

Department of Public Health

Ordinance No. 623-2024

Division of Air Quality

Department of Homeland Security BioWatch
Executive Summary

Background/Purpose: This legislation authorizes the Director of the Cleveland Department of Public Health to apply for and accept a federal grant from the Department of Homeland Security as a direct grantee for financial assistance for the operation of the Division of Air Quality.

To perform air pollution control activities throughout Cleveland and Cuyahoga County as delegated by the Department of Homeland Security and to comply with all its contractual obligations. These activities fall within the Field Monitoring Section.

Field Monitoring Section: The Cleveland Department of Public Health, Division of Air Quality (DAQ) Monitoring section currently operates fifteen (15) BioWatch sampling sites in Cuyahoga and Lake counties (the Cleveland jurisdiction) utilizing Portable Sampling Units (PSU). Cleveland DAQ collects exposed filters and replenishes the collectors with new filters daily. The exposed filters are delivered via courier to the designated Laboratory Response Network laboratory.

This ordinance would allow the Director of the Cleveland Department of Public Health, on behalf of the Division of Air Quality to enter into all contracts and all amendments with the Department of Homeland Security and to:

1. Perform the air pollution control monitoring activities throughout Cleveland and Cuyahoga County as a direct grantee to the Department of Homeland Security and fulfill all contractual obligations stated in the contract agreement.

Emergency Preparedness Section: will support and assist in the coordination and execution of all CDPH emergency preparedness operations, to include BioWatch plan development and planning related to the resulting consequences of a positive BAR (BioWatch Actionable Result). Will assist in the collaboration and coordination of CDPH public health emergency preparedness initiatives with of other City of Cleveland departments, regional, state, and federal partners. Will serve as a public health first responder during an event/incident requiring public health monitoring or response.

Grant Amount: \$ 392,667.00

Grant Term: June 1, 2024 through May 31, 2025

Funding Source: Department of Homeland Security

Cleveland Department of Public Health, Division of Air Quality
June 1, 2024 – May 31, 2025
BUDGET NARRATIVE JUSTIFICATION

A) TOTAL PERSONNEL (13 Employees Charged to the Bio Watch Program) \$172,931.00
Each of the employees charged to Bio Watch is contributing a percentage of their time to the Bio Watch efforts. This is calculated by each position's regular hours and overtime TAS hours.

Program Manager – \$17,000.00; 1 Position; time devoted to Bio Watch efforts during the 12 month program period.

Chief of Field Monitoring – \$17,714.00; 1 Position; time devoted to Bio Watch efforts during the 12 month program period.

Field Manager – \$17,444.00; 2 Position; time devoted to Bio Watch efforts during the 12 month program period.

Instrument Tech – \$7,011.00; 1 Position; time devoted to Bio Watch efforts during the 12 month program period.

Budget Administrator – \$14,940.00; 1 Position; time devoted to Bio Watch efforts during the 12 month program period.

Environmental Monitoring Specialist 1 – \$44,550.00; 5 Positions; time devoted to Bio Watch efforts during the 12 month program period.

Environmental Monitoring Specialist 3 – \$36,584.00; 2 Positions; time devoted to Bio Watch efforts during the 12 month program period.

Emergency Preparedness Program Specialist - \$17,688.00; 1 position; time devoted to Bio Watch efforts during the 12 month program period.

B) FRINGE BENEFITS \$76,090.00

- Ep Fringe – 9,112.00
- BW staff fringe – 66,978.00

C) TRAVEL/TRAINING \$9,200.00

- Ep travel – 3,200.00
- BW Travel – 6,000.00

D) SUPPLIES \$1,065.00

- Office Supplies – \$75.00
- Shop Supplies – \$990.00

E) CONTRACTUAL \$95,600.00

- Courier Services \$67,600.00

Transport of BioWatch Samples to ODH for testing, Columbus OH – Approx. \$1,250.00 per week * 52 weeks = 67,600.00

- Building Expenses \$23,000.00

A Portion of program space Rent and Security at the Cleveland Department of Public Health during the 10 month program period

- Vehicle Parking \$5,000.00

Parking rental for Program related vehicle storage and daily parking

F) OTHER \$26,800.00

- Utilities \$2,800.00
- Vehicle Maintenance/Mileage/Fuel \$24,000.00

Total Direct Charges \$381,686.00

G) INDIRECT CHARGES \$10,981.00

TOTAL BIOWATCH BUDGET \$392,667.00