

# Ordinance No. 31-2024

## AN EMERGENCY ORDINANCE

To amend Section 4 of Ordinance No. 194-2021, passed March 29, 2021, as amended, relating to salaries for various classifications.

By Council Member Griffin

**FOR PASSAGE**  
**January 8, 2024**

WHEREAS, this ordinance constitutes an emergency measure providing for the usual daily operation of a municipal department; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CLEVELAND:

Section 1. That Section 4 of Ordinance No. 194-2021, passed March 29, 2021, as amended by Ordinance No. 916-2021, passed November 8, 2021, Ordinance No. 1073-2021, passed November 29, 2021, Ordinance No. 290-2022, passed April 4, 2022, Ordinance No. 774-2022, passed August 10, 2022, Ordinance No. 871-2022, passed September 19, 2022, Ordinance No. 1281-1022, passed December 5, 2022, and Ordinance No. 118-2023, passed January 23, 2023, is amended to read as follows:

Section 4. Employees of Council – Salary. That the Clerk of Council, with the approval of the President of Council, shall fix the salary of the employees of Council within the limits established in the following schedule for each classification:

	<b>Classification</b>	<b>Minimum</b>	<b>Maximum</b>
1	Administrative Assistant	31,200.00	84,792.75
2	Administrative Secretary	31,200.00	84,792.75
3	Assistant Legislative Clerk	31,200.00	66,471.06
4	Chief City Archivist	31,200.00	98,109.72
5	Chief Legislative Secretary	31,200.00	98,109.72
6	Council Receptionist	31,200.00	56,957.77
7	Deputy City Archivist	31,200.00	84,815.16
8	Deputy Clerk	31,200.00	99,176.13
9	Director of Communications	31,200.00	98,109.72
10	Director of Policy Research	31,200.00	98,109.72
11	Executive Assistant – Administration	31,200.00	89,457.46
12	Executive Assistant – Councilmembers	31,200.00	58,366.44
13	Executive Assistant to the Clerk of Council	31,200.00	89,457.46
14	Financial Assistant	31,200.00	59,718.96

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15	Chief Financial Officer	31,200.00	98,109.72
16	Financial Officer	31,200.00	98,109.72
17	First Assistant Clerk	31,200.00	89,457.46
18	Information and Technology Administrator	31,200.00	95,976.90
19	Information Systems Engineer	31,200.00	89,457.46
20	Legislative Assistant	31,200.00	85,312.80
21	Legislative Committee Clerk	31,200.00	85,312.80
22	Legislative Secretary	31,200.00	85,312.80
23	Personnel and Human Resources Assistant	31,200.00	84,815.16
24	Personnel and Human Resources Manager	31,200.00	98,109.72
25	Planning and Development Advisor	55,000.00	89,160.66
26	Policy Research Analyst	31,200.00	95,976.90
27	Public Relations Manager	31,200.00	95,976.90
28	Sergeant-at-Arms	31,200.00	49,210.27
29	Special Counsel	31,200.00	119,489.04
30	Council Aide	<del>10.00</del> 15.33	<del>21.33</del> 25.00

Section 2. That existing Section 4 of Ordinance No. 194-2021, passed March 29, 2021, as amended by Ordinance No. 916-2021, passed November 8, 2021, Ordinance No. 1073-2021, passed November 29, 2021, Ordinance No. 290-2022, passed April 4, 2022, Ordinance No. 774-2022, passed August 10, 2022, Ordinance No. 871-2022, passed September 19, 2022, Ordinance No. 1281-1022, passed December 5, 2022, and Ordinance No. 118-2023, passed January 23, 2023, is repealed.

Section 3. That this ordinance is declared to be an emergency measure and, provided it receives the affirmative vote of two-thirds of all the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

VG:nl  
1-8-2024  
FOR: Patricia Britt, Clerk of Council

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REPORT  
after second Reading

By Council Member Griffin

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To amend Section 4 of Ordinance No. 194-2021, passed March 29, 2021, as amended, relating to salaries for various classifications.

READ FIRST, SECOND AND THIRD TIME

READ FIRST TIME  
and referred to

REPORTS

CITY CLERK

READ SECOND TIME

CITY CLERK

READ THIRD TIME on JANUARY 8, 2024

PRESIDENT

CITY CLERK

APPROVED

MAYOR

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