland's homicide rate per 100,000 is 33.72. The national average is 5.3. Cleveland is 6th nationally in the homicide rate for. Cleveland is 6th in the nation for rape, 2nd for robbery, 23rd for aggravated assaults and 7th in the nation for total violent crimes.

The City of Cleveland is located in Cuyahoga County. The County has 1,249,352 residents and Cleveland comprises 385,351 of those residents. Despite being only 31% of the County's total population, Cleveland police agencies' felony submissions comprise approximately 51% of the cases submitted to the Cuyahoga County Prosecutor's Office (CCPO).

Additionally, the Cuyahoga County Medical Examiner's Office is reporting a precipitous rise in gun-related deaths and gun-related homicides across the County, which has worsened markedly in the past few years, both in aggregate numbers and per capita rates per 100,000 population (these rates exceed those of most major cities in the United States).

PROJECT DESCRIPTION

With FY16 PSN funding, NOVCC cities were given the opportunity to implement three evidence-based strategies designed to prevent and reduce violent crime. The city of Cleveland decided to implement the Cleveland Homicide Review Commission (CHRC) based on the Milwaukee Homicide Review Commission (MHRC) which received an effective rating by www.crimesolutions.gov. "The Milwaukee Homicide Review Commission strives to reduce homicides and non-fatal shootings through a multi-level, multi-disciplinary and multi-agency homicide review process. The MHRC is comprised of law enforcement professionals, criminal justice professionals and community service providers who meet regularly to exchange information regarding the city's homicides and other violent crimes to identify methods of prevention from both public health and criminal justice perspectives. The MHRC makes recommendations based on trends identified through the case review process. These recommendations range from micro-level strategies and tactics to macro-level policy change." (<http://city.milwaukee.gov/hrc#>. WyJar1MvzBI). The MHRC has been replicated and adapted in several additional cities nationwide and the CHRC has heavily relied on the Homicide Review Training Manual 2.1 developed by Milwaukee to establish the operating procedures for Cleveland's commission , sometimes even using the same language used by Milwaukee.

PARTICIPATING AGENCIES / COLLABORATION

The collaboration board for this program is the Core Management Team (CMT) of the CHRC. It includes representatives from CDP, NOVCC, and the Cuyahoga County Prosecutor's Office (CCPO), and is responsible for coordination of all CHRC activities including data collection and analysis, recruitment of participating agencies, preparation and facilitation of review committee sessions, implementation of recommendations, and progress reporting.

Additionally, there is a Governing Committee (GC) of the CHRC that meets quarterly and is responsible for reviewing, approving, and enacting organizational improvements designed to achieve the objectives of the CHRC. The GC is composed of decision makers with the authority to formally approve recommendations and allocate resources necessary to implement recommendations of the VCRC. Initially, members of the GC are Cleveland Chief of Police, U.S. Attorney for the Northern District of Ohio, and the Cuyahoga County Prosecutor.

Travel

A. Auto	No. Miles	Per Mile	Total
			\$0
			\$0

B. Commercial	Destination	Fare	Total
Airfare	3 people x 2 trips x \$500	\$3,000.00	\$3,000.00
			\$0

C. Per Diem: (Meal & Lodging Only)	No. of days	Rate	Total
Per Diem: 3 people x \$52 x 2 nts x 2 trips	12	\$52.00	\$624.00
Hotel - 3 people x 2 trips x \$150 x 2 night	12	\$150.00	\$1,800.00

D. Other: (Specify)	No. Items	Rate	Total
Local travel	2	\$50.00	\$100.00
			\$0
Travel Total:			\$5,524.00

Provide justification for travel (Costs must relate to the project staff & objectives).

We estimate sending three people to Los Angeles and three people to New York City (Bronx) to see how they implemented a witness relocation program.

Other Costs

If this page is not applicable, check this box and click **SAVE**.

Other Charges	Cost	Terms	Total
Rent-Facilities			\$0
Cost of Ownership			\$0
Telephone			\$0
Utilities			\$0
Bookkeeping/Audit			\$0
Maintenance			\$0
Clerical			\$0
Auto Lease/ST Rental			\$0
Equipment Lease/ST Rental			\$0
Photocopying			\$0
Printing			\$0
Other (Specify) <u>Witness Relocation</u>	\$5,000.00	1	\$5,000.00
Other (Specify)			\$0
Other (Specify)			\$0
Other Costs Total:			\$5,000.00

Provide justification for other costs; provide allocation methods where appropriate.

One of the most important recommendations that has come out of the Service Provider meetings is the need to create a witness relocation program. We will send CHRT members to Los Angeles and Bronx New York City to see their witness relocation programs and gain insight on how to implement one. Once these trips have occurred we will know exactly how the funds will be expended and will then request a budget adjustment to move the funding into the correct categories.

Indirect Costs

✓ If this page is not applicable, check this box and click **SAVE**.

Amount of Direct Costs Less Equipment	Percent 0 to 10% %	Total
		\$0
	Indirect Cost Total:	\$0

Provide justification for Indirect Cost.

Click the Browse button to upload a copy of your federally approved plan, then click **SAVE** to attach to the application.

Budget Request By Resource & Cost Category

	1. Matching Funds		2. OCJS Funds	3. Total
	Cash	Inkind		
1. Personnel			\$4,945.60	\$4,945.60
2. Consultant/Contracts			\$4,905.35	\$4,905.35
3. Travel			\$5,524.00	\$5,524.00
4. Equipment			\$0	\$0
5. Supplies			\$0	\$0
6. Other Costs			\$5,000.00	\$5,000.00
7. Indirect Cost			\$0	\$0
8. Total Project Budget	\$0	\$0	\$20,374.95	\$20,374.95
OCJS decision				

	Amount	Percentage %
OCJS Funds Requested:	\$20,374.95	100.00%
Cash Match:	\$0	0.00%
In-Kind Match:	\$0	0.00%
Total Project Budget:	\$20,374.95	100.00%

Federal, State and Local Funding Sources-please provide information on funding that is received by your Agency that is relevant to this project applied for.

Include the source, amount received, and year funds were awarded.

FY18 PSN - \$37,000

Do you have other funding resources not identified above? Yes No

Pre Award Conditions

On behalf of the Ohio Office of Criminal Justice Services (OCJS), I am pleased to inform you that your Project Safe Neighborhoods North (PSN) 2019 application has been recommended for funding. In order to receive funding for your project, please address the attached conditions and provide any required forms or documents as requested. Please respond to the conditions no later than 10/7/2019

Please note that all conditions must be addressed to receive Project Safe Neighborhoods North (PSN) 2019 funding, and that failure to return this documentation by 10/7/2019 may jeopardize funding. For additional information or help regarding these conditions or forms, please contact your grants coordinator.

Section to attach documents in support of Pre-Award Conditions.

http://www.ocjsgrants.com/_Upload/444511_821865-FY18PSN-ClevelandSAMRegistration.pdf

http://www.ocjsgrants.com/_Upload/444511_821866-FY18PSN-Cleveland-Pre-AwardConditions.pdf

http://www.ocjsgrants.com/_Upload/444511_821867-EntityOverview_SystemforAwardManagement-Cleveland.pdf

1. Please follow the instructions above and click the appropriate link to access and download the pre-award conditions forms for your project. You must complete and upload the signed package of pre-award conditions IN ADDITION to responding and submitting any other additional conditions relevant to your project.

Complete ✓

2. Performance metrics information and related programmatic information is required but cannot be submitted through the online grants management system. This information is due semi-annually and an applicable method of submission will be determined by the PSN partners.

Reporting periods and due dates are as follows: January – June 2020 (due July 15, 2020); July – December 2020 (due January 15, 2021); January – March 2021 (due April 15, 2021).

Complete ✓

3. Quarterly subgrant reports requesting reimbursement of expenses are required to be submitted via the online grants management system quarterly.

Reporting periods and due dates are as follows: April – June 2020 (due July 31, 2020); July – September 2020 (due October 31, 2020); October – December 2020 (due January 31, 2021); January – March 2021 (due April 30, 2021).

Complete ✓

4. Provide proof that your agency is registered and is currently designated as active with SAM.gov by uploading a copy of the Entity Overview or Entity Record at <https://www.sam.gov>.

Complete ✓

5. The Project Director acknowledgement is required. Please go to the Pre Award Conditions section at the bottom of the page and put a check mark in the box where there is bold writing -- Project Director acknowledgement -- then hit the SAVE button at the top. Go back down and click on the HERE under the Project Director acknowledgment to send the application back.

Complete ✓

6.

Complete

7.

Complete

8.

Complete

Pre Award Conditions

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Complete

After the Grant Coordinator has acknowledged the Pre-Award conditions have been entered, click [HERE](#) to navigate to the screen for submitting your Pre-Award Conditions.

Project Director acknowledgement that Pre-Award conditions have been met. ✓

After the Project Director has acknowledged the Pre-Award conditions have been met, click [HERE](#) to navigate to the screen for submitting your Pre-Award Conditions, to send the pre-award conditions back to the grant coordinator. If you advance the status before saving the information, you lose all data

Grant Coordinator acknowledges the Pre-Award conditions have been cleared. ✓

Total OCJS Amount	\$20,374.95
Total Match Amount	\$0
Total Amount	\$20,374.95

Grant Planner acknowledges the Pre-Award conditions have been cleared. ✓