

## **Department of Finance Legislative Summary**

**ORDINANCE NO.:**           **585-2024**

**DESCRIPTION:**           Authorizing the Director of Finance to employ one or more professional consultants to develop and implement a Grant Management software to expand the City's ability to manage grants, create efficiencies, support compliance and mitigate risk; manage budgets and payments requests, track recipient progress, performance, and compliance in real-time; improve transparency by streamlining reporting requirements; authorizing the Director of Finance to enter into various written standard purchase and requirement contracts.

The City has state, local, and federal awards that are managed by individual department representatives. Currently, the City relies on a decentralized approach involving many outdated, manual approaches for grant management tasks, including data entry, document filing, and report generation. The reliance on these paper-based or spreadsheet driven processes are time-consuming in nature and are susceptible to errors. Successful grant management requires effective communication and coordination among stakeholders. Managing the entire grant lifecycle is quite a complex process involving a series of tasks and interactions. Each stage demands careful attention to detail and coordination among different stakeholders. The implementation of grant management software within the City of Cleveland will improve and centralize grant management in one secure, centralized location, which will improve efficiency and maximize outcomes.

**ESTIMATED BUDGET:**    \$200,000.00

**USING DEPARTMENTS:** Finance/City-wide

**FUNDING SOURCE:**       Capital/Fund 21-024, Org 151000, Program C24032