

Department of Port Control

Ord. No.: 410-2021

Parking Management

EXECUTIVE SUMMARY

The Department of Port Control is requesting authority to employ one or more professional consultants to provide maintenance, commercial operation and management services for parking facilities, which include shuttle services, located at Cleveland Hopkins International Airport and Burke Lakefront Airport, for a period of five years, with one option to renew for an additional five-year period, which shall require additional legislative authority.

Background/Purpose:

On February 1, 2012, the Department of Port Control (“Department”) entered into a management agreement, with Standard Parking Corporation n/k/a SP Plus, Inc. Aforementioned agreement was to provide commercial parking and shuttle operations and to manage, operate and maintain aforementioned for 24/7 fifty two weeks per year at the various owned and public and employee parking facilities at Cleveland Hopkins International Airport (“CLE”), Burke Lakefront Airport (“BKL”), and Lots 9 & 10 - (known as the Coast Guard Lot).

The Department currently has a total of nine (9) public parking products and two (2) employee parking locations. The aggregate consists of over nine-thousand (9,000) parking spaces. The utilization, of these products, by the air traveling public, make up the largest non-airline revenue source; generating thirty-three million five-hundred thousand (\$33,500,000.00) on an annual basis, prior to the pandemic.

Scope of Work:

The qualified firm will have responsibility for the day-to-day management of the 24/7 operation 52 weeks per year. They are required to meet the employee and public’s demand for parking by providing an efficient and professional operation. The operation will include but is not limited to operating personnel, insurance, permits and licenses, and all other labor, vehicles and material necessary, or required, for the satisfactory and continued performance of the service (s). In addition, the firm must have the financial resources to pay all monthly operating expenses as they become due and prior to having associated expenses reimbursed by the Department.

The firms’ responsibility includes compliance with all local, state and federal rules and regulations along with the directives of the Department and other governmental

Justification/Urgency:

The current agreement is set to expire on January 31, 2022. The solicitation, of prospective firms, will be by way of Request for Proposal. This selection process will include a national and local search for qualified professionals. The selection, of the company, for such services, shall be made by the Board of Control on the nomination of the Director of Port Control.

Cost Associated with Contract:

The cost of a management fee, shuttle cost and reimbursement of all approved expenses, will be based on a proposed annual budget supplied by the Proposer. The parking operation will be revenue generating.

Schedule or Term of Contract:

Five (5) years with one (1) five-year option to renew, which would require additional legislative authority.

Current Vendor/ Contract:

Vendor Name	Address	Contract Number
SP Plus Corporation, Inc.	1301 E. 9 th . St. Cleveland, Ohio 44114	CT 3001 NF 2012-023

Participation:

All qualified firms will be expected to meet an established ACDBE participation goal.